

There was a Public and Regular meeting of the Board of Trustees of the Village of Clayton on Monday January 9th, 2023 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
John Buker, Trustee
Tony Randazzo, Trustee
Allen Heberling, Trustee
Terry Jones, DPW Supervisor
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police
Thomas Haynes, WWTP Supervisor, DANC

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened Public Hearing meeting at 5:30 p.m.

PUBLIC HEARING:

1. Property Assessment List submitted in connection with a Restore NY grant application.
 - 537 Riverside Drive, 3,821 square ft. Residential Use, Rehabilitation, Vacant Property.
 - 537 Riverside Drive, 3.821 square ft. Commercial Use, Rehabilitation, Vacant Property.

There were some questions from the Board regarding the grant application. Kristi Dippel, Executive Director for Clayton Local Development Corporation was at the Public Hearing, and she answered questions from the Board. She assured the Board that there would be no financial responsibility for the Village of Clayton.

Mayor Zimmer closed the public hearing at 5:40 p.m.

Mayor Zimmer opened the Regular meeting at 5:40 p.m.

1. There was a roll call vote to adopt Resolution 2023-01 – Restore NY funding to rehabilitate the property on 537 Riverside Drive, Clayton, NY.

Resolution 2023-01

WHEREAS, The Village of Clayton is working with the Clayton Local Development Corporation, Ltd. to apply to the Restore NY funding program.

WHEREAS, The Application is for Restore NY funding to rehabilitate the property located at 537 Riverside Drive, Clayton NY, which is owned by Marsha Ringer Topa.

WHEREAS, The Village of Clayton finds that the proposed project is consistent with the community's Comprehensive Plan;

WHEREAS, that the proposed financing is appropriate for the specific project;

WHEREAS, that the project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources; and

WHEREAS, where applicable, the project develops and enhances infrastructure and/or other facilities in a manner that will attract, create, and sustain employment opportunities.

NOW, THEREFORE, BE IT

RESOLVED

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	YES
Deputy Mayor Hyde	YES
Trustee Buker	YES
Trustee Randazzo	YES
Trustee Heberling	YES

The resolution was thereupon declared duly adopted.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk’s office. Terry also informed the Board that they have purchased the new pick up truck from a State Bid that was approved in the 2023 budget. Total cost of the truck was \$51,517.50 purchased from Caskinettes Lofink Motor Co.

Trustee Buker made the **MOTION** to approve the consent agenda items 1-3 as presented. Trustee Heberling seconded, all in favor; motion carried.

CONSENT AGENDA:

- | | |
|---|---------------------|
| 1. DRAFT Meeting Minutes December 30 th , 2022 | |
| 2. Payroll (P/R #16) 12/08/2022 to 12/21/2022 | \$ 35,398.94 |
| 3. Abstract -01/09/2023 | |
| General Fund | \$ 31,042.50 |
| Water Fund | \$ 1,406.40 |
| Sewer Fund | <u>\$ 25,354.14</u> |
| Abstract Total | \$ 57,803.04 |

NEW BUSINESS:

1. Inter-Municipal Cooperation Agreement for Public Safety Snowplowing Services.

Trustee Hyde made the **MOTION** to approve the Inter-Municipal Cooperation Agreement for Public Safety Snowplowing Services effective for a period of (5) years, starting December 1st, 2022 and ending November 30th, 2027, unless sooner terminated by the written agreement of the parties; Trustee Randazzo seconded, all in favor; motion carried.

This was recommended when we had our insurance audit, for the Fire Department.

2. Reply Form DWSRF Financing (Water Main & Intake Replacement Proj.) - Deputy Mayor Hyde informed the Board that she had contacted Matt Cooper and his advice was to move forward by signing this form, but there is no commitment to go ahead with the estimated project of 8 million. The Village will apply for the next round of WIIA grant money. He also explained that the Village can decide on what part of the 8 million project would be the most significant to the community and wait on other parts. The Board all agreed to move forward.

Trustee Hyde made the **MOTION** to proceed with DWSRF financing, even in the absence of a grant for the Water Main and Intake Replacement project; Trustee Heberling seconded, all in favor; motion carried.

3. Planning Board: Ronald Duford, Alternate New Term Expires 12/31/2029
Planning Board: Sandra McMullen, Alternate, New Term Expires 12/31/2029

Trustee Hyde made the **MOTION** to approve the above names as Planning Board Alternate members with a new term that expires 12/31/2029; Trustee Randazzo seconded, all in favor; motion carried.

4. Zoning Board: Stephen Mack, New Term Expires 12/31/2027
Zoning Board: Clyde "Chip" Garnsey, New Term Expires 12/31/2027

Trustee Randazzo made the **MOTION** to approve the above names as Zoning Board members with a new term that expires 12/31/2027; Trustee Hyde seconded, all in favor; motion carried.

CLERK:

1. Wade Beltramo, NYCOM General Counsel - First Amendment Audits YouTube videos – Village clerk spoke to the Board regarding the instance that occurred at the Municipal Building with one of these YouTube Auditors. She also explained how a policy in place would help prevent some of these so called auditors from crossing the line of private information. The Board agreed and thought it was a good idea to have a policy in place. Joanne will work on putting this together and bringing back to the Board for approval.

TREASURER'S REPORT:

1. November Financials – Bank Reconciliation, Cash Summary, Budget vs. Actual
December Financials - Bank Reconciliation, Cash Summary, Budget vs. Actual

MAYOR'S REPORT:

1. Mayor Zimmer informed the Board that the Historian annual report is at the Village office if anyone is interested in reading.
2. Chamber of Commerce sent a thank you letter for the \$30,000 the Village gave for the Elite Bass Tournament. A hard copy of the letter is in the mail to have ARPA Fund documentation that the money is to be used for the Elite Bass Tournament only.

BOARD REPORTS:

1. Deputy Mayor reported that she thinks that the Board should start thinking about the Channel Side alley way.
2. Deputy Mayor also wanted to remind the Board that this is the year that 4 positions will be open for election. Mayor's position and 3 of the trustee's positions. She informed the Board that anyone that's wants to run or to continue their seat, the petitions come out sometime in March.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 6:15p.m. Trustee Buker seconded; all in favor motion was carried.

Regarding Personnel

Trustee Hyde presented a **MOTION** to close Executive Session at 7:10p.m. and enter back into the regular meeting, Trustee Buker seconded; all in favor, motion was carried.

ADJOURNMENT:

Trustee Buker presented a **MOTION** to adjourn the regular meeting at 7:10p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk