

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday March 13th, 2023, at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
John Buker, Trustee
Allen Heberling, Trustee
Joanne Lenhard-Boye, Village Clerk

ABSENT:

Tony Randazzo, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular board meeting at 5:30 p.m.

VISITOR:

1. *John Condino, Barton & Loguidice*

- *Engineering Proposal Traffic Circulation/Parking Study for The Village of Clayton* – The Board discussed that they had put aside *ten thousand* from the ARPA funds to have a traffic study done for the Village. The traffic study proposal was not to exceed twelve thousand. The Board discussed taking *two thousand* from the *seven thousand* that was set aside for the Electric Charging Stations on November 14th, 2023, meeting minutes, to cover the extra two thousand for the traffic study proposal. The Board all agreed to reduce Electric Charging Stations from seven thousand to five thousand and move forward with the traffic study.

Trustee Hyde made **MOTION** to approve the Barton & Loguidice engineering proposal for the Village of Clayton Traffic Circulation/Parking Study not to exceed 12 thousand dollars; Trustee Heberling seconded, all in favor motion carried.

- *Updates on FEMA and REDI projects* – John gave some updates to the Board on how the projects were coming. He informed the Board that both projects were on schedule.
 - *Rotary Park Bathroom Roof & Water Treatment Plant Windows* – John informed the Board that the bids that came in were way over budget. He suggested not doing the scenic deck portion of the project and he would go back to the contractors that put in their bids and get a price without the scenic deck portion. The Board agreed to move forward with the project with no scenic decking. John will come back to the Board with updates.
2. *Dave Powers, Barton & Loguidice* – Wastewater Treatment Collection Project
- *Change Order No.2 – General Construction* – Trustee Hyde made **MOTION** to accept change order No. 2 for an **increased** amount of \$415,788.05; Trustee Heberling seconded, all in favor motion carried.
 - *Change Order No. 2 - Electrical Construction* - Trustee Hyde made **MOTION** to accept change order No. 2 for an **increased** amount of \$66,745.33; Trustee Heberling seconded, all in favor motion carried.

- *Change Order No. 1 - Mechanical Construction -* Trustee Hyde made **MOTION** to accept change order No. 1 for a **decreased** amount of (\$50,000.00); Trustee Heberling seconded, all in favor motion carried.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report - was submitted to Board. This report is filed at the Village Clerks office.

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – was submitted to Board. This report is filed at the Village Clerks office.

Trustee Heberling made **MOTION** to approve the consent agenda 1-3; Trustee Hyde seconded; all were in favor motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes February 27th, 2023
2. Payroll (P/R #20) 2/02/2023 to 02/15/2023 \$ 36,769.69
3. Audited Abstract -03/13/2023
 - General Fund \$ 4,297.54
 - Water Fund \$ 2,807.45
 - Sewer Fund \$ 10,196.86
 - Abstract Total \$ 17,301.85**
4. Audited Abstract Capital Projects – 03/13/2023: **\$287,748.66**

Trustee Hyde made the **MOTION** to approve audited abstract item #4 Capital Projects as presented; Trustee Heberling seconded, all in favor; motion carried.

NEW BUSINESS:

1. Mary Street Dock – Establish seasonal fees. The Board discussed the new seasonal fees for 2023. This will be revised by the Clerk and posted on the village website. The new rate sheet will be filed with final minutes.

Trustee Heberling made **MOTION** to approve the revised Village of Clayton’s seasonal fees; Trustee Hyde seconded; all in favor motion carried.

2. Mary Street Dock rental – Trident Yacht Club Mini Cruise Saturday July 9th – Sunday July 10th, 2023

Trustee Hyde made **MOTION** to approve Trident Yacht Club to reserve the Mary Street dock both sides for Saturday July 9th – Sunday July 10th, 2023 at the revised rate of \$1,750.00 in US dollars; Trustee Heberling seconded; all in favor motion carried.

3. Water/Sewer Account 1157-0 – Owner request to waive penalty fee.

Trustee Hyde made **MOTION** to approve to waive the \$5.80 penalty fee for one time only; Trustee Heberling seconded; all in favor motion carried.

4. Water/Sewer Account 426-0 – Owner request to waive penalty fee.

Trustee Hyde made **MOTION** to approve to waive the \$44.70 penalty fee for one time only; Trustee Heberling seconded; all in favor motion carried.

OLD BUSINESS:

1. Village of Clayton and Town of Clayton Justice Court Lease Agreement – The Board went over some changes they wanted on the draft lease. After the Clerk makes these changes, she will send revised draft to the Board via email and Trustee Randazzo will take to the Town for negotiations. This lease will be brought back to the Village Board for final approval.

MAYOR'S COMMENTS:

1. Announced the upcoming events from the Chamber of Commerce events for 2023
 - 1000 Islands Snowmobile Rally, March 24 and 25th 2023.
 - 1000 Islands Spring Boat Show, Cerow Recreation Park Arena on March 31st – April 2nd, 2023

ADJOURNMENT:

Trustee Heberling presented a **MOTION** to adjourn the regular meeting at 6:57 p.m. Trustee Buker seconded; all in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk