

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday March 14<sup>th</sup>, 2022 at 5:30 p.m.

***PRESENT:***

Norma Zimmer, Mayor  
Nancy L. Hyde, Deputy Mayor  
Joe Chrisman, Trustee  
John Buker, Trustee – arrived at 5:50 p.m.  
Jeremy Kellogg, Trustee  
Terry Jones, DPW Supervisor  
Thomas Haynes, WWTP Supervisor, DANC  
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

***ABSENT:***

Kevin Patenaude, Chief of Police

**Pledge of Allegiance/Call to Order:**

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

***REQUEST TO BE ON AGENDA:***

1. Bobby Cantwell – The Board approved the request for the 2022 1000 Islands Charity Poker Run. The requests consist of:
  - Riverside Dr. for the Welcome/Block Party (Thursday 7/14/2022, no alcohol)
  - Mary Street Boat Launch (Launch Thursday and Friday with hauling on Sunday)
  - Mary Street Dock but only the first two spots by the ramp. Price the same as last year
  - Frink Park Roadway Thursday 7/14/2022-Sunday 7/17/2022
  - Review plan with Chief of Police

***POLICE:***

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

***DPW:***

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk's office.
2. Spring pickup will be Monday May 2<sup>nd</sup>, 2022. Village Clerk will put an ad in the TI Sun.

***WATER/WASTEWATER:***

Thomas Haynes, WWTP Supervisor – DANC

1. Water/Wastewater Asset Management Plan – Trustee Chrisman made **MOTION** to approve the Water/Wastewater Asset Management Plan, Trustee Hyde seconded the motion, all were in favor, motion carried.

2. DANC Contract for 5-year term (June 2022 to June 2026) – Trustee Hyde made the **MOTION** to approve the DANC Contract for a five year term as stated above, Trustee Chrisman seconded, all were in favor motion carried.
3. Water/Sewer bill - Account 563-0 – Thomas discussed the issue with this account and the Board decided they needed more time to investigate. This topic was tabled until next board meeting.
4. Water/Sewer bill - Account 637-0 – Thomas explained to the Board that the structure at this location was demolished in November 2021 making this a vacant lot. The property owner did not notify the Village office to make the change until after they received the water and sewer bill. They would like their water and sewer bill reduced to reflect the charge that is assessed for a vacant parcel.

Trustee Hyde made a **MOTION** to reflect the changes above to account 637-0, Trustee Buker seconded the motion all were in favor, motion carried.

**Note:** The Board would like to see better communications between the Town’s Zoning Enforcement Officer (ZEO), and the Village office pertaining to changes in parcels within the Village.

**CONSENT AGENDA:**

- |  |              |
|--|--------------|
| 1. DRAFT Meeting Minutes 02/28/2022          |              |
| 2. Payroll (P/R #20) 02/03/2021 to 2/16/2022 | \$ 34,428.68 |
| 3. Abstract – 03/14/2022 Prepays             | \$ 17,711.34 |
| 4. Abstract - 03/14/2022                     | \$ 22,072.76 |
| General Fund                                 | \$ 27,730.64 |
| Water Fund                                   | \$ 9,543.48  |
| Sewer Fund                                   | \$ 40,982.94 |
| 5. Capital Projects                          | \$265,142.18 |

Trustee Hyde made the **MOTION** to approve the consent agenda items 1-4 as presented. Trustee Chrisman seconded, all in favor; motion carried.

Trustee Hyde made the **MOTION** to approve the consent agenda item #5 capital projects as presented. Trustee seconded, all in favor; motion carried.

**CLERK:**

1. Water/Sewer bill – Customer request to waive penalty charge account 396-0 – Board decided to waive the penalty fee and let customer know that this will be a one time waiver.
2. Alex Hazard – River Pride June 25<sup>th</sup> 10am to 2pm - Board approved for the River Pride to take place at the Centennial Park on June 25<sup>th</sup>, 2022 from 10am to 2pm.

**MAYOR’S REPORT:**

1. DOT – Order of Transfer of Maintenance responsibility to Municipality – Mayor Zimmer informed the Board that the NYS DOT has an approved order to install new ADA compliant curb ramps in the Village of Clayton. After they are installed it will be the Village’s responsibility to maintain.

***EXECUTIVE SESSION:***

Trustee Hyde presented a **MOTION** to enter Executive session at 6:15p.m. Trustee Buker seconded; all in favor motion was carried.

*Regarding Personnel*

Trustee Hyde presented a **MOTION** to close Executive Session at 7:10p.m. and enter back into the regular meeting, Trustee Buker seconded; all in favor, motion was carried.

***ADJOURNMENT:***

Trustee Buker presented a **MOTION** to adjourn the regular meeting at 7:10p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk