

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday June 10<sup>th</sup>, 2024, at 5:00 p.m.

**PRESENT:**

Nancy L. Hyde, Mayor  
Robert McDowell, Deputy Mayor  
Robert Riddoch, Trustee  
Robert Wierzba, Trustee  
Joanne Lenhard-Boye, Clerk  
Terry Jones, DPW Superintendent

**ABSENT:**

Michael Kinnie, Trustee

**Pledge of Allegiance/Call to Order:**

Mayor Hyde led the Pledge of Allegiance and opened the Regular meeting at 5:00 p.m.

***PUBLIC HEARING:***

1. Raise Sewer Rates - Mayor Hyde opened the Public Hearing at 5:01 p.m. and no one from the public was there. There was one write in letter opposing the fixed rate increase and suggested to increase the variable consumption fee, from Peter Parker, a resident from the village. The mayor left the Public Hearing open to give the public some time to show.

Mayor Hyde closed the Public Hearing at 5:09 p.m. with no one from the public showing.

***Mayor appointed Tom Gardner as Village Coding Officer starting June 10<sup>th</sup>, at \$450/month & Tom Gardner signed the oath book.***

**POLICE REPORT:**

*Kevin Patenaude, Chief of Police*

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks Office.

**DPW REPORT:**

*Terry Jones, DPW Supervisor*

1. **Activity Report** – was presented to the Board. This report is filed at the Village Clerk’s Office.

**CONSENT AGENDA:**

1.	DRAFT Meeting Minutes May 28 <sup>th</sup> , 2024	
2.	Payroll (P/R #01) 05/23/2024 to 06/05/2024	\$ 35,875.97
3.	Teamsters Health & Hospital June	\$ 17,567.22
4.	Abstract -06/10/2024	
	General Fund	\$ 45,188.45
	Water Fund	\$ 11,802.03
	Sewer Fund	\$ 16,892.97
	<b>Total</b>	<b>\$ 73,883.45</b>

**MOTION** made by Deputy Mayor McDowell to approve consent agenda items #1-4; Trustee Riddoch seconded all in favor motion carried.

5. **Capital Projects** **\$ 104,095.40**

MOTION made by Deputy Mayor McDowell to approve Capital Project agenda item #5; Trustee Riddoch seconded all in favor motion carried.

**CLERK:**

1. **Hawn Memorial Library** request for petting zoo the day of reading program in the Circle Park June 28<sup>th</sup>, 2024. The Board approved this request.
2. **Thousand Island Museum** – Request the use of Municipal Building for annual Juried Craft Show on Saturday December 7<sup>th</sup>, 2024. The Board approved this request

**OLD BUSINESS:**

1. **Lost Navigator guard rails** – The Board discussed this topic and put it to a roll call vote and was denied with three no’s and one yes
2. **Heather Gill – Snapshots Photo Booth** – The full Board denied approval for photo booth To go on Village owned land.

**NEWBUSINESS:**

1. **Resolution 2024-16 Rescind Local Law #1 Override Tax Levy Limit**  
**RESOLUTION #2024-16**

**RESCIND Local Law No. 1 Override Tax levy limit for Fiscal Year 2024-2025**

The foregoing Resolution no. 2024-16 was offered by Trustee McDowell, and seconded by Trustee Wierzba.

**WHEREAS**, Local Law No. 1 of the year 2024, a local law to override the tax levy limit established in General Municipal Law §3-c; and

**WHEREAS**, said Local Law No. 1 is no longer applicable to Override Tax Levy Limit for Fiscal Year 2024-2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Clayton that Local Law No.1 of the year 2024, a local law to override the tax levy limit established in General Municipal Law §3-c, is hereby deemed RESCINDED.

Upon a roll call vote of the Board of Trustees was duly adopted as follows:

	<u>Aye</u>	<u>Nay</u>
Nancy Hyde, Mayor	<u>_x_</u>	<u>___</u>
Robert McDowell, Deputy Mayor	<u>_x_</u>	<u>___</u>
Robert Riddoch, Trustee	<u>_x_</u>	<u>___</u>
Robert Wierzba, Trustee	<u>_x_</u>	<u>___</u>
Michael Kinnie, Trustee	absent	<u>___</u>

The resolution was thereupon declared duly adopted

2. **Resolution 2024-13 Raise sewer rates-**

**2024-13 RESOLUTION  
TO RAISE SEWER RATES OF VILLAGE OF CLAYTON  
June 10<sup>th</sup>, 2024**

The following resolution was offered by Deputy Mayor McDowell, who moved for its adoption, seconded by Trustee Riddoch, to wit:

**WHEREAS**, the Village of Clayton hereto duly convened a public hearing on June 10<sup>th</sup>, 2024 for the purpose of considering an increase of the sewer rates in the Village of Clayton, notice of which was duly published in the official newspaper of the Village; and

**WHEREAS**, the increase is required as a result of increased costs in the transportation and treatment and the operation and maintenance of the Village Sewer System, as well as increased costs resulting from directives issued by the New York State Department of Environmental Conservation (“DEC”); and

**WHEREAS**, after conducting the public hearing and receiving input from the public, as well as considering information provided by the Sewer Supervisor the Village Board determines that increases are necessary to fund the anticipated future costs of providing sewer services; and

**NOW THEREFORE BE IT RESOLVED THAT**, the rates for Sewer charges commencing 07/01/2024 as follows:

**WATER-SEWER RATES (Effective with 07/01/2024 Billing)**

<b>WATER RATES</b>		
<b>Metered Water Users</b>	<b>Fixed (per EDU)</b>	<b>Variable (consumption)</b>
Inside Village & Bartlett Point Water District	\$315.00 per year (\$105.00 per period)	\$4.00 per 1,000 gallons
Outside Village (Inside Rate x 1.25)	\$393.75 per year (\$131.25 per period)	\$5.00 per 1,000 gallons
<b>SEWER RATES</b>		
<b>Metered Sewer Users</b>	<b>Fixed (per EDU)</b>	<b>Variable (consumption)</b>
Inside Village	\$497.54 per year (\$165.85 per period)	\$4.36 per 1,000 gallons
Grinder Pump Electric	\$437.54 per year (\$145.85 per period)	\$4.36 per 1,000 gallons
Outside Village(Inside Rate x 1.25)	\$646.80 per year (\$215.60 per period)	\$5.45 per 1,000 gallons
(Includes CVCF & Cedar Pt.)		
<b>Non-Metered Sewer Users</b>	<b>FIXED (per EDU)</b>	<b>Variable (consumption)</b>
<b>Heritage Heights Sewer District</b>	\$646.80 (Annual Fee)	\$397.85 (Annual Fee)
<b>2024 Annual Rate: \$1044.65</b>		<b>Estimated at 200gpd</b>
<b>(Inside Rate x 1.30)</b>		<b>(73,000/yr.) @ \$5.45 per 1,000 gals.</b>
<b>OTHER CHARGES</b>		
<i>Water On/Water Off (per customer request)</i>	\$25.00	<i>Inside Village &amp; BPWD</i>
	\$50.00	<i>Outside Village</i>
<b>Metered Sales from Hydrant</b>	\$12.00 per 1,000 gallons	<i>1,000 gallon increments only</i>
<b>Service Shutoff Fee (Non-Payment)</b>	\$50.00	
<b>Tapping Fees (Water/Sewer)</b>	\$1,000.00 (per connection)	<i>Plus offset fees, if applicable</i>
<b>Replacement of damage (at fault) Meter or AMR Meter Head</b>	\$50.00 during business hours \$110.00 after business hours	<i>Plus cost of materials</i>

**WATER-SEWER RATES (Effective with 07/01/2024 Billing)**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Hyde	yes
Deputy Mayor McDowell	yes
Trustee Wierzba	yes
Trustee Riddoch	yes
Trustee Kinnie	absent

The resolution was thereupon declared duly adopted on June 10<sup>th</sup>, 2024

3. **Resolution 2024-17 VOC Climate Smart Community Task Force**

**RESOLUTION 2024-17**  
**VILLAGE OF CLAYTON**

**CLIMATE SMART COMMUNITY TASK FORCE**

On motion by Trustee Wierzba, seconded by Trustee Riddoch, the Board unanimously duly resolved as follows:

**WHEREAS**, the Village of Clayton is dedicated to achieving a Climate Smart Communities (CSC) certification and,

**WHEREAS**, one of the mandatory action items to be certified is appointing a Climate Smart Community Task Force and,

**WHEREAS**, the CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaption in the community and,

**WHEREAS**, the role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and will act as an advisory board that collaborates with Village elected officials and staff to accomplish plans, programs and activities that are part of the CSC certification program and,

**WHEREAS**, the meeting and operational structure of the CSC Task Force is up to its members and the CSC Coordinator, while complying with the Open Meetings Law of New York State and,

**WHEREAS**, any recommendation made by the CSC Task Force will be in close consultation with Village staff and require approval for implementation by the Village Board and,

**IT IS HEREBY RESOLVED** that a Climate Smart Community Task Force be initiated with the initial voting membership list below and,

**BE IT FURTHER RESOLVED** that appointments of members of the Task Force require a majority vote of the Village Board.

**Initial Membership List for CSC Task Force:**

Michael Kinnie, Climate Smart Community Coordinator  
Nancy Hyde, Village Mayor, Vice Chair  
Bridget McCann, Secretary  
Lori Arnot, Village Resident  
Karen Lego, Village Resident

Bridget Wright, Save the River  
Laura Orvis, Hawn Library

The vote on the foregoing resolution was as follows:

Nancy Hyde, Mayor	yes
Robert McDowell, Deputy Mayor	yes
Robert Riddoch, Trustee	yes
Robert Wierzba, Trustee	yes
Michael Kinnie, Trustee	absent

The foregoing resolution was thereupon declared duly adopted May 13<sup>th</sup>, 2024

**4. Motion to approve Sunscreen stations being place at Frink Park and Wooden Park-**

**MOTION** made by Trustee Riddoch to approve sunscreen stations placed at Frink Park and the Wooden Park, Trustee Wierzba seconded all in favor motion carried.

**MAYOR:**

1. Climate Smart Task Force Meeting – Mayor informed the board that this meeting went very well and that this will give us more points towards a grant.
2. Housing Study – The Clayton Local Development Corporation
3. LWRP – Kristi Dipple, executive director for Clayton LDC, informed the mayor she has received the contract from NYS. Now they need to form a committee. The mayor would like to see this completed before her term is up.

**ADJOURNMENT:**

Trustee Riddoch presented a **MOTION** to adjourn the regular meeting at 6:50p.m. Trustee Wierzba seconded; all in favor motion was carried.