

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday August 26th, 2024, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Robert Riddoch, Trustee
Robert Wierzba, Trustee
Michael Kinnie, Trustee
Terry Jones, DPW Superintendent
Amanda Cantwell, Deputy Clerk

ABSENT:

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

WATER/WASTEWATER:

1. Monthly Report

2. Jeff asked the Board to approve the proposal from Hyde-Stone Mechanicals to perform the annual service of the heating units within the Water/Wastewater department.

MOTION made by Trustee Kinnie to accept proposal from Hyde-Stone Mechanicals; Trustee Wierzba seconded, all in favor. **Motion carried.**

POLICE REPORT:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks Office.

DPW REPORT:

Terry Jones, DPW Supervisor

1. **Activity Report** – Terry reviewed his monthly report with the Board. This report is filed at the Village Clerk’s Office.
2. Terry requested approval from the Board to approve the hiring of Jeremy Jenis as MEO with an annual salary of \$60,000. It was proposed that Jeremy be a non-union salary employee.

MOTION was made by Trustee Wierzba to hire Jeremy Jenis as a Foreman with an annual salary of \$60,000; Trustee McDowell seconded, all in favor. **Motion carried.**

3. Terry advised the Board that there is a section of the new wave attenuator and two gangways that weren’t utilized for the final project. The wave attenuator section is floating in the bay near French Creek Marina currently. He proposed to the Board that each piece be advertised as a separate bid.

MOTION was made by Trustee Kinnie to advertise the solicitation of bids for the wave attenuator section and two gangways in the Thousand Islands Sun for two consecutive weeks; Trustee Riddoch seconded, all in favor. **Motion carried.**

4. Terry informed the Board that RSI Contracting will begin work on the Municipal Building Roof on September 3rd and the project should be completed in approximately two weeks.

CONSENT AGENDA:

1. DRAFT Meeting Minutes August 12th, 2024
2. Payroll (P/R #06) 08/01/2024 to 08/14/2024 \$ 47,751.64
3. Prepay Abstract 08/19/2024 \$ 1,033.31
4. Abstract -**08/26/2024**
 - General Fund \$ 14,580.32
 - Water Fund \$ 9,411.10
 - Sewer Fund \$ 20,882.17
 - Total \$ 44,873.59**

MOTION was made by Trustee Wierzba to approve consent agenda items #1-4, Trustee Kinnie seconded, all in favor. **Motion carried.**

5. Capital Projects **\$ 8,789.40**

MOTION was made by Trustee Wierzba to approve capital projects item #5; Trustee Kinnie seconded, all in favor. **Motion carried.**

CLERK:

1. Water/Sewer billing account #33-0 requested a one-time waiver of the \$31.02 penalty on the July 1, 2024 bill.

MOTION was made by Trustee McDowell to approve a one-time waiver of \$31.02 penalty on account #33-0; Trustee Kinnie seconded, all in favor. **Motion carried.**

TREASURER REPORT:

1. **Board received June & July Financial Reports** – Cash Summary, Statement of Activity, Period to Date Actuals

MOTION was made by Trustee Riddoch; Trustee Wierzba seconded, all in favor. **Motion carried.**

2. **Budget Transfers**

MOTION was made by Trustee Wierzba to transfer \$19,000 from budget line-item AA.8020.400.000 to AA.8010.100.000; Trustee Riddoch seconded, all in favor. **Motion carried.**

MOTION was made by Trustee Kinnie to transfer AA.8010.400.000 to AA.9030.800.000 – Social Security; Trustee Wierzba seconded, all in favor. **Motion carried.**

3. Annual Financial Report for FY2023 has been filed with the New York State Comptroller and has been reviewed.
4. FY2022 & FY2023 Single Audits and Financial Statements are completed and have been submitted to the Federal Clearinghouse. Reports will be forwarded to the Board.

MAYOR:

1. Electric bikes, Electric Scooters & Golf Carts – The Mayor advised that she is not looking to change codes or ban them from the Village. The intent was to keep pedestrians safe.

BOARD REPORTS:

Trustee Riddoch:

1. Trustee Riddoch informed the board that the library has had some trouble with a patron. Police have been involved and this patron has been banned from the library. He wanted to ensure the Board was aware of the situation and that the library staff had full support from the Village.
2. Riddoch also informed the board that the library will be installing new gutters, and the soffit has been vented in hopes that it will assist with the “ice dams” on that side of the building. This could possibly allow them to use the ramp on the side of the building as their primary ADA compliant entrance.

Trustee Kinnie:

1. The Climate Smart Committee is planning a public outreach session in October at the Municipal Building.

PUBLIC COMMENT:

1. Paul Frickman – mentioned his concerns regarding two abandoned houses in the Village. He also mentioned his concerns regarding the tree on the Antique Boat Museum property.

ADJOURNMENT:

MOTION was made by Trustee Wierzba to adjourn meeting at 6:13; Trustee Riddoch seconded, all in favor. **Motion carried.**

Respectfully,

Amanda Cantwell, Village Deputy Clerk