

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday September 25th, 2023, at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Allen Heberling, Trustee
Robert Wierzba, Trustee
Terry Jones, DPW Superintendent
Joanne Lenhard-Boye, Village Clerk

ABSENT:

John Buker, Trustee
Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened the regular board meeting at 5:30p.m.

VISITORS:

David Powers – Barton & Loguidice

1. **Not to Exceed Professional Agreement with B&L**

David went over the agreement with the Board. After Board discussions:

Trustee Wierzba made **MOTION** to approve the agreement; Trustee Hyde seconded; all were in favor motion carried. This agreement is filed at the Village Clerks office.

POLICE:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks office.
2. **Grant Award Police Scanner** – The Village of Clayton received a Justice Assistance Grant award from Bureau of Justice Assistance Agency to support the total cost of Livescan equipment for the VOC Police Department worth \$23,970.00.

DPW:

Terry Jones, DPW Superintendent

1. **Activity Report** – was submitted to the Board. This report is filed at the Village Clerks office.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office. Highlights to this report were:
 - Water and Wastewater Control Facilities Management Services
 - August 2023, Monthly Status Report
 - SPDES Permit No. NY-0027545-2202335

Trustee Heberling made **MOTION** to approve both the Emergency Response Plan and Vulnerability Assessment as mentioned above, Trustee Wierzba seconded; all were in favor; motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes September 11th, 2023
 2. DRAFT Special Meeting Minutes September 15th, 2023
 3. Payroll (P/R #7) 08/17/2023 to 08/30/2023 \$ 43,670.52
 4. Abstract -09/25/2023
- | | |
|---------------------|---------------------|
| General Fund | \$ 44,196.29 |
| Water Fund | \$ 8,024.39 |
| Sewer Fund | \$ <u>9,595.25</u> |
| Total | \$ 61,815.93 |

Trustee Heberling made **MOTION** to approve consent Agenda items #1-4; Trustee Wierzba seconded all in favor motion carried.

TREASURER:

1. **Treasurer Reports** – August Bank Reconciliation/Budget vs. Actual/Cash Summary

Trustee Hyde made **MOTION** to accept the August Treasurer reports; Trustee Heberling seconded; all were in favor motion carried.

NEW BUSINESS:

1. **LGSS – Engagement letter**

Mayor Zimmer informed the Board that EFPR who provided the VOC accounting services is no longer going to provide services for municipalities. Tina DeNigro, who worked for EFPR informed the mayor of this news and explained that she is developing her own company which will be called (LGSS) Local Government Support Services and they will continue to work with the Village of Clayton as they did when she was with EFPR. Tina drafted an agreement letter and Mayor Zimmer asked the Board to look at the agreement and report back to the Village office with any changes or concerns they may have. This will be added to the agenda for the next meeting under Old Business.

OLD BUSINESS:

1. **ARPA Money** – The Clayton Youth Commission has not yet submitted their formal proposal to collect funds that were allocated to them from the ARPA funds received. The ARPA money must be spent by year ending 2024.

MAYOR

1. Mayor Zimmer announced the Pumpkin Chunkin will be October 21, 2023 and that volunteers are needed. More details are on the Chamber of Commerce website.
2. The Town cancelled the Joint Meeting for September 27th, 2023.

PUBLIC COMMENT:

No public comments

ADJOURNMENT:

Trustee Heberling presented a **MOTION** to adjourn the regular meeting at 6:25p.m. Trustee Heberling seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk