

**Regular Village Meeting
Village of Clayton Board of Trustees
March 8th, 2021**

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There was a scheduled Regular Meeting by video conference meeting with “GOTOMEETING APP” due to the COVID-19 Virus, with the Board of Trustees of the Village of Clayton on Monday March 8th, 2021 at 5:30 p.m. The meeting may be viewed online at www.villageofclayton.com and a transcript is attached to these minutes.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor/Trustee
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
Steven Badour, Trustee
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer
Alicia Dewey, Treasurer/Deputy Clerk
Terry Jones, DPW Supervisor
Kevin Patenaude, Chief of Police

Mayor Zimmer opened the Regular Village Meeting at 5:30 p.m.

REQUEST TO BE ON AGENDA:

1. Cheryl Karpel – Sewer problems at 613 Webb Street – Discussed with the Board regarding sewer pipe at 613 Webb Street. This pipe has been snaked out 3 times by Hazelwood and the sump pump replaced as the motor had burned out. No debris was found on the snake. Cheryl is asking for the Village to pay the Hazelwood invoices totally \$1,334.20 being that she feels this is part of the pipe that belongs to the Village. There was much more discussion on this topic with Terry Jones, DPW Supervisor. Terry will work with Cheryl on trying to get this issue resolved.

POLICE:

Kevin Patenaude, Chief of Police

1. Submitted his activity report. This report is filed at the Village Clerk’s office.
2. Listening Session on York State Police Reform and Reinvention Collaborative plan- There were over 100 responses to the Survey and Kevin was very pleased with this outcome.

DPW:

Terry Jones, DPW Superintendent

1. Presented his activity report. This report is filed at the Village Clerks office.

WATER/WASTEWATER:

Robert Stevenson, DANC

1. Spill Prevention Report Lift Station 1A -Trustee Badour made **MOTION** to approve the Spill Prevention Report for 2021, Trustee Hyde seconded, all were in favor motion carried.

Star Carter, DANC

1. Water/Sewer Bills update – Updated the Board why the water/sewer bills were late being sent out. This was due to transferring information over to a new software billing system and the consumption on the bills were adding a zero. This was resolved and bills went out on March 9th, 2021 and the due date was changed to April 13th, 2021.

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Trustee Hyde made **MOTION** to approve items 1-4 as presented. Trustee Chrisman seconded, all in favor; motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes February 22nd, 2021
2. Payroll (P/R #19) 1/21/2021 to 02/03/2021 \$32,471.32
3. Pre-Pay Abstract \$13,854.03
4. Abstract 03/08/2021 \$38,378.63
 - General Fund \$ 23,600.73
 - Water Fund \$ 5,372.30
 - Sewer Fund \$ 9,405.60
5. **CAPITAL PROJECTS:**

CAPITAL PROJECT'S	INVOICE #	AMOUNT
029- HISTORIC DIST PROJ	TOTAL	\$891.00
<i>Barclay & Damon Prof services thru February 26th, 2021</i>	5111124	\$711.00
<i>Riverside Media – Savvy Citizen app February 2021</i>	5825	\$180.00
031- WWTP IMPROVEMENTS	TOTAL	\$1,745.00
<i>Barton & Loguidice – Prof services thru February 20, 2021</i>	116129	\$1,745.00
032 – REDI (DOCK & RIVERWALK)	TOTAL	\$111.00
<i>Barclay & Damon Prof services thru December 30,2020</i>	5102712	\$60.00
<i>Barclay & Damon Prof services thru February 26th, 2021</i>	5111118	\$51.00

Trustee Badour made the **MOTION** to approve capital projects item #5 as presented. Trustee Kellogg seconded, all in favor; motion carried.

NEW BUSINESS:

1. SLELO PRISM Watercraft Inspection – This was approved by the Village Board.
2. Neighbors of Watertown, Inc - Support letter – Trustee Badour made **MOTION** to approve the support letter, Trustee Hyde seconded, all were in favor motion carried.

OLD BUISNESS:

1. Parking snow removal – There was discussion on having Joe Russell look at our Local Law on Snow removal and having this law amended. The Board agreed to move forward with this.

HUMAN RESOURCES:

1. Code of Ethics – Trustee Hyde made **MOTION** to accept the Code of Ethics as presented, Trustee Chrisman seconded, all were in favor; motion carried.

MAYOR'S REPORT:

1. Bridge NY grant – Village is applying for bridge grant this year. Mayor thinks since we were red flagged recently and had to make some temporary repairs, we may have a better chance at getting the grant. This grant would be between one million and a half to two million, and Village would be responsible for 5% of the grant price, with a 75 year life span. The difference in the price would be how they design it, also the temporary bypass option. The grant is due on May 5th, 2021, and awarded sometime in September 2021.
2. 150th celebration – The Chamber of Commerce and Historian have been very helpful in putting this together. Mayor would like to get the Proclamation in a draft form next week, and send it out to all the Board members for their input so we can discuss further at the next board meeting
3. NYCOM Round Table Conference – Mayor virtually attended the NYCOM Round Table Conference. There were 36 people that participated. The big question was the stimulus bill that was passed for 65 billion that will be divided up among towns and villages. We still do not know what the amount will be, but will keep everyone updated.

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4. Summer Youth Employment Program – This was posted to the Village’s webpage for more information.
5. Budget Workshop Friday 03/12/2021 – Reminder to the Board that the budget workshop will be March 12th, 2021 at 9:00 a.m. virtually.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 6:33 p.m. Trustee Badour seconded; all in favor motion was carried.

Purpose: Discussions regarding personnel, and to discuss Current or Pending litigation

Trustee Hyde presented a **MOTION** to close Executive Session at 7:10 p.m. Trustee Badour seconded; all in favor, motion was carried.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:10 p.m. Trustee Badour seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk