

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday January 24th, 2022 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
John Buker, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

VISITORS:

John Condino, Senior Project Manager – Barton & Loguidice

1. Update on REDI & FEMA Projects/Bid opening

John updated the Board with the results of the bid opening. He also informed the Board that even though the bids still came in over the budget costs, he felt that this was the best that we could get given the increases in prices on everything due to COVID. He also encouraged the Board to amend the original bond resolution from 1.6 million to 2.1 million with an increase of \$500,000, if they still wanted to go ahead with the project. The Board discussed this during the meeting at great length and determined that this project has to be done and they will move forward to amend the bond resolution at the February 14th, 2022 meeting. John will be at the next meeting with an updated financial report and bid resolution for the Board to adopt.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk's office. He also mentioned that there were some stop signs stolen and he has informed our Chief of Police.
2. Terry discussed the Joint Highway Garage invoice from the Town which was for \$44,388.82. Terry explained he had never seen an invoice like this and that's why he brought it to the Boards attention. Mayor Zimmer was not informed in advance of this payment and therefore since it is not allocated in the Village's budget the Board agreed to keep paying annual payments as they always have and not pay it in one lump sum. Board agreed to review this again during budget time in May.

WATER/WASTEWATER:

Thomas Haaynes, WWTP Supervisor – DANC

1. Thomas gave the Board updates on his monthly report. He informed the Board of another leak in filter #1 at the water plant. He has termed this as a long-standing problem. He also informed the Board that the manufacturer has agreed to repair the leak .
2. Thomas also informed the Board of the village ordinance that all commercial properties must have grease traps. He will be sending out letters to those commercial properties reminding them of keeping their grease traps clean and if they do not have a grease trap they need to have one installed. Not keeping the grease traps clean and not having a grease trap may cause for costly repairs. There will be a customer message going out with all the water bills regarding the new endpoints that will need to go onto everyone's meter. The message will relate to these endpoints and to call the Village Office to verify that there contact information is up to date. Water bills will be going out March 1st. 2022.

CONSENT AGENDA:

1. DRAFT Meeting Minutes 01/10/2022
2. DRAFT Special Meeting Minutes 01/14/2022
3. Payroll (P/R #17) 12/23/2021 to 1/05/2022 \$ 35,296.65
4. Teamsters Health & Hospital \$ 15,022.12

5. Pre Pays 01/19/2022 \$ 882.44
6. Abstract - 01/24/2022 \$292,261.50
General Fund \$ 87,807.61
Water Fund \$180,103.41
Sewer Fund \$ 24,350.48

7. Capital Projects \$ 59,763.23

Trustee Hyde made the **MOTION** to approve the consent agenda items 1-6 as presented. Trustee Buker seconded, all in favor; motion carried.

Trustee Hyde made the **MOTION** to approve the consent agenda item #7 as presented. Trustee Kellogg seconded, all in favor; motion carried.

CLERK:

1. Progress with EFPR – Joanne reported to the Board that the Payroll, Cash Receipts training was coming along nicely. The office staff has been helping with the annual audit by providing documentation that is needed. Payroll training is also progressing.
2. Joanne updated the Board that they will be receiving a Capital Projects expense report from AccuFund software in there meeting packet instead of all the expenses being typed onto the agenda. This will save the office staff time. The Board agreed, and had no problem with the report.

MAYOR:

1. Mayor Zimmer discussed the letter from Teamsters for the upcoming negotiations for union members. Herself and Trustee Kellogg will be moving forward with these negotiations.
2. Mayor Zimmer discussed a few things that we could use our ARPA money on and asked the Board to come up with some ideas for next meeting.
3. Mayor Zimmer reminded the Board that the next workshop meeting was February 16th, at 4:00 pm and DANC would be coming to this meeting.
4. Mayor Zimmer discussed the letter from Joe Russell, our village attorney regarding Joe will be separating from Barclay Damon LLP and will be opening his own law firm called Joseph W. Russell, P.C. The Board agreed to continue with his services.
5. Alzheimer's support request from Mia Thompson - The Board was in favor of posting Alzheimer's Support request on the Village's website.

ADJOURNMENT:

Trustee Buker presented a **MOTION** to adjourn the meeting at 6:16 p.m. Trustee Kellogg seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk