

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday February 14th, 2022 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
John Buker, Trustee
Terry Jones, DPW Supervisor
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police
Thomas Haynes, WWTP Supervisor, DANC

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

VISITORS:

John Condino, Senior Project Manager – Barton & Loguidice

1. Gave a summary update to the Board members on the upcoming project for the improvements that are recommended from the damage of the high water in 2017 and 2019. He informed the Board members that Mary Street Dock has been re-engineered being that the contractors bids were too high. He informed the Board that he will be submitting alternate designs, that could possibly bring down the cost, in hopes for better outcome with construction bids.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk's office.

WATER/WASTEWATER:

Thomas Haynes, WWTP Supervisor – DANC

WATER/WASTEWATER:

1. DANC amended agreement – In the absence of Thomas Haynes, Mayor Zimmer presented this to the Board.
Trustee Chrisman made the **MOTION** to approve the amended DANC agreement as presented, Trustee Buker seconded, all in favor; motion carried.
2. Water Meter Endpoints Installation Project - In the absence of Thomas Haynes, Mayor Zimmer presented this to the Board.
Trustee Buker made the **MOTION** to approve the bid documents for the Water Meter Endpoints installation project as presented, Trustee Kellogg seconded, all in favor; motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes 01/29/2022
2. Payroll (P/R #18) 01/06/2021 to 1/19/2022 \$ 32,592.38
3. Pre Pays - 02/01/2022 \$ 16,925.31
4. Abstract - 02/14/2022 \$ 78,228.45
General Fund \$ 37,766.68
Water Fund \$ 19,173.44
Sewer Fund \$ 21,288.33
5. Capital Projects \$457,173.72

Trustee Hyde made the **MOTION** to approve the consent agenda items 1-4 as presented.
Trustee Chrisman seconded, all in favor; motion carried.

Trustee Hyde made the **MOTION** to approve the consent agenda item #5 as presented.
Trustee Kellogg seconded, all in favor; motion carried.

NEW BUSINESS:

1. Joe Russell Engagement agreement – Mayor Zimmer presented this agreement to the Board.

Trustee Kellogg made the **MOTION** to approve the new Engagement letter from Joseph W. Russell, P.C. Attorney at Law as presented, Trustee Hyde seconded, all in favor, motion carried.

CLERK:

1. Mooring Letters – Board approved for Clerk to mail out mooring letters at the same rate as last year which was \$300.00/ Mooring.
2. Water billing collection notice – Clerk read into minutes
3. Village Clerk presented the reappointment of Lori Arnot for Zoning Board to the Board.

Trustee Kellogg made the **MOTION** to approve the reappointment of Lori Arnot for Zoning Board as presented, Trustee Hyde seconded, all in favor, motion carried.

4. Village Clerk presented the Board with an updated policy for Rules of Procedure for Public Comment.

Trustee Hyde made the **MOTION** to approve the new policy as presented,
Trustee Kellogg seconded, all in favor, motion carried.

MAYOR'S REPORT:

1. ARPA – Discussions on how to use ARPA money was discussed by Board. Village Clerk will provide a list of things that were discussed and email to the Board.
2. Mayor Zimmer informed the Board members that the Workshop meeting was Wednesday February 16th, at 4pm at the Municipal Building, and that DANC would be presenting a presentation on how the Village has benefited and will continue to benefit if the Village chooses to sign another five-year contract with them.
3. Mayor Zimmer presented the 2022-2023 Budget Schedule to the Board. This will be posted on the Village webpage.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 6:30p.m. Trustee Buker seconded; all in favor motion was carried.

Regarding Personnel

Trustee Hyde presented a **MOTION** to close Executive Session at 7:11p.m. Trustee Buker seconded; all in favor, motion was carried.

ADJOURNMENT:

Trustee Buker presented a **MOTION** to adjourn the meeting at 7:12p.m. Trustee Kellogg seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk