

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday November 13th, 2023, at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Allen Heberling, Trustee
Robert Wierzba, Trustee
Joanne Lenhard-Boye, Village Clerk
Terry Jones, DPW Superintendent

ABSENT:

John Buker, Trustee
Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened the regular board meeting at 5:30p.m.

VISITORS:

Dave Powers- Barton & Loguidice

1. **Amendment #2 for Water Main and Intake Replacement Project.**

Dave went over amendment #2 to the engineering services Agreement for the Water Main and Intake Replacement Project. This amendment proposes to increase the fees for the following services

- 3.b.1-Survey/Mapping
- 3.b.2- Subsurface investigation.

Additional survey work was completed for the project, and an additional deep-water boring was completed at the location of the water intake screen. The total increase for the two services is \$16,179.

Trustee Hyde made **MOTION** to approve Amendment #2; Trustee Wierzba seconded, all were in favor motion carried.

2. **B&L Proposal for preliminary design services** for the bridge Replacement of Gardner Street Over Goose Bay (Washington Island Bridge) not to exceed \$30,000.

Trustee Hyde made **MOTION** to approve B&L Proposal for engineering services not to exceed \$30,000; Trustee Wierzba seconded; all were in favor motion carried.

POLICE:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks office.

DPW:

Terry Jones, DPW Supervisor

1. **DOT Official Order Abandonment of Clayton Village-State highway No. 5403 (Route 970L); Village of Clayton, Jefferson County**

Terry informed the Board that he received the Official Order from the Department of Transportation stating that pursuant to Resolution No. 2016-08 dated September 26th, 2016 for the “Jurisdictional Transfer of NYS Route 970L” and adopted September 26th, 2016 by Village of Clayton Board, which resolution together with this Official Order from an agreement between the Village of Clayton and the Commissioner of the New York State

Department of Transportation, the State of New York hereby abandons all its right, title, interest and maintenance obligations with respect to the following described State Highway No. 5403(Route 970L) and hereby transferred to the Village of Clayton.

2. **Auction International – Approval to accept bids**

Terry asked the Board's approval to accept Auction bid prices for the following:

- 2009 Chevy Tahoe/Emergency - \$1,250.00
- John Deere 48" Snowblower - \$360.00
- Onan Quite Site 36 Generator - \$6,000.00
- Cummins Genset Skid Mounted - \$12,600.00
- F250XLT Super Duty Tailgate – \$720.00
- F250XLT Super Duty Bumper - \$350.00
- Docksider Marina Power Units - \$150.00

Trustee Heberling made **MOTION** to approve the above bids; Trustee Weirzba seconded; all were in favor motion carried.

3. **New Hire Grayson Rieder as DPW Laborer at \$18.89/hr.** start date November 15th, 2023

Trustee Weirzba made **MOTION** to approve the new hire stated above; Trustee Heberling seconded, all were in favor motion carried.

4. **Rob Farmer part time DPW Laborer \$16.00/hr.** starting November 6th, 2023

Trustee Hyde made **MOTION** to approve the part time hire stated above; Trustee Heberling seconded; all were in favor motion carried.

CONSENT AGENDA:

- | | |
|--|----------------------|
| 1. DRAFT Meeting Minutes October 23 rd , 2023 | |
| 2. Payroll (P/R #10) 09/28/2023 to 10/11/2023 | \$ 36,566.83 |
| 3. Pre-Pay Abstract 10/26/2023 | \$ 18,982.65 |
| 4. Abstract -11/13/2023 | |
| General Fund | \$ 93,274.76 |
| Water Fund | \$ 13,974.23 |
| Sewer Fund | \$ 17,923.71 |
| Total | \$ 125,172.70 |
|
5. Capital Projects |
\$ 252,874.61 |

Trustee Heberling made a **MOTION** to approve consent agenda items #1-4; Trustee Hyde seconded all in favor motion carried.

Trustee Heberling made a **MOTION** to approve capital projects agenda item #5; Trustee Hyde seconded all in favor motion carried.

CLERK:

1. **2023 Unpaid Tax Certification \$147,054.23**

Trustee Hyde made **MOTION** to approve the Unpaid Tax Certification for 2023 taxes; Trustee Wierzba seconded, all in favor motion carried

2. **Chamber of Commerce 2024 schedule of events**

Trustee Hyde made **MOTION** to approve the 2024 scheduled events for Chamber of Commerce; Trustee Heberling seconded, all in favor motion carried.

3. **Appoint Tom Hunt as Poet Laureate for the Village and Town of Clayton**
Trustee Hyde made **MOTION** to approve Tom Hunt as Poet Laureate; Trustee Wierzba seconded; all were in favor motion carried
4. **Clerk informed the Board that Katie Day** requested to use Municipal Building to host a Kidpreneurs Market Saturday Nov. 18th, 2023 8-3pm
5. **Clerk submitted the PIVOT** quarterly report to the Board

MAYOR:

1. Thomas LaClair – Legends and Lore sign program
The Board discussed this at the table and decided to get more information regarding the placement of the sign
2. Scott Gray Calls on Governor Hochul to Veto Legislation Threatening Local Election Cycles. Mayor Zimmer informed the Board that this will not effect the Village because we have less than 10,000 people in our community.
3. LDC meeting on housing was really not that informative.
4. Mayor Zimmer informed the Board that there were still a few things left that need to be resolved. One of them being that we need to find an Auditor. Hoping that Tina will still help with finding one.
5. The Asset Management Plan should be done at the end of December.
6. Traffic Study is also due to be done sometime in December.
7. Mayor Zimmer asked the Board to approve reconciliations that were made by the Village. She asked that we give O'briens Restaurant \$1,190.00 and Episcopal Church \$500.00 for damages that had accrued during the Historic District Project.

Trustee Hyde made **MOTION** to approve the above amounts and reconcile with the above-mentioned names, Trustee Heberling seconded; all were in favor; motion carried.

ADJOURNMENT:

Trustee Wierzba presented a **MOTION** to adjourn the regular meeting at 6:44p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk