

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday December 19<sup>th</sup>, 2022, at 5:30 p.m.

***PRESENT:***

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
Tony Randazzo, Trustee  
John Buker, Trustee  
Allen Heberling, Trustee  
Terry Jones, DPW Supervisor  
Thomas Haynes, WWTP Supervisor, DANC  
Joanne Lenhard-Boye, Clerk

***ABSENT:***

Kevin Patenaude, Chief of Police

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened the regular meeting at 5:30 p.m.

***POLICE:***

***Kevin Patenaude, Chief of Police***

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

***DPW:***

***Terry Jones, DPW Superintendent***

1. Activity Report was discussed with the Board. This report is filed at the Village Clerks office.
2. Bridge NY Grant Expression of Interest - Terry informed the Board that he had sent out an expression of interest email to 15 different firms that were chosen by the New York State Department of Transportation to be selected as consultants for the upcoming Bridge NY Grant. Terry received 8 responses including Barton & Loguidice. Terry recommended to the Board to approve Barton & Loguidice as consultants on the Bridge NY Grant. Terry informed the Board that B&L have worked with the Village before on the issues on the Washington Island Bridge and are a local firm. After discussions between the Board, Trustee Hyde made **MOTION** to approve Barton & Loguidice to be the Village's consultants for the Bridge NY Grant; Trustee Randazzo seconded, all were in favor motion carried.

***WATER/WASTEWATER:***

***Thomas Haynes, WWTP Supervisor – DANC***

1. Monthly Report – Thomas went over a few points from his monthly report with the Board. This Monthly Report is filed at the Village Clerks office. The Annual Inflow/Infiltration Offset Program Report to the NYSDEC has been submitted. On the Raw Water Intake Project, Barton & Loguidice will not have any construction designs ready until sometime in January.

Trustee Hyde made **MOTION** to approve items 1-7 from the Consent Agenda, Trustee Buker seconded; all were in favor; motion carried.

**CONSENT AGENDA:**

1. DRAFT Meeting Minutes November 28 <sup>th</sup> , 2022	
2. Payroll (P/R #13) 10/27/2022 to 11/09/2022	\$ 31,519.68
3. Payroll (P/R #14) 11/10/2022 TO 11/23/2022	\$ 35,331.16
4. Teamsters H&H December payment	\$ 15,675.27
5. Teamsters HRA Annual payment for 2023	\$ 93,600.00
6. Pre-Pay Abstract – 12/07/2022 (NYS Retirement)	\$ 107,836.00
7. Abstract -12/19/2022	
General Fund	\$ 27,751.40
Water Fund	\$ 18,163.76
Sewer Fund	\$ 27,377.00
<b>Abstract Total</b>	<b>\$ 73,292.16</b>

**8. Total Capital Projects \$ 552,780.38**

Trustee Hyde made **MOTION** to approve line item #8 for the Capital Projects Consent Agenda, Trustee Buker seconded; all were in favor; motion carried.

**NEW BUSINESS:**

1. Save the River request to use Municipal Building – Home Hazard Waste Collection event – The Board approved this request
2. Restore NY Grant application - Set Public Hearing for January 9<sup>th</sup>, 2023 at 5:30pm  
Trustee Hyde made **MOTION** to set a Public Hearing for January 9<sup>th</sup>, 2023 at 5:30pm; and approve the Village of Clayton Public Notice for the following Property Assessment List to the Restore NY grant application.

*537 Riverside Drive, 3,821 square feet Residential Use, Rehabilitation, Vacant Property;*

*537 Riverside Drive, 3,821 square feet Commercial Use, Rehabilitation, Vacant Property;* Trustee

Heberling seconded all were in favor; motion carried.

**CLERK:**

1. 2023 Historian Service Agreement – Trustee Heberling made **MOTION** to approve the 2023 Historian Service Agreement, Trustee Randazzo seconded; all were in favor motion carried.
2. 2023 Library Service Agreement with Town - Trustee Heberling made **MOTION** to approve the 2023 Library Service Agreement, Trustee Hyde seconded; all were in favor motion carried.

**OLD BUSINESS:**

1. DANC Agreement – Public Works Asset Management Plan

Trustee Buker made **MOTION** to accept and execute the DANC Tech Services Agreement for DPW Asset Management Plan, not to exceed \$7,500 which will be completed 4

months after authorization to proceed; seconded by Trustee Hyde all were in favor, the motion was carried.

***MAYOR:***

1. Mayor Zimmer informed the Board that the 150<sup>th</sup> is winding down. The last history at noon was the other day and Thomas LaClair spoke on how the Village streets were named. The 150<sup>th</sup> donated money to the community to decorate the Village Train Station and Centennial Park came. Mayor Zimmer also commented that the 150<sup>th</sup> was a huge success and that Thomas LaClair was a huge part of that success.
2. Save the River is going to have a winter conference again. They have not had one in a few years because of COVID. The conference will be at the end of January.

***EXECUTIVE SESSION:***

Trustee Randazzo presented a **MOTION** to enter Executive session at 6:40 p.m. Trustee Hyde seconded; all in favor motion was carried.

*Regarding Legal Matter*

Trustee Hyde presented a **MOTION** to close Executive Session at 6:46 p.m. and enter back into the regular meeting, Trustee Randazzo seconded; all in favor, motion was carried.

Trustee Hyde made a **MOTION** to retain Bond Schoeneck & King law firm to replace Slye Law Offices, P.C. for legal representation on the Duswalt vs. Village of Clayton litigation; Trustee Heberling seconded, all were in favor, motion carried.

***ADJOURNMENT:***

Trustee Hyde presented a **MOTION** to adjourn the regular meeting at 6:48 p.m. Trustee Randazzo seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk