

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday September 23rd, 2024, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Robert Riddoch, Trustee
Michael Kinnie, Trustee
Robert Wierzba, Trustee
Terry Jones, DPW Superintendent
Jeff Mosher, DANC Water/Sewer Supervisor
Joanne Lenhard-Boye, Clerk

ABSENT:

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

VISITOR:

Barton & Loguidice - John Condino

1. **Change Order #15** – REDI Infrastructure Improvement Projects. D.C. Building Systems Inc. contract was modified for overage in labor and materials for Steel H-Piles and Permanent Steel Sheeting. The overages in steel materials and associated labor were due to unforeseen field conditions. The total change order will be \$19,155.97. The Contract Price will be increased from \$5,701,370.00 to \$5,720,525.97.

MOTION was made by Trustee Riddoch to approve Change Order #15, Trustee Kinnie seconded, all in favor motion carried

John also informed the board that the REDI Project will be closing out.

VILLAGE ZONING OFFICER

Dave Wilder, Zoning Officer

1. Mr. Wilder came to the meeting to introduce himself to the board. He reported that he has been issuing permits for smaller projects such as decks and porches. He has also been to Syracuse for some training sessions. Mr. Wilder is also helping the Zoning and Planning boards to set up a checklist to help the bigger projects' application process run smoother. Mr. Wilder informed the board that he will be attending the village regular meetings monthly to give the board his activity report.

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks Office.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – Terry reviewed his monthly report with the Board. This report is filed at the Village Clerk's Office.

2. **Bids for Wave Attenuator and dock**- Terry reported to the board that the bids were opened and the total amount was just about 10k.

Terry also noted that the elevator and stairway on the restrooms at the Rotary Park have been

removed. The memorial pavers that were on top of the roof have been moved for public viewing.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office. Jeff touched base on the wastewater pumps that are in disrepair and will be obsolete. He notified the board that the cost of new pumps is going to be very expensive, and he will look into quotes for these pumps and put into the coming year budget. He will keep the board up to date with this issue.

CONSENT AGENDA:

1.	DRAFT Meeting Minutes September 9 th , 2024	
2.	Payroll (P/R #08) 08/29/2024 to 09/11/2024	\$ 47,660.49
3.	Quarterly Payroll #2 09/03/2024	\$ 6,042.95
4.	Abstract -09/23/2024	
	General Fund	\$127,408.36
	Water Fund	\$ 6,642.86
	Sewer Fund	\$ 18,199.67
	Total	\$152,250.89

MOTION was made by Trustee Wierzba to approve consent agenda items #1-4, Trustee Kinnie seconded, all in favor motion carried.

5.	Capital Projects Abstract-09/23/2024	\$104,790.46
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MOTION was made by Trustee Riddoch to approve capital projects item #5; Trustee Wierzba seconded, all in favor motion carried.

NEW BUSINESS:

1. **Approve Town's Fuel & Propane bids**- The Town approved fuel and propane bids at there September regular meeting. Christman Fuel Oil Service Inc. won the Fuel Oil Bid at the Fixed Rate of \$2.54 total per gallon for the 2024-2025 season beginning on October 1, 2024 and ending on September 30, 2025. Superior Plus Propane won the bid at the Fixed rate of \$1.249 total per gallon for the 2024-2025 season beginning on October 1, 2024 and ending on September 30, 2025.

MOTION was made by Trustee Kinnie, to accept the above fuel and propane bids for the Village of Clayton; Trustee Riddoch seconded all in favor, motion carried.

1. **Board received August 2024 Financial Reports -** Summary, Statement of Activity, Period to Date Actuals.

MOTION made by Trustee Kinnie that the board received and approved the August financials; Trustee Riddoch seconded; all were in favor motion carried.

MAYOR:

1. Mayor Hyde updated the board on the Lions Building and that the Lion's Club will be removing everything that was asked by the Village Board. The Lion's Club did ask for a small part in the back of the building for a few items they would like to save. Mayor asked the board if they would make a motion to send the Lion's Club an agreement letter stating that they will allow them to use a small section in the back for a few items costing one dollar for a five-year

period. This letter of agreement should be looked at again in five years to see if everything is working out for both parties.

MOTION was made by Trustee Kinnie to approve an agreement letter sent to the Lion's Club for a small section in the back of the building for storage; costing one dollar per year for a 5-year agreement term, Trustee Wierzba seconded all in favor, motion carried.

BOARD REPORTS:

1. Deputy Mayor McDowell reported that the Chamber of Commerce met on September 12th, 2024. He informed the board that comments from the public regarding the events held this summer were very positive. He also mentioned the Balloon Festival was a huge success.
2. Trustee Kinnie informed the board that the Climate Smart meeting will be on September 25th, is postponed until next week
3. Trustee Riddoch updated the board that the library is having issues with handicapped doors. The library capital project has been completed.

PUBLIC COMMENT:

Ron Duford from Clayton wanted to give Officer Shawcross a positive review on how he handled his case when his car was broken into.

Anne Stevenson from Cape Vincent gave the board some information about Richard Ingerson's actions at the last zoning meeting.

ADJOURNMENT:

MOTION was made by Trustee Kinnie to adjourn meeting at 6:15 pm; Trustee Wierzba seconded, all in favor. **Motion carried.**

Respectfully,

Joanne Lenhard-Boye, Village Clerk