

**Regular Village Meeting
Village of Clayton Board of Trustees
October 13th, 2020**

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There was a scheduled Regular Meeting by video conference meeting with “GOTOMEETING APP” due to the COVID-19 Virus, with the Board of Trustees of the Village of Clayton on Tuesday October 13th, 2020 at 5:30 p.m. The meeting may be viewed online at:

<https://transcripts.gotomeeting.com/#/s/26ddd500e91b08be5ce3301dfd27cf92fa1e52dc5b1f3d7aa156eb2e85f7222c> and a transcript is attached to these minutes.

PRESENT:

Norma Zimmer, Mayor
Michelle T. Grybowski, Trustee
Nancy L. Hyde, Trustee
Steven Badour, Trustee
Jeremy Kellogg, Trustee
Terry Jones, DPW Supervisor
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer
Alicia Dewey, Treasurer/Human Resources

ABSENT:

Kevin Patenaude, Chief of Police

Community Residents:

See sign-in sheet (on file in Clerk’s office)

Mayor Zimmer opened the Regular Village Meeting at 5:30 p.m.

POLICE REPORT:

Kevin Patenaude, Chief of Police - submitted his activity report, report is filed at the Village Clerk’s office.

DPW: *Terry Jones, DPW Superintendent* – presented his activity report. This report is filed at the Village Clerks office.

1. Terry asked Boards approval to roll over vacation hours for Mike Bodour & Toby Monica: Trustee Hyde made **MOTION** to roll over 40 hours of vacation time into 2021 for Mike Badour, Trustee Kellogg seconded, all were in favor motion carried.

Trustee Hyde made **MOTION** to roll over 40 hours of vacation time into 2021 for Toby Monica, Trustee Grybowski seconded, all were in favor motion carried.

2. Terry informed the Board there was only one bid from Mark Boss for the docks. He bid \$510 per section of dock behind the Memorial Monument on Riverside Drive. The total that will be received is \$2550.00. Mark Boss will have 30 days to remove 5 dock sections. Terry asked Boards approval to accept this bid.

Trustee Grybowski made **MOTION** to accept the bid results for the dock sections, Trustee Hyde seconded, all were in favor motion carried.

3. Terry asked for Board approval to accept a truck quote from Burdick Ford for a pickup truck three ton with plow and extended cab. This was a state bid discount for \$43,239.82 and the left over CHIPS money will cover this cost.

Trustee Hyde made the **MOTION** to accept the truck quote from Burdick Ford for \$43,239.82, Trustee Kellogg seconded the motion, all were in favor motion was carried.

Terry also wanted to clear up some concerns regarding 5,000 feet of 4” schedule 80 pipe that was ordered incorrectly for the State Project. This will be stored at Bald Rock Road until there is a resolution of what to do with it. If the Village ends up auctioning this pipe, it will go back into the project fund account.

4. Terry asked Board approval to have Paul Pierce who has done our Smart Wat conversions to LED lighting, to do Frink Park, the Rotary Park bathrooms, the Clayton New York sign above the pavilion. The total cost for all this would only be around \$180.00 and we would have brighter lighting and save energy.

Trustee Grywboski made **MOTION** to move forward with the LED conversion, Trustee Kellogg seconded the motion, all were in favor motion carried.

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Mayor Zimmer brought up the Antique Boat Museum will not be plowing the parking lot next to Watertown Savings Bank. Mayor Zimmer excused herself from the discussion because of conflict of interest being that she works for The Antique Boat Museum. Mayor Zimmer handed the discussion over to Deputy Mayor, Michelle Grybowski. Deputy Mayor Grybowski asked Terry Jones, DPW supervisor what his thoughts were for the Village to maintain the snow plowing for that parking lot. Terry commented that the Village used to plow this parking lot but had to stop because of liability issues. Deputy Mayor Grybowski suggested that the next step will be getting in touch with Audie Cerow the Village's insurance company and asking what they can do to keep this parking lot plowed by the Village.

WATER/WASTEWATER:

Megan Ervay, WWTP Supervisor – DANC

Megan asked Board approval on the following resolution:

**RESOLUTION 2020-14
VILLAGE OF CLAYTON**

**AUTHORIZING THE LAKE ONTARIO RESILIENCY ECONOMIC DEVELOPMENT
INITIATIVE BOND ANTICIPATION NOTE**

WHEREAS, the Village of Clayton (Village) submitted a 2019 funding request to the Lake Ontario Resiliency and Economic Development Initiative (REDI) to perform improvements at the Riverwalk, Mary Street Boat Launch and Dock, The Veterans Memorial Docks, and the Frink Park Regional Dock; and

WHEREAS, the Village has been selected to receive up to \$5,954,600.00 in Dormitory Authority of the State of New York (DASNY) REDI grant funding to fund improvements at the Riverwalk, Mary Street Boat Launch and Dock, The Veterans Memorial Docks, and the Frink Park Regional Dock; and

WHEREAS, the estimated maximum project cost to complete noted improvements is \$6,268,000; and

WHEREAS, the Village passed a bond resolution on January 27, 2020 authorizing the issuance of serial bonds or statutory installment bonds in the amount not to exceed \$6,268,000; and

WHEREAS, the Village will be taking out a Bond Anticipation Note (BAN) throughout the duration of the REDI projects, then converting to a bond after the projects have been completed and all DASNY reimbursements have been received.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Clayton authorizes a \$2,000,000 BAN to be taken out to cover the cash flow of the REDI projects, 5% Village match, and ineligible DASNY project costs for 1 year. The BAN renewal in 1 year may be for a different amount based on the status of the project and costs to date.

The question of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	Voting yes
Trustee Buker	Voting yes
Trustee Grybowski	Voting yes
Trustee Hyde	Voting yes
Trustee Randazzo	Voting yes

Resolution 2020-14 was thereupon declared duly adopted.

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Megan asked the Board if they had made a decision to include the sewer part of the new law that Governor Cuomo recently signed which amends Public Service Law 89-1. If a customer has experienced a change in financial circumstances due to the COVID-19 state of emergency as defined by New York State and can demonstrate the hardship, the customer has the right to enter into a deferred payment agreement. This was for water service only, and the Board agreed to make it for both water and sewer for accounting purposes.

Joanne Lenhard-Boye, Village Clerk asked the board to allow her to post the memo sample that was given to her by NYCOM to inform our Village residents of the amended Public Service Law 89-1, who receive water/sewer bills.

The Board gave permission for Joanne to move forward with the memo from NYCOM going on the back of the water/sewer bills coming out November 1st, 2020.

Trustee Badour made the **MOTION** to approve the Consent Agenda items, 1-3, as presented. Trustee Grybowski seconded, all were in favor and motion was carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes September 28th, 2020
2. Payroll (P/R #9) 09/03/2020 to 09/16/2020 \$33,680.92
3. Abstract - 10/13/2020 - \$50,352.06
 - General Fund \$19,474.46
 - Water Fund \$ 8,774.31
 - Sewer Fund \$22,103.29
4. **CAPITAL PROJECTS:**

CAPITAL PROJECT	INVOICE #	AMOUNT
027 – WATER TREATMENT IMPROVEMENT PROJ.	TOTAL	\$220.00
<i>Barclay Damon- Prof services thru Sept 29th 2020</i>	<i>5089109</i>	<i>\$220.00</i>
029 – HISTORIC DIST PROJECT	TOTAL	\$66,111.80
<i>DANC NYSDOT Tech Service 9/09/2020 to 9/18/2020</i>	<i>092905</i>	<i>\$1,643.00</i>
<i>Riverside Media – August monthly communications</i>	<i>5600/5599</i>	<i>\$480.00</i>
<i>Barclay Damon-Prof services thru Sept 29th, 2020</i>	<i>5089105</i>	<i>\$100.00</i>
<i>New Century Electric – pay app 13</i>	<i>Pay app 13</i>	<i>\$63,888.80</i>
031-WWTP & COLLECTION SYS	TOTAL	\$1688.50
<i>DANC – Tech Service 09/09/2020-09/17/2020</i>	<i>092914</i>	<i>\$1,628.50</i>
<i>Barclay Damon-Prof services thru Sept 29th, 2020</i>	<i>5089100</i>	<i>60.00</i>
032-REDI IMPROVEMENT PROJ	TOTAL	\$1,693.50
<i>DANC – Tech Service 09/09/2020 – 09/17/2020</i>	<i>092919</i>	<i>\$1,693.50</i>

Trustee Grybowski made the **MOTION** to approve the Capital Project items #4 as presented. Trustee Hyde seconded, all were in favor and motion was carried.

CLERK:

1. No overnight parking notice – advertise in TI Sun/Savvy Citizen/Back of water bills/ Website
Board approved for Joanne to advertise the No overnight parking notice.

NEW BUSINESS:

1. Rotary Club of Clayton – Safety concern - Mayor Zimmer asked Terry Jones DPW Supervisor to address the safety concern with the metal railing to the deck above the Rotary Park bathrooms. Terry said he will have to have a professional come in to look at it. In the meantime Terry will tape this section off so no one can go up there.

OLD BUSINESS:

Trustee Hyde informed the Board that the Public Hearing set for October 26th, 2020 for the new sign law will be postponed until further notice.

Trustee Grybowski made **MOTION** to end the meeting at 6:27pm, Trustee Badour seconded, all were in favor motion was carried.

Respectfully,
Joanne Lenhard-Boye, Village Clerk