

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday September 12<sup>th</sup>, 2022, at 5:30 p.m.

**PRESENT:**

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
Joe Chrisman, Trustee  
John Buker, Trustee  
Terry Jones, DPW Supervisor  
Joanne Lenhard-Boye, Clerk

**ABSENT:**

Tony Randazzo, Trustee  
Kevin Patenaude, Chief of Police  
Thomas Haynes, WWTP Supervisor, DANC

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened the regular meeting at 5:30 p.m.

**POLICE:**

**Kevin Patenaude, Chief of Police**

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

**DPW:**

**Terry Jones, DPW Superintendent**

1. Terry Jones updated the Board with his activity report. This report is filed at the Village Clerk's office.
2. Barton&Loguidice – Proposal for Professional Services for the Development of Construction Documents for the Rotary Park Bathroom Roof Replacement Project. Terry discussed the Proposal from B&L with the Board. Accepting this Proposal will allow B&L to move forward to get a better idea of what this project may cost. Terry also mentioned that our ARPA money could be used for this project.

Trustee Hyde made a **MOTION** to accept this proposal from Barton&Loguidice; Trustee Buker seconded; all were in favor motion was carried.

**VISITOR'S:**

**Barton&Loguidice: Dave Powers, Project Engineer**

1. Monthly update – FEMA Flood Damage Project and REDI Funded Infrastructure Project. Dave gave a brief update on the two projects. He informed the Board that there were no change orders this time and that the next progress meeting will be September 22, 2022 at the Municipal Building.
2. Proposal - Professional Services for the Development of Construction Documents for the Replacement of the Exterior Windows and Store-front Replacement Project at the Village Water Treatment Plant. This Proposal consist of **1.** Asbestos Survey Phase **2.** Design and Bidding Phase. **3.** Construction Contract Administration Phase. Dave explained to the Board that in order to move forward, they would have to approve this proposal first in order to get a better idea of what the project may cost. He informed the Board that the Water/Sewer department had money in their budget for this Proposal. The Board discussed this and decided to move forward.
3. Proposal-Rotary Park Bathroom Roof Replacement Project

Trustee Hyde made **MOTION** to accept the proposal for the Replacement of Exterior Windows and Store-front Replacement Project and the Rotary Bathroom Roof Replacement Project; Trustee Buker seconded, all were in favor, motion carried.

Trustee Hyde made **MOTION** to approve items 1-5 from the Consent Agenda, Trustee Chrisman seconded; all were in favor; motion carried.

**CONSENT AGENDA:**

- |   |                       |
|---|-----------------------|
| 1. DRAFT Meeting Minutes August 22 <sup>nd</sup> , 2022 |                       |
| 2. Payroll (P/R #7) 08/04/2022 to 08/17/2022            | \$ 39,467.25          |
| 3. Quarterly Payroll #2                                 | \$ 7,180.55           |
| 4. Abstract 08/29/2022 & 09/07/2022-PrePays             | \$ 16,133.78          |
| 5. Abstract -09/12/2022                                 |                       |
| General Fund  | \$ 32,097.94          |
| Water Fund  | \$ 11,893.13          |
| Sewer Fund  | \$ 26,223.58          |
| <b>Total</b>  | <b>\$ 70,214.65</b>   |
| 6. <b>Capital Projects</b>                              | <b>\$1,175,047.23</b> |

Trustee Hyde made **MOTION** to approve item 6 capital projects, Trustee Chrisman seconded; all were in favor; motion carried.

**NEW BUSINESS:**

1. Water/Sewer Account 514-0 – requesting 2 years of EDU rates refunded back. Thomas Haynes Water/Sewer Supervisor sent an email to the Board explaining the history for this account. The Board discussed this at great length. The Board all agreed that at some point the customer has to start taking responsibility for their bills and they should have notified the Water/Sewer department two years ago. The Board all agreed that there will be no refund given to this owner.

**OLD BUSINESS:**

1. Water Application – 39447 Bartlett Point Road – This topic is carried over from the August 29<sup>th</sup>, meeting. The Board reviewed the Declaration of Restrictive Covenants that was drawn up by the owner’s lawyer. The Board decided to send this to the Village’s attorney before they decide. This topic will be tabled again until next meeting on September 26<sup>th</sup>, 2022.
2. National Grid – Convenience Outlets to village poles – After discussion by the Board, Trustee Buker made a **MOTION** to approve National Grid to install outlets on the poles in the Village at an annual rate of \$58.32 each pole to be billed monthly, with no additional cost to the Village for the installation; Trustee Hyde seconded; all were in favor, motion carried.
3. 708 Riverside Drive Retaining Wall – The Board has not found any evidence that the Village is the owner of the retaining wall on 708 Riverside Drive, therefore they have decided to stay with their original response which was not to spend tax payers dollars on something that does not belong to the Village.

**CLERK:**

1. Board Approval - Crossing Guards – Patrick Youngs, Clyde Garnsey, James Flanders, Robert Farmer, Mike Doyle – Starting September 6<sup>th</sup>, 2022 @ \$13.60/hr.

Trustee Buker made **MOTION** to approve hiring Patrick Youngs, Clyde Garnsey, James Flanders, Robert Farmer, and Mike Doyle as Crossing Guards at \$13.60/hr.; Trustee Hyde seconded the motion; all were in favor motion carried.

2. Board approved the 2022-2023 Sludge Hauling Contract bid notice.
3. Workshop meeting – September 14<sup>th</sup>, 2022 @ 4:30pm – Board approved to change the date to September 21<sup>st</sup>, at 4:30pm in the Municipal Building.
4. Lisa Criscitello campaign volunteer for Duffy NYS Assembly 116<sup>th</sup>, requested to use the Municipal Building Thursday, October 6<sup>th</sup>, 2022 from 7 to 8pm. – This was approved by the Board

**MAYOR:**

1. ARPA money – The Board all agreed that some of the ARPA money would be for the Rotary Park Bathroom Roof Replacement Project. They all discussed what the rest of the money could be spent on. Some of those options were:
  - a. Charging stations for the Village
  - b. 10K for Bass Tournament in 2023
  - c. 10K to Library
  - d. Tennis court near the Municipal Building

The Board decided to table this topic and talk about this at the workshop meeting that was set for Wednesday September 21, 2023.

2. Low water – Mayor Zimmer relayed a conversation she had with John Peach, director of Save The River regarding this issue. She informed the Board that the water level is beyond their control due to a treaty between the United States and Canada signed in the 1950's for Seaway. In the past Mayor Zimmer has supported and encouraged a water plan that could be similar to the one in 1950's that would suit the needs of the 1000 Islands. The Mayor feels that our Village is too small to make any head way on this issue with low water.

**EXECUTIVE SESSION:**

Trustee Hyde presented a **MOTION** to enter Executive session at 7:00 p.m., Trustee Buker seconded; all in favor motion was carried.

*Regarding Personnel*

Trustee Hyde presented a **MOTION** to close Executive Session at 7:32p.m. and enter back into the regular meeting, Trustee Buker seconded; all in favor, motion was carried.

**ADJOURNMENT:**

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:32 p.m. Trustee Buker seconded; all in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk

DRAFT