

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday August 28th, 2023, at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
John Buker, Trustee
Allen Heberling, Trustee
Robert Wierzba, Trustee
Terry Jones, DPW Superintendent
Jeffrey Mosher, WWTP Supervisor, DANC
Amanda Cantwell, Village Deputy Clerk

ABSENT:

Joanne Lenhard-Boye, Village Clerk
Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened the regular board meeting at 5:30p.m.

VISITORS:

Cecilia Wirth – Jefferson County Public Health Specialist

1. Cecilia presented information regarding the Village of Clayton becoming a registered Climate Smart Community. After discussion the Board determined it would be best to research the topic and discuss it at the next board meeting.

POLICE:

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks office.

DPW:

Terry Jones, DPW Superintendent

1. **Activity Report** – was submitted to the Board. This report is filed at the Village Clerks office.
2. Terry reported that the floating dock and wave attenuator in front of the Veteran’s Monument has been installed, there are a few items in question, and he will be attending meetings to make decisions on how best to handle them.
3. DPW crews will be testing the drainage at Frink Park to prepare for the replacement of the gravel with concrete as part of the REDI project.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office.
2. **DANC agreement for Raw Water Intake Replacement Project**
Trustee Hyde made a **MOTION** to accept the agreement as presented; Trustee Heberling seconded, all in favor motion carried.

REQUEST TO BE ON AGENDA:

1. Jennifer Pelton- Director of Adult Residential Services, Transitional Living Services – Jennifer attended the meeting to discuss how their program works. Transitional Living Services has been in the Village for over 40 years. Jennifer explained that their mission is to teach skills to transition residents into independent setting of their choice. There was discussion regarding the disturbances that have been caused in the Village by the residents. Jennifer will provide a phone number for the New York State agency that oversees them.

CONSENT AGENDA:

- | | |
|---|---------------------|
| 1. DRAFT Meeting Minutes August 14 th , 2023 | |
| 2. Payroll (P/R #5) 07/20/2023 to 08/02/2023 | \$ 45,373.01 |
| 3. Teamsters Health & Hospital August Payment | \$ 16,979.26 |
| 4. Abstract -08/28/2023 | |
| General Fund | \$ 39,571.58 |
| Water Fund | \$ 15,566.65 |
| Sewer Fund | <u>\$ 40,640.87</u> |
| Total | \$ 95,779.10 |

Trustee Wierzba made **MOTION** to approve consent Agenda items **#1-4**; Trustee Buker seconded all in favor motion carried.

TREASURER'S REPORT:

1. **July Financials** – Bank Reconciliation, Cash Summary, Budget vs. Actual
Trustee Heberling made **MOTION** to accept the July financial reports as presented; Trustee Hyde seconded, all in favor motion carried.

MAYOR:

1. Mayor Zimmer gave an update on the great success of the Bass Master's Elite tournament that was held in the Village over the weekend.
2. Mayor Zimmer informed the board that the Clayton Fire Chief inquired about putting a dry hydrant at Frink Park. She will suggest that he attend the next joint Town/Village meeting to discuss.
3. Mayor Zimmer advised that the cruise ship "Pearl Mist" will be at the Frink Park dock on September 2nd.
4. Citizen of the year nominations are due by August 30th to the Chamber of Commerce.
5. Kristi Dippel is working on the DRI grant.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the regular meeting at 6:50 p.m. Trustee Buker seconded; all in favor motion was carried.

Respectfully,

Amanda Cantwell, Village Deputy Clerk