

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday May 22<sup>nd</sup>, 2023, at 5:30 p.m.

***PRESENT:***

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
John Buker, Trustee  
Allen Heberling, Trustee  
Joanne Lenhard-Boye, Village Clerk

***ABSENT:***

Kevin Patenaude, Chief of Police  
Terry Jones, DPW Supervisor

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened the regular meeting at 5:30 p.m.

**VISITORS:**

Dave Powers – Barton & Loguidice

1. **MOTION/VOTE** - Water Main and intake Replacement– Resolution 2023-09  
WIIA Grant Application

Dave went over the resolution and after board discussions the resolution was adopted as stated below.

**RESOLUTION # 2023-09  
Application for WIIA Program**

**WHEREAS**, the Village Board of Trustees of the Village of Clayton duly caused to be prepared a Preliminary Engineer Report (PER) recommending improvements to the Village water distribution and intake infrastructure; and

**WHEREAS**, the PER proposed replacement of trouble water mains, valves and hydrants, as well as, replacement of the existing Village water intake system; and

**WHEREAS**, the plan shows the estimated costs of these improvements to be \$8,234,000; and

**WHEREAS**, the Village, as a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), having reviewed the impact of the construction of the replacement water distribution infrastructure comprising the Project upon the environment has determined by resolution adopted August 22, 2022 that the Project is a “Type I Action” that will not result in any significant adverse impacts to the environment; and

**WHEREAS**, the Village Board of Trustees now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program through the New York State Consolidated Funding Application (CFA); and

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees of the Village of Clayton, Jefferson County, New York, authorizes the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application; and

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized to submit an application on behalf of the Village for grant funding under the New York State Water Infrastructure Improvement Act (WIIA) Program, and to execute any agreements, instruments or other documents in connection with the Village’s acceptance of any such grants and/or the funding thereof; and

**BE IT FURTHER RESOLVED**, that the Mayor may authorize any required local match with respect to financing or grants awarded to the Village for the Project through the use of cash and/or in-kind services; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

I, Joanne Lenhard-Boye, Village Clerk of the Village of Clayton do hereby certify that the Village Board of Trustees of the Village of Clayton adopted the aforementioned resolution on May 22<sup>nd</sup>, 2023 by the following vote:

	<u>Aye</u>	<u>Nay</u>
Norma Zimmer, Mayor	x	_____
Nancy Hyde, Deputy Mayor	x	_____
Allen Heberling, Trustee	x	_____
John Buker, Trustee	x	_____

**WATER/WASTEWATER:**

Jeff Mosher, WWTP Supervisor – DANC

Thomas Haynes, WWTP Assistant Director of Engineering – DANC

1. Monthly report – Jeff went over the monthly report with the Board. This report is filed at the Village Clerk’s office.

2. The Board set a Public Hearing to increase sewer rates. The Public Hearing will be on June 12<sup>th</sup>, 2023 starting at 5:30pm located at the Municipal Building.

**POLICE:**

Kevin Patenaude, Chief of Police

1. Activity Report - was submitted to Board. This report is filed at the Village Clerks office.

**DPW:**

Terry Jones, DPW Superintendent

1. Activity Report – was submitted to the Board. This report is filed at the Village Clerks office.

2. Terry asked the Board to approve Gayle Cady as a part time Laborer seasonal worker, with a start date June 1<sup>st</sup>, 2023, at \$14.50/hr.

Trustee Hyde made **MOTION** to approve the new hire listed above; Trustee Heberling seconded; all were in favor motion carried.

**REQUEST TO BE ON AGENDA:**

1. Lance Peterson came to the Board to discuss the Town Justice Court Lease. He Had concerns regarding the sq. footage that the Village is charging the Town for rent. The Village Board felt that the price was very fair. The Village Board decided to take a look at the lease one last time and send the Town a revised lease.

Trustee Hyde made **MOTION** to approve the audited consent agenda **1-4**; Trustee Heberling seconded; all were in favor motion carried.

**CONSENT AGENDA:**

- |   |                     |
|---|---------------------|
| 1. DRAFT Meeting Minutes May 8 <sup>th</sup> , 2023 |                     |
| 2. Payroll (P/R #25) 04/13/2023 to 04/26/2023       | \$ 36,129.05        |
| 3. Teamsters Health & Hospital Payment              | \$ 16,979.26        |
| 4. Abstract -05/22/2023                             |                     |
| <b>General Fund</b>                                 | \$ 38,631.17        |
| <b>Water Fund</b>                                   | \$ 8,647.49         |
| <b>Sewer Fund</b>                                   | \$ <u>14,354.10</u> |
| <b>Total</b>  | \$ <b>61,632.76</b> |
| 5. Capital Projects:                                | \$110,505.63        |

Trustee Hyde made the **MOTION** to approve audited abstract item **#5** Capital Projects as presented; Trustee Heberling seconded, all in favor; motion carried.

**CLERK:**

1. PIVOT Quarterly Report was presented to the Board.
2. 2023 Tax Warrant – The Board approved the Tax Warrant for 2023 and Village clerk will put Ad in TI Sun for 2 consecutive weeks.

Trustee Hyde made **MOTION** to approve the 2023 Tax Warrant; Trustee Heberling seconded; all were in favor motion carried.

3. April Financial Reports – Cash Summary, Statement of Activity, Period to Date Actuals

Trustee Hyde made **MOTION** to accept April Financial Reports; Trustee Heberling seconded, all in favor; motion carried.

**OLD BUSINESS:**

1. Alley Way – Grease, garbage – The Board discussed the alley way issue between Channel Side and the Flower Shop. Trustee Buker spoke with the owner, and they will do their best to solve the issues. The Board will keep an eye on the issues and if the issues continue then the Board will have to mail a letter to owners.

***MAYOR'S REPORT:***

1. 2023 NYCOM Annual Meeting in Bolton Landing – Mayor Zimmer discussed the meeting with the Board. She showed the plaque that the Village was given for the NYCOM Local Government Achievement Award Honorable Mention for the Historic District Project. Mayor Zimmer went on to tell the Board that the City of Kingston won an award for launching a Mobile Mental Health Pilot Program. This is the first of its kind in upstate New York. This program will pair a mental healthcare specialist with a Kingston Fire Department Emergency Medical Technician to staff a mobile response unit. The Mobile Mental Health response team of social workers and EMT will have a dedicated ambulance and will provide person-centric crisis response to mental health emergency calls.

The Village of Pelham in Westchester County also won with a 70 million-dollar project for a new transit-oriented development project. This is a 127-unit market-rate mixed-use residential building near the Pelham Metro North train station which will include affordable “workforce” housing and parking garage with EV charging stations. The Village of Lima also won by putting in a \$2.4 million-dollar Water System Upgrade.

2. Mayor Zimmer introduced Robert Wierzba from the Village of Clayton. He introduced himself to the Board and gave reasons why he would like to become more active in the community and would like to be considered as Village Trustee. The Board were all in agreement to appoint him as Village Trustee to serve Tony Randazzo’s term of office. He will also be campaigning for this position in November’s primary election. He will go into the Village Clerk’s office and sign the oath book.

Trustee Hyde presented a **MOTION** to approve the appointment of Robert Wierzba as Village Trustee to serve Tony Randazzo’s term; Trustee Buker seconded; all in favor motion carried.

***EXECUTIVE SESSION:***

Mayor Zimmer cancelled the Executive Session.

***ADJOURNMENT:***

Trustee Hyde presented a **MOTION** to adjourn the regular meeting at 6:40 p.m. Trustee Buker seconded; all in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk