

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday November 28th, 2022, at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Joe Chrisman, Trustee
Tony Randazzo, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Clerk

ABSENT:

Kevin Patenaude, Chief of Police
John Buker, Trustee

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened the regular meeting at 5:30 p.m.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report was discussed with the Board. This report is filed at the Village Clerks office.

WATER/WASTEWATER:

Thomas Haynes, WWTP Supervisor – DANC

1. Monthly Report – Thomas went over the new repairs and breakdowns from his report. He explained to the Board that on 10/03/2022 as per the existing maintenance plan Village Staff, Authority Personnel, Gleason Septic Service, and Hunt Underwater specialist completed the pigging of the raw water intake at the Low Lift Pump House. During the pigging operation it was noted that the raw water intake has failed approximately two pipe sections back from the existing crib. The failure is approximately 12 inches in length and so severe that the pig actually became stuck in the intake. With the assistance of the Clayton Fire Department the pig was removed but no future pigging operations can be completed.

Thomas recommended to the Board that the Village proceed immediately with the design and construction of the new raw water intake at an estimated cost of \$800,000. While the Authority continues to work with Barton and Loguidice to evaluate the funding opportunities for the water main replacement portion of the project.

The Board all agreed and gave Thomas permission to move forward.

VISITOR:

1. Clayton Village and Town Joint Planning Board Chairman, Doug Rogers came to meeting to speak to the Board about Short Term Rentals and asked the Board for direction regarding them. He said he has conducted personal research regarding short-term rental properties and asked the Board to think about rather or not they would like to pursue legislative rules or laws regarding them. He suggested that the Board speak with the community and their thoughts on them. Mayor Zimmer suggested to form a committee for this

Trustee Hyde made **MOTION** to approve items 1-4 from the Consent Agenda, Trustee Randazzo seconded; all were in favor; motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes November 14 th , 2022	
2. Payroll (P/R #12) 10/13/2022 to 10/26/2022	\$ 32,151.97
3. Pre-Pay Abstract – 11/17/2022	\$ 998.90
4. Teamsters H&H December payment	\$ 15,022.12
5. Abstract -11/28/2022	
General Fund	\$ 17,799.67
Water Fund	\$ 10,157.41
Sewer Fund	<u>\$ 11,171.62</u>
Abstract Total	\$ 39,128.70
Total Capital Projects	\$ 14,217.05

Trustee Hyde made **MOTION** to approve item #5 from the Consent Agenda, Trustee Chrisman seconded; all were in favor; motion carried.

MAYOR:

1. Mayor Zimmer read Joe Chrisman’s letter of resignation to the Board. Mayor Zimmer expressed her appreciation for Trustee Chrisman’s service. Joe stated he has moved and will no longer reside in the Village.
2. Kendall, Walton & Burrows – Retainer Agreement. After discussion with the Board, the Board agreed that due to Joe Russell’s illness it was necessary to bring in a new Law firm to help with legal matters.

Trustee Chrisman made **MOTION** to approve the retainer agreement form Kendall, Walton & Burrows until further notice on Joe Russell’s recovery; Trustee Hyde seconded, all were in favor motion was carried.

3. The lease for the Justice Court was discussed and Trustee Randazzo updated the Board on the progress of this lease.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 6:10 p.m. Trustee Randazzo seconded; all in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk