

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday May 23rd, 2022 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Joe Chrisman, Trustee
John Buker, Trustee
Tony Randazzo, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

VISITOR:

David Powers, P.E. Barton & Loguidice

1. Updates on Wastewater Collection & Treatment Improvement Project
2. Wastewater Infrastructure Improvements – Engineering Agreement Amendment No. 6
Trustee Hyde presented a **MOTION** to approve Amendment No. 6 as presented; Trustee Randazzo seconded; all in favor, motion was carried.
3. Wastewater Infrastructure Improvement-REDI Project – Engineering Amendment No. 1
Trustee Hyde presented a **MOTION** to approve Amendment No. 1 as presented; Trustee Buker seconded; all in favor, motion was carried.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office
2. Board Approval to hire Robert Farmer- Parking Attendant 05/24/2022 at \$13.20/hr.
Trustee Chrisman presented a **MOTION** to approve hiring Parking Attendant Robert Farmer at \$13.20/hr. starting May 24, 2022; Trustee Hyde seconded; all in favor, motion was carried.
3. Board Approval to hire Patrick Youngs- Parking Attendant 05/24/2022 at \$13.20/hr.
Trustee Chrisman presented a **MOTION** to approve hiring Parking Attendant Patrick Youngs at \$13.20/hr. starting May 24, 2022; Trustee Randazzo seconded; all in favor, motion was carried.
4. Board Approval to carry over officer Josh David's vacation time.
Trustee Chrisman presented a **MOTION** to approve Josh David to carry over 80 vacation hours into new payroll budget starting June 1st, 2022; Trustee Buker seconded; all in favor, motion was carried.

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk's office.

WATER/WASTEWATER:

1. Monthly report – Thomas Haynes presented his monthly report to the Board. This report is filed at the Village Clerk’s office.

REQUEST TO BE ON AGENDA:

1. Perry Golden is running for Jefferson County Sheriff in June and introduced himself to Board.
2. Allen Heberling – Discussed the 10% Sewer Fixed Rate increase – Gave the Board some of his concerns regarding sewer rates rising.
3. Dean Hyde was added to the agenda by Mayor Zimmer and he requested DPW to help with his yard on 334 Riverside Dr. from the storm washing up stones and loosening bricks. The Board discussed this and agreed to have DPW help him out this time only.

CONSENT AGENDA:

1. DRAFT Revised Meeting Minutes April 25th, 2022
 2. DRAFT Meeting Minutes May 9th, 2022
 3. Teamsters Health & Hospital – \$15,022.12
 4. Payroll (P/R #25) 4/14/2022 to 04/27/2022 \$30,528.61
 5. Prepay Abstract 05/17/2022 \$ 844.57
 6. Abstract -05/23/2022
- | | |
|--------------|---------------------|
| General Fund | \$18,696.12 |
| Water Fund | \$ 12,040.14 |
| Sewer Fund | <u>\$ 23,369.92</u> |
| Total | \$54,106.18 |

Trustee Chrisman made the **MOTION** to approve the consent agenda items 1-6 as presented. Trustee Hyde seconded, all in favor; motion carried.

7. Capital Projects: \$17,168.51

Trustee Hyde made the **MOTION** to approve the consent agenda item number 7 as presented. Trustee Buker seconded, all in favor; motion carried.

NEW BUSINESS:

1. Union Contracts – Mayor Zimmer informed the Board that the new contracts were sent to her by email from Brian Hammond for all 3 union contracts, Police, DPW, and Water/Sewer. The negotiations were accepted by the Board members with the following raises.

Police: \$1.00/hr. raise for Officer In Charge, Josh David per contract. For any new officer hired, they will start at a 3% increase per contract.

Trustee Randazzo made the **MOTION** to approve the Police Union Contract as presented with the above raises; Trustee Buker seconded, all in favor; motion carried.

The motion was put to a roll call vote:

Mayor Zimmer	yes
Deputy Mayor Hyde	yes
Trustee Chrisman	yes
Trustee Buker	yes
Trustee Randazzo	yes

DPW: \$1.00/hr. raise for all union DPW employees per contract

Trustee Buker made the **MOTION** to approve the DPW Union Contract as presented with the above raises; Trustee Hyde seconded, all in favor; motion carried.

The motion was put to a roll call vote:

Mayor Zimmer	yes
Deputy Mayor Hyde	yes
Trustee Chrisman	yes
Trustee Buker	yes
Trustee Randazzo	yes

Water/Sewer: \$1.00/hr. raise for all union Water/Sewer employees per contract, and an increase in on call hours to \$281.00 for a seven day week per contract.

Trustee Randazzo made the **MOTION** to approve the Water/Sewer Union Contract as presented with the above raises; Trustee Buker seconded, all in favor; motion carried.

The motion was put to a roll call vote:

Mayor Zimmer	yes
Deputy Mayor Hyde	yes
Trustee Chrisman	yes
Trustee Buker	yes
Trustee Randazzo	yes

OLD BUSINESS:

1. Lions Club usage of VOC Storage Building – The Board discussed this issue again and decided to make some revisions to the letter and mail to the Lion Club. The entire Board were in agreement that it was time to make use of the building for VOC.

CLERK:

1. Board Approval - Tax Warrant – The Board approved the Tax Warrant for 2022 and Village clerk will put Ad in TI Sun for 2 consecutive weeks.
2. Board set a Public Hearing for June 13th, 2022 starting at 5:30pm at the Municipal Building, for the increase in fixed sewer rates. Mayor Zimmer also announced that on the same day as the Public Hearing there would be a public meeting for the public and business community to share details for the repair work on the Riverwalk, Regional Dock and Mary St. Dock. This meeting will start right after the Public Hearing on June 13th, 2022. The regular Board meeting will be held last to conduct business as usual.
3. Planning Board of Appeals Alternate - Sandra McMullen
Trustee Hyde made the **MOTION** to approve Sandra McMullen as stated above; Trustee Randazzo seconded, all in favor; motion carried.
4. Zoning Board of Appeals Alternate – Jeff Staples
Trustee Hyde made the **MOTION** to approve Jeff Staples as stated above; Trustee Buker seconded, all in favor; motion carried.
5. Board Approved Tanya Roy to use Municipal Building for Clayton Theater Week, from July 25th, to July 29th, 2022 from 9:30am to 12:30pm.
6. Antique Boat Museum requested for the Village’s help to hold two summer events. One is for the Boat Show similar to 2019 and 2020 and the other is for Need for Speed event. The Board saw no issues with there requests.
Trustee Hyde made **MOTION** to approve the Antique Boat Museum requests for the above mentioned events, Trustee Randazzo seconded, all in favor; motion carried.
Mayor Zimmer recused herself as she is a Antique Boat Museum employee.

MAYOR’S REPORT:

1. Mayor informed the Board that the Single Audit is not completed, and the Annual Audit is near completion.
2. The Mayor announced that Theodore The Tug Boat would be here in Clayton from June 28th to July 1st 2022. They will be using the Riverside Drive Docks.
3. Mayor Zimmer also asked the Board to give \$1,900 to the 150th Committee Group to help them pay for events and activities that they have put together. She explained that she had spoke with our accounting firm and there is some money left for Community Beautification, and the Mayors Expenditures line items from the budget that can be used. The Board thought this was an excellent idea.

Trustee Buker made **MOTION** to approve the \$1,900.00 be taken from line items AA.8510.400.000, Beautification and AA.1210.400.000, Mayor expenses to help pay for the events and activities that are conducted by the 150th Committee Group; Trustee Chrisman seconded, all in favor; motion was carried.

4. Mayor Zimmer also informed the Board that there will be a Public Meeting at the next Board meeting on June 13th, 2022, following after the Public Hearing. The topic for the Public Meeting will be regarding the Riverwalk damage project.

Trustee Hyde presented a **MOTION** to enter Executive session at 7:15 p.m. Trustee Randazzo seconded; all in favor motion was carried.

EXECUTIVE SESSION:

1. *Purpose:* discussions regarding personnel matters and possible litigations

Trustee Buker presented a **MOTION** to close Executive Session at 7:27 p.m. and enter back into regular meeting; Trustee Hyde seconded; all in favor, motion was carried.

Trustee Hyde made **MOTION** to approve non bargaining employees raises as described below; Trustee Buker seconded, all in favor; motion carried.

Terry Jones, DPW Superintendent – 3% raise starting June 1st, 2022

Kevin Patenaude, Chief of Police – 3% raise starting June 1st, 2022

Robert Shultz, Part Time Laborer - \$1.00/hr. raise starting June 1st, 2022

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:10p.m. Trustee Buker seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk