

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday February 28th, 2022 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Joe Chrisman, Trustee
John Buker, Trustee – arrived at 5:55 p.m.
Terry Jones, DPW Supervisor
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Jeremy Kellogg, Trustee
Kevin Patenaude, Chief of Police
Thomas Haynes, WWTP Supervisor, DANC

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

VISITORS:

James Ganter, CLDC Chairperson

1. Updated the Board on CLDC goals for 2022. The DRI Grant will be submitted again for 2022.

Matt Cooper, P.E. – Barton & Loguidice

1. Water Main and intake Replacement – Matt explained that this main line has existed since the 1930's. He highly recommends that the Village start to consider upgrading these main lines. He explained the first step is to create a technical engineering report and funding opportunities and present the information to the main funding sources, which are EFC and USDA Rural Development.

Trustee Hyde made **MOTION** to accept Barton & Loguidice proposal to move forward with the technical engineering report estimated cost to be \$16,000, Trustee Chrisman seconded, all were in favor motion carried.

John Condino, Senior Project Manager – Barton & Loguidice

1. Resolution to accept bid for FEMA Flood Damage Shoreline Project.

The resolution was presented and put to a vote:

RESOLUTION NO. 2022-03

**Proposed Action: Village of Clayton Flood Damage Shoreline Stabilization Projects
RESOLUTION AUTHORIZING THE NOTICE OF AWARD FOR THE FLOOD
DAMAGE SHORELINE STABILIZATION PROJECTS**

WHEREAS, the Village of Clayton (Village) is the Owner of the Village of Clayton Flood Damage Shoreline Stabilization Project (Project), located in the Village of Clayton, Jefferson County, New York; and

WHEREAS, Barton & Loguidice, D.P.C. (B&L), has been retained by the Village to prepare Contract Documents for the proposed Projects, to assist the Village with bidding the Projects in accordance with General Municipal Law; to assist the Village with construction administration and construction observation; and

WHEREAS, D.C. Building Systems, Inc. has submitted the lowest bid for Contract No. 1 of the Projects; and

WHEREAS, The Village is currently in the process of amending the Bond Resolution to accommodate the total cost of the project; and

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Village Board of the Village of Clayton, does hereby authorize the issuance of Notice of Award to D.C. Building Systems, Inc. for Contract No. 1 of the Village of Clayton Flood Damage Shoreline Stabilization Projects as soon as the process of amending the Bond Resolution is completed; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

| | |
|-------------------|--------|
| Mayor Zimmer | yes |
| Deputy Mayor Hyde | yes |
| Trustee Kellogg | Absent |
| Trustee Chrisman | yes |
| Trustee Buker | Absent |

The foregoing resolution was thereupon declared duly adopted.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk’s office.

WATER/WASTEWATER:

Thomas Haynes, WWTP Supervisor – DANC

1. Monthly Report – In the absence of Thomas Haynes, Mayor Zimmer presented this to the Board. This report is filed at the Village Clerk’s office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes 02/14/2022
2. Payroll (P/R #19) 01/20/2021 to 2/02/2022 \$ 33,108.24
3. Teamsters Health & Hospital \$ 15,022.12
4. Abstract – 02/23/2022 Prepays \$ 17,711.34
5. Abstract – 02/25/2022 Prepays \$ 119.98
6. Abstract - 02/28/2022 \$ 22,072.76
General Fund \$ 15,718.39
Water Fund \$ 844.94
Sewer Fund \$ 5,509.43
7. Capital Projects \$ 11,710.00

Trustee Chrisman made the **MOTION** to approve the consent agenda items 1-6 as presented. Trustee Hyde seconded, all in favor; motion carried.

Trustee Hyde made the **MOTION** to approve the consent agenda item #7 as presented. Trustee Chrisman seconded, all in favor; motion carried.

CLERK:

1. Clayton Rotary requested an Easter Egg Hunt in the Village Park Saturday April 16th, 2022. Board approved with conditions
2. Pastor Earl LaLone, Clayton UMC – Easter sunrise service in Frink Park – Board approved
3. Laura Duell, Summer Sunset Concert Series – Frink Park – Board approved with conditions

MAYOR'S REPORT:

1. The Workplace of Jefferson County is sponsoring a summer youth program. Terry Jones DPW supervisor will fill out the application for a Maintenance/Custodian Aide and give to the village clerk to send in.
2. Mayor asked Board members to hand in there top 3 projects they would like to see done using the ARPA money.
3. Mayor reminded Board of the up coming workshop meeting on March 11th, addressing the Budget for 2022-2023, at the Municipal Building starting at 9am.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 6:20p.m. Trustee Buker seconded; all in favor motion was carried.

Regarding Personnel

Trustee Hyde presented a **MOTION** to close Executive Session at 7:27p.m. and enter back into the regular meeting, Trustee Buker seconded; all in favor, motion was carried.

ADJOURNMENT:

Trustee Buker presented a **MOTION** to adjourn the regular meeting at 7:28p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk