

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday May 09<sup>th</sup>, 2022 at 5:30 p.m.

***PRESENT:***

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
Joe Chrisman, Trustee  
John Buker, Trustee  
Tony Randazzo, Trustee  
Terry Jones, DPW Supervisor  
Thomas Haynes, WWTP Supervisor, DANC  
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

***ABSENT:***

Kevin Patenaude, Chief of Police

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m. Mayor started the meeting by welcoming back Tony Randazzo as appointed Trustee to fill in for Jeremy Kellogg's position, which will end November 2023.

***POLICE:***

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

***DPW:***

Terry Jones, DPW Superintendent

1. Activity Report was presented to Board. This report is filed at the Village Clerk's office.
2. Terry informed the Board that the LED lighting for the Clayton 1000 Islands Arch will be done this week.
3. Mayor Zimmer addressed the draft letter that was drawn up to send to the Lions Club regarding the building on Webb Street for Village storage. The Board discussed this at great length and decided to conduct further discussions with the Lions Club to determine a possibility of a cooperative agreement.

***WATER/WASTEWATER:***

1. Thomas gave an update to the Board for his department. He informed the Board that hydrant flushing will begin at the end of the month.
2. Water connection application – Thomas presented an application for village water hookup for 39320 Birches Lane.  
Trustee Hyde presented a **MOTION** to approve the water connection application; Trustee Chrisman seconded; all in favor, motion was carried.
3. Water/Sewer rates – An increase in sewer rates have been approved by the Board and will be adopted after Public Hearing. The Board will set a Public Hearing date at the next Board meeting on May 23<sup>rd</sup>, 2022.

**CONSENT AGENDA:**

1. DRAFT Meeting Minutes April 25<sup>th</sup>, 2022
2. Payroll (P/R #24) 3/31/2022 to 04/13/2022 \$30,951.86
3. Abstract-04/15/2022 Prepays \$16,803.48
4. Abstract -05/09/2022  
General Fund \$44,652.27  
Water Fund \$ 4,326.29  
Sewer Fund \$ 6,174.77  
Total \$55,153.33
5. Capital Projects: \$645,046.78

Trustee Hyde made the **MOTION** to approve the consent agenda items 1-5 as presented. Trustee Buker seconded, all in favor; motion carried.

**NEW BUSINESS:**

1. CLDC – Approval for 2022-2023 Grant-Writing Services Agreement  
Trustee Hyde presented a **MOTION** to approve CLDC Grant-Writing Service Agreement; Trustee Randazzo seconded; all in favor, motion was carried.
2. CLDC- Approval for 2022-2023 Economic Development Agreement  
Trustee Chrisman presented a **MOTION** to approve the CLDC Economic Development Agreement; Trustee Hyde seconded; all in favor, motion was carried.
3. Chamber of Commerce – Approval for 2022-2023 Contract  
Trustee Buker presented a **MOTION** to approve the Chamber of Commerce Contract; Trustee Hyde seconded; all in favor, motion was carried.

**CLERK:**

1. PIVOT 1<sup>st</sup> Quarter Statistics for 2022
2. Sam Matt – Hire for Rotary Docks @ \$13.70/hr., starting May 19<sup>th</sup>, 2022
3. Bill Richardson – Hire for Rotary Docks @ \$13.20/hr., starting May 28<sup>th</sup>, 2022
4. Brooke Carlisle – Hire for Rotary Docks @ \$13.20/hr., starting June 18<sup>th</sup>, 2022
5. Heidi Szonn – Hire for Parks (flowers) @\$14.00/hr., starting May 12<sup>th</sup>, 2022

Trustee Hyde presented a **MOTION** to approve the new hires mentioned above; Trustee Chrisman seconded; all in favor, motion was carried.

**MAYOR'S REPORT:**

1. The next Zoning Board Meeting will be Monday May 16<sup>th</sup> at the Town Hall starting at 7:00PM.

The Board also discussed organizations and private businesses requesting to put promotional structures at Frink Park. The Board all agreed that there are too many safety issues that could arise and the space is needed at Frink Park for activities and events for families.

Trustee Hyde presented a **MOTION** to enter Executive session at 6:50 p.m. Trustee Chrisman seconded; all in favor motion was carried.

***EXECUTIVE SESSION:***

1. *Purpose:* *discussions regarding personnel matters.*

Trustee Buker presented a **MOTION** to close Executive Session at 7:19 p.m. Trustee Hyde seconded; all in favor, motion was carried.

***ADJOURNMENT:***

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:19p.m. Trustee Buker seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk