

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday July 22<sup>nd</sup>, 2024, at 5:00 p.m.

**PRESENT:**

Nancy L. Hyde, Mayor  
Robert McDowell, Deputy Mayor  
Robert Riddoch, Trustee  
Robert Wierzba, Trustee  
Michael Kinnie, Trustee  
Terry Jones, DPW Superintendent  
Jeff Mosher, DANC Water Supervisor  
Joanne Lenhard-Boye, Clerk

**ABSENT:**

**Pledge of Allegiance/Call to Order:**

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

**VISITORS:**

1. **Change Order #13 – REDI Infrastructure Improvement Projects** – The Board had discussions on change order #13 and Trustee Riddoch made **MOTION** to accept change order #13 as presented, Trustee Wierzba seconded, all were in favor motion carried.

1. **Rebecca Hopfinger**, Executive Director for the Antique Boat Museum was invited by Mayor Hyde to give a brief summary on the new project for a boat repair shop. She is hoping that the added classroom space will allow the museum to be able to launch an apprentice program. She added that the State is interested in using this as a sample for other states applying for this program. Materials were handed out to Board members to review.

1. **Barbara Hupp** -The Blue Zones – Secrets for Living Longer. Barbara Hupp attended the meeting to introduce the Blue Zones concepts and book written by Dan Buettner.

**POLICE REPORT:**

*Kevin Patenaude, Chief of Police*

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks Office.

**DPW REPORT:**

*Terry Jones, DPW Supervisor*

1. **Activity Report** – Terry reviewed his monthly report with the Board. This report is filed at the Village Clerk’s Office.

**WATER/WASTEWATER:**

*Jeffrey Mosher, WWTP Supervisor, DANC*

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office.

**CONSENT AGENDA:**

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|----|--|---------------------|
| 1. | DRAFT Meeting Minutes July 08 <sup>th</sup> , 2024 |                     |
| 2. | Payroll (P/R #04) 07/04/2024 to 07/17/2024         | \$ 47,086.30        |
| 3. | Abstract -07/22/2024                               |                     |
|    | General Fund                                       | \$ 74,332.39        |
|    | Water Fund   | \$ 20,411.18        |
|    | Sewer Fund   | \$ 18,441.34        |
|    | <b>Total</b>                                       | <b>\$113,184.91</b> |

**MOTION** made by Trustee Wierzba to approve consent agenda items #1-3; Trustee Kinnie seconded all in favor motion carried.

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|----|------------------|---------------------|
| 4. | Capital Projects | <b>\$126,435.00</b> |
|----|------------------|---------------------|

**MOTION** made by Trustee Riddoch to approve capital projects item #4; Trustee Wierzba seconded all in favor motion carried.

**OLD BUSINESS:**

1. **Traffic Study** – Trustee Riddoch reported that a meeting was held with Mayor Hyde, Chief Patenaude, and himself on July 12<sup>th</sup>, to discuss the traffic study done by Barton & Loguidice. Chief Patenaude took them both to the streets that were suggested for changes in the study. Kevin explained the two things he looks at with traffic, safety first and then convenience. The traffic congestion in the Village makes the traffic slower, which makes it safer. Chief was not in favor of making any changes that B&L suggested, because changes would make the traffic faster which is more dangerous. Trustee Riddoch asked the clerk to put the traffic study on the Village’s website for the public to view. After speaking with the Chief, Trustee Riddoch and Mayor Hyde both did not recommend altering anything from the traffic study that was conducted by B&L.

2. **TIAC Project** – Mayor Hyde reported to the Board that Trustee Wierzba and herself met with Jonathan Taylor and went over the recap of the mutual agreement for the project to move forward.

- The Village of Clayton will allow TIAC to use the two parking spots in front of the TIAC building on James St.
- Flag people will be there to monitor all traffic and crosswalk.
- Work hours will be 7am-4pm, Monday-Friday.
- Construction will begin on or after August 5<sup>th</sup>, 2024.

Mayor Hyde asked the board to make a motion to approve these conditions. Trustee Riddoch recused himself for conflict-of-interest reasons.

**MOTION** was made by Trustee Kinnie to approve these conditions stated above, Trustee Wierzba seconded, all in favor with the exception of Trustee Riddoch; motion carried.

2. **Union Street Right of Way** – Trustee Wierzba reported to the Board that on July 12<sup>th</sup>, Mayor Hyde and himself met with Mr. and Mrs. VanReenen regarding the Village right of way at the end of Union Street. Trustee Wierzba reported the confirmed highlights of the meeting.

- Jake VanReenen will contact Terry Jones, DPW Supervisor with any request to maintain the right of way.
- The car will be moved off the property, along with the golf cart.

- Seaway Marine will remove the cleat that is attached to the bulkhead regarding your houseboat.
- Seaway Marine will remove plastic chain that runs across the right of way.
- Seaway Marine will keep area clear of equipment.

Mayor Hyde asked for the board to make a motion to approve the above agreements with the VanReenen's.

**MOTION** was made by Trustee Wierzba, Trustee Riddoch seconded, all were in favor with the exception of Trustee Kinnie who was opposed. Motion was carried.

**NEW BUSINESS:**

1. **Resolution #20 – Appointment of Interim Zoning Enforcement Officer** – The Mayor discussed the resolution with the Board.

**RESOLUTION #20 OF 2024  
APPOINTMENT OF ENFORCEMENT OFFICER**

**WHEREAS**, the Village of Clayton has adopted a Land Use Regulations set forth at Chapter 132-Zoning n Unsafe Building and Structure Law (the “Law”), and which Law became effective October 1, 1973 and which has been amended from time to time; and

**WHEREAS**, the Village Board desires to appoint a person to administer and enforce the Law; and

**WHEREAS**, the Village Board has reviewed its underlying Land Use Regulations and desires to appoint a qualified person.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Clayton, New York resolves as follows

1. Tom Gardner is hereby designated as the Enforcement Officer for the Law and on an interim basis.
2. The Enforcement Officer shall familiarize himself with the Law and take all steps reasonably necessary to administer and enforce the Law, to perform functions reasonably related there to.
3. This interim appointment may be terminated on three (3) days written notice by either party to the other.
4. This Resolution shall take effect immediately.

The following resolution was offered by Trustee Wierzba, who moved its adoption, seconded by Trustee Riddoch to wit and upon a roll call vote of the Board was duly adopted as follows:

Mayor Hyde,	yes
Deputy Mayor McDowell	abstained
Trustee Riddoch	yes
Trustee Wierzba	yes
Trustee Kinnie	abstained

***MAYOR:***

1. River Community having a cookout on Friday July 26<sup>th</sup>, 2024 for the American Bass Anglers at the French Creek Marina.
2. Balloon Festival with be Saturday July 27<sup>th</sup>, at the Coyote Moon.

***COMMITTEES:*** Trustee Kinnie updated the Board on the Climate Smart Committee. The committee met last week and are shooting for a tentative date of September 14<sup>th</sup>, 2024 for a big public information center forum working with Cornell Cooperative Extension department. Kinnie says that things are moving along, and we are now pursuing our certification.

***PUBLIC COMMENT:***

1. Candy Duswalt resident at 811 Union Street asked to speak on her concerns on Union Street matters.
2. Ann Major Stevenson, who does not live in the Village spoke her concerns on the town houses that Jeremy Kellogg may be building.

***EXECUTIVE SESSION:***

***MOTION*** was made by Trustee Riddoch to enter Executive Session at 6:40pm, Trustee Wierzba seconded, all were in favor motion carried.

1. Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- There were no decisions made during the executive session.

***ADJOURNMENT:***

***MOTION*** made by Trustee Riddoch to adjourn the regular meeting at 7:05p.m. Trustee Wierzba seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk