

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday January 22nd, 2024, at 5:00 p.m.

PRESENT:

- Nancy L. Hyde, Mayor
- Robert McDowell, Deputy Mayor
- Allen Heberling, Trustee
- Robert Wierzba, Trustee
- Robert Riddoch, Trustee
- Terry Jones, DPW Superintendent
- Jeffrey Mosher, WWTP Supervisor, DANC
- Joanne Lenhard-Boye, Village Clerk

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular board meeting at 5:00 p.m.

VISITOR:

Thomas Haynes, Director of Engineering, DANC

1. **Resolution 2024-01** - Thomas discussed the resolution with the board. After questions from the board members the resolution was voted on.

**Village of Clayton
 RESOLUTION 2024-01**

Modified Project Budget for Wastewater Treatment & Collection System Improvements

The foregoing Resolution no. 2024-01 was offered by Trustee Heberling, and seconded by Trustee Riddoch.

WHEREAS, it is necessary to modify the budget Legal, Bonding, Net Interest, Financial Advisor and Contingency budget for the Wastewater Treatment & Collection Systems Improvements Project to account for actual expense; and

WHEREAS, these modifications are as follows

Item	Approved Budget	Modified Budget
Legal (Barclay-Damon)	\$12,000.00	\$2,609.40
Bonding (Barclay-Damon)	\$24,500.00	\$2,386.00
Bonding (Kendal)	\$0.00	\$10,000.00
Net Interest	\$50,000.00	\$9,009.73
Financial Advisor (Municipal Solutions)	\$3,500.00	\$3,952.25
Contingency	\$14,393.67	\$73,837.93

NOW, THEREFORE, BE IT RESOLVED, that the Village board authorizes the budget modifications to the Wastewater Treatment & Collection Systems Improvements Project.

RESOLVED, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a roll call vote, which resulted as follows:

	<u>Aye</u>	<u>Nay</u>
Nancy Hyde, Mayor	x ___	___
Robert McDowell, Deputy Mayor	x ___	___
Allen Heberling, Trustee	x ___	___
Robert Riddoch, Trustee	x ___	___
Robert Wierzba, Trustee	x ___	___

The foregoing resolution was thereupon declared duly adopted.

2. **Draft DPW Asset Management Plan** - Thomas informed the board that he has received updates and changes from DPW and Board Members. He will go back and make these changes and present this to the Board again at a later time.

Before Thomas left the meeting, Mayor Hyde wanted to announce the Village is receiving two awards, one from the New York Builders Exchange and the other from the American Public Works Association, for the work the village was able to complete with the help of Resiliency and Economic Development Initiative and Federal Emergency Management Agency grants for rehabilitation to waterfront areas.

POLICE:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks office.

DPW:

Terry Jones, DPW Supervisor

1. **Activity Report** – was presented to the Board. This report is filed at the Village Clerk’s office. Terry also informed the Board that the Bridge NY Grant application will be submitted next week along with 15 support letters from year-round residents of Washington Island, as well as letter from New York State Assemblyman Scott Gray, state Sen. Mark Walczyk and Jefferson County Legislator Robert Cantwell III in hopes of receiving the grant.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office.

2. **Village Health and Safety Manual 2024** – Jeff asked the Board to approve the Health and Safety Manual for 2024.

Trustee Riddoch made **MOTION** to approve the Health and Safety Manual for 2024; Trustee Wierzbza seconded; all were in favor, motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes January 08 th , 2024	
2. Payroll (P/R #16) 12/21/2023 to 01/03/2024	\$ 36,827.35
3. Abstract -01/22/2024	
General Fund	\$ 26,818.63
Water Fund	\$ 3,088.41
Sewer Fund	<u>\$ 16,988.84</u>
Total	\$ 46,895.88

Deputy Mayor McDowell made a **MOTION** to approve consent agenda items #1-3; Trustee Heberling seconded all in favor motion carried.

4. **Capital Projects** **\$ 35,684.74**

Deputy Mayor McDowell made a **MOTION** to approve capital projects item #4; Trustee Heberling seconded all in favor motion carried.

NEW BUSINESS:

1. **Notice for Public Hearing** – Zoning Board of Appeals January 22, 2024 @ 7pm
Village’s consideration in granting an area variance to Thousand Islands Arts Center.
2. **Notice for Public Hearing** – Planning Board for site plan review for Thousand Islands Arts Center February 1st, 2024 @ 7pm

CLERK:

1. **The Lawrence LLC 530 Theresa Street Clayton, NY 13624** - Waiver the 30-day notice period application– Deputy Mayor McDowell approved the 30-day notice waiver; Trustee Wierzba seconded, all in favor motion carried.

TRUSTEE REPORTS:

1. **Chamber of Commerce Trolleys** – Deputy Mayor McDowell discussed the use of two trolleys that had been donated to the Chamber of Commerce by the 1000 Islands Charity Poker Run committee. The Chamber is in hopes of using the Trolleys to transport residents to and from main events in the Village of Clayton. The Board discussed the insurance and registration process of having these Trolleys legally on the roads. The Board will investigate the Insurance costs for the Village and discuss at a later time.
2. **Library** – Trustee Riddoch had a few updates for the board. The library is looking into saving money with another provider for their electric bills. The Board all agreed that the library can choose whoever they want being that the library pays their own utility bills. The library is starting new kitchen renovations, and moving forward with a new roof.

MAYOR:

1. **Water Main Project** – Mayor Hyde announced that the Village has received WIIA Grant money for \$4.94 million. This grant will fund 60% while the Village will fund 40% of the amount that is taken. The Village is working with Barton & Loguidice on three options that the Village has. The part of the project that has to be done is a new main intake pipe that brings in water from the river, located off Barlett Point. This pipe is the original and was installed in the 1930’s. The Board members agreed to hold a workshop meeting on February 12th, at 4pm at the Municipal Building to discuss the options they have been given.
Trustee Heberling presented a **MOTION** to enter executive meeting at 6:27 p.m.; Trustee Riddoch seconded, all in favor motion carried.

EXECUTIVE SESSION:

1. **Legal Litigation**

Trustee Wierzba presented a **MOTION** to adjourn the Executive Session meeting at 7:05p.m. Trustee Riddoch seconded; all in favor motion was carried.

ADJOURNMENT:

Trustee Riddoch presented a **MOTION** to adjourn the regular meeting at 7:05p.m. Trustee Wierzba seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk