

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday November 14<sup>th</sup>, 2022, at 5:30 p.m.

***PRESENT:***

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
John Buker, Trustee  
Joe Chrisman, Trustee  
Tony Randazzo, Trustee  
Terry Jones, DPW Supervisor  
Joanne Lenhard-Boye, Clerk

***ABSENT:***

Kevin Patenaude, Chief of Police  
Thomas Haynes, WWTP Supervisor, DANC

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened the regular meeting at 5:30 p.m.

***VISITOR:***

1. John Condino, Barton & Loguidice & Adam Powers, D.C. Builders updated the Board on the Flood Damage Shoreline Stabilization Project and the REDI Funded Infrastructure Improvements Projects. Everything is going according to plan and there were no action items at this time. This report is filed at the Village Clerks office.
2. Barbara Morrow, Paynter Center Executive Director came to inform the Board that there will be an open house on Tuesday evening from 4-7 p.m. and everyone is welcome to come see all the improvements made to the Paynter Center. Barb was very enthusiastic implementing new activities, physical programs such as balance boxing, emotional support workshops, and religious support. They are also offering hot lunch for seniors every Tuesday and Thursday. She commented on how everyone in the community has been very generous in donating big items for the center. Barbara wants to establish a well-rounded lifestyle for seniors.

***POLICE:***

***Kevin Patenaude, Chief of Police***

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

***DPW:***

***Terry Jones, DPW Superintendent***

1. Activity Report was discussed with the Board. This report is filed at the Village Clerks office.
2. Terry asked the Board for approval to hire Robert Farmer as part time laborer with a start date of November 16<sup>th</sup>, 2022, starting at 15.50/hr.

Trustee Chrisman made **MOTION** to hire Robert Farmer as stated above, Trustee Hyde seconded, all were in favor motion carried.

Trustee Hyde made **MOTION** to approve items 1-4 from the Consent Agenda, Trustee Randazzo seconded; all were in favor; motion carried.

**CONSENT AGENDA:**

- |  |                       |
|--|-----------------------|
| 1. DRAFT Meeting Minutes October 24 <sup>th</sup> , 2022 |                       |
| 2. Payroll (P/R #11) 09/29/2022 to 10/12/2022            | \$ 32,353.28          |
| 3. Pre-Pay Abstract – 11/01/2022                         | \$ 17,740.86          |
| 4. Abstract -11/14/2022                                  |                       |
| General Fund   | \$ 105,600.07         |
| Water Fund   | \$ 18,498.31          |
| Sewer Fund   | <u>\$ 37,712.42</u>   |
| <b>Abstract Total</b>                                    | <b>\$ 161,810.80</b>  |
| 5. <b>Total Capital Projects</b>                         | <b>\$1,335,329.49</b> |

Trustee Hyde made **MOTION** to approve item #7 capital projects, Trustee Chrisman seconded; all were in favor; motion carried.

**OLD BUSINESS:**

1. Lion's Building – The Board discussed, and decided to wait on moving forward

**CLERK:**

1. Resolution 2022-17 - Rescinding Joint Justice Court IMA

**RESCINDING JOINT JUSTICE COURT INTERMUNICIPAL AGREEMENT**

**WHEREAS**, the Village of Clayton entered into a Joint Justice Court Intermunicipal Agreement (IMA) with the Town of Clayton on February 28, 2012; and

**WHEREAS**, said IMA is no longer applicable to the use of the Joint Municipal Court; and

**WHEREAS**, The Village of Clayton Board of Trustees will present a Lease Agreement to the Town for the applicable portion of the Municipal Building utilized for the Town Justice Court.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Village of Clayton that the Joint Justice Court Intermunicipal Agreement, dated April 10th, 2019, is hereby rescinded, and is therefore no longer in effect as of November 30th, 2022.

Trustee Buker made **MOTION** to approve Resolution 2022-17, Rescinding Joint Justice Court Intermunicipal Agreement; Trustee Hyde seconded, all were in favor motion carried.

The foregoing resolution was thereupon declared duly adopted, November 14th, 2022

2. Village of Clayton Police Ride-Along Policy – This new policy was recommended by the Insurance Auditor. The Board agreed to the new policy

Trustee Hyde made **MOTION** to approve the new Ride-Along Policy; Trustee Chrisman seconded; all were in favor motion carried.

3. The Board received – Month of October Bank Reconciliation/Budget vs. Actuals and Cash Summary reports.

4. The Board received the 2021 Financial Statements and Single Audit  
Trustee Hyde made **MOTION** to approve the 2021 Financial Statements and Single Audit; Trustee Randazzo seconded; all in favor, motion carried.
5. 2022 Unpaid Tax Certification – Trustee Hyde made **MOTION** to approve the unpaid 2022 taxes in the amount of \$55,631.16; Trustee Buker seconded, all in favor; motion carried.
6. Clerk reminded the Board that the Annual meeting would be December 5<sup>th</sup>, 2022, at the Municipal Building starting at 5:30pm.
7. TISDA request to use Municipal Building – Dec 19, 2022 – This event is for a film showing and the movie will be The Littlest Elf for the 4<sup>th</sup> and 5<sup>th</sup> graders After-school Program. This was approved by the Board and the Clerk will notify them.
8. Waiver of Liability and Hold Harmless Agreement – The Insurance Auditor also recommended that we create a Waiver of Liability and Hold Harmless Agreement to anyone that will be using the Village of Clayton’s property including Parks and the Municipal Building. This was presented to the Board by the Village Clerk.  
Trustee Hyde made **MOTION** to approve the waiver agreement; Trustee Chrisman seconded, all in favor motion carried.

***REQUEST TO BE ON AGENDA:***

1. Douglas Reighley – Discuss change in traffic direction – Merrick and Union – Douglas Reighley did not show up again for this request.

***MAYOR:***

1. The Board discussed finalizing the use for the ARPA money. After discussions the Board decided on the following:
  - Hawn Memorial Library - \$10,000
  - Paynter Senior Center - \$5,000
  - Lions Field - \$10,000
  - Youth Commission - \$10,000
  - Tennis Courts - \$10,000
  - Parking Traffic Study - \$10,000
  - Elite Bass Tournament - \$35,000
  - Electric Charging Stations - \$7,000Trustee Hyde made **MOTION** to approve the \$97,000 of ARPA money to go towards the items above; Trustee Randazzo seconded, all were in favor, motion carried.
2. Mayor Zimmer informed the Board that she has followed up with Kristi Dipple regarding the Comprehensive Plan as discussed at the Joint Village & Town meeting on October 26<sup>th</sup>, 2022.
3. Mayor Zimmer discussed the Justice Court lease and asked Trustee Randazzo to help in creating and presenting to the Town.
4. Mayor Zimmer spoke with Michael Bourcy, Director at Jefferson County Department of Planning, and he told Mayor Zimmer that he would be able to help the Village with the Comprehensive Plan.
5. National Grid Convenience Outlets – Mayor Zimmer informed the Board that these outlets will not be ready for this holiday season.
6. AirBnB – Mayor Zimmer informed the Board that Doug Rogers will be at the next meeting to speak on this subject.

***EXECUTIVE SESSION:***

Trustee Hyde presented a **MOTION** to enter into Executive Session at 7:20 p.m., Trustee Buker seconded; all in favor motion was carried.

*Purpose: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation*

Trustee Hyde presented a **MOTION** to close Executive Session at 7:55 p.m. and enter back into the regular meeting, Trustee Buker seconded; all in favor, motion was carried.

***ADJOURNMENT:***

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:55 p.m. Trustee Buker seconded; all in favor motion carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk