

Regular Village Meeting
Village of Clayton Board of Trustees
May 11th, 2020

There was a scheduled Meeting by video conference meeting with “GOTOMEETING APP” due to the COVID-19 Virus, with the Board of Trustees of the Village of Clayton on Monday May 11th, 2020 at 5:30 p.m. The meeting may be viewed online at: <https://transcripts.gotomeeting.com/#/s/a4291f7b2bad35f1e13aba31967a3e0d4d3d0923ace03de92e7a5b449f78ea7e> and a transcript is attached to these minutes.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Trustee
Michelle T. Grybowski, Trustee
Steven Badour, Trustee
Alicia Dewey, Treasurer/Human Resources
Joanne Lenhard-Boye, Village Clerk

ABSENT:

Jeremy Kellogg, Trustee

Community Residents:

See sign-in sheet (on file in Clerk’s office)

POLICE REPORT:

Kevin Patenaude, Chief of Police - submitted his activity report at the meeting, this report is filed at the Village Clerk’s office.

DPW REPORT:

Terry Jones, DPW Superintendent - Presented his Activity Report. This report is filed at the Village Clerks office.

WWTP:

Meagan Ervay -WWTP Manager – Reported updates for the Water/Sewer Department.

1. **MOTION** was made by Trustee Badour to approve the Continental Construction LLC Change Order 1A-6, seconded by Trustee Hyde, motion was carried.

Trustee Badour made the **MOTION** to approve the Consent Agenda items, 1-3, as presented. Trustee Grybowski seconded, all were in favor and motion was carried.

CONSENT AGENDA:

1. Payroll (P/R #23) – \$35,737.29
2. Abstract #23 - \$33,239.55 Abstract #22 Prepays \$15,483.16

General Fund \$19,231.24
Water Fund \$ 923.31
Sewer Fund \$13,085.55

3. Capital Projects

CAPITAL PROJECT	INVOICE #	AMOUNT
029 – HISTORIC DIST EXPENDITURES		\$125,459.98
<i>New Century Electric</i>	<i>Pay App# 7</i>	<i>\$76,944.24</i>
<i>New Century Electric</i>	<i>Pay App# 8</i>	<i>\$48,515.74</i>

VISITOR(s):

John Condino, Senior Project Manager – Barton & Loguidice

1. Updated the Board on the REDI grant projects.

Manasseh Burt, P.E. – DANC –

1. Presented Resolution 2020-09 – Authorizing that the Board of Trustees of the Village of Clayton authorize the Mayor to enter into an agreement with Luck Brothers in the amount of \$17,807.55 to perform the work outside the DOT right of way to install the new force main.

There was a roll call vote which resulted with the following:

Mayor Zimmer	yes
Trustee Grybowski	yes
Trustee Hyde	yes
Trustee Kellogg	absent
Trustee Badour	yes

Resolution 2020-09 was passed with a majority vote.

2. The board approved moving forward with obtaining an easement from H Enterprises LLC (Richard Howland) to mount a meter at 438 Riverside Drive (Raks) Tax ID 20.38-1-19 to feed the monument on John St.

CLERK:

1. The Board set a Public Hearing date for May 26th, 2020 at 5:30pm, to adopt Local Law#2 to abolish the position of Village Justice.
2. Changes for Village office
 - a. When Municipal Building opens, office will be open to the public from 10am to 2pm Monday-Friday.
 - b. Adding another drop box in front of Municipal Building for Taxes/Water/Sewer bills.
 - c. Order signs for COVID-19 keeping safe rules.
 - d. No public restrooms for this summer of 2020.
 - e. No events in building for this summer of 2020.

Clerk will post these changes in the TI Sun, and post on Village Webpage.

Village Clerk will start normal hours on Monday May 18th, 2020, but the building will still be closed to the public.

NEW BUSINESS:

1. Renewal of Low Lift Apartment Lease - The Board approved the new lease agreement from June 1st, 2020 to May 31st, 2021 with Joanne Kahler with no rent increase for this year's lease.

MAYORS REPORT:

1. Mayor informed the Board NYCOM is gathering support for the request of Extending Interest-Free Period on Property Tax Payments. The Board was in agreement for Mayor to send back email of support. This 21 day extension has to be made by an executive order by the Governor.
2. Mayor Zimmer scheduled a Joint meeting with the Town on Monday June 8th, 2020 at 5:30pm.

Trustee Badour presented a **MOTION** to close the regular meeting at 6:35 pm. Trustee Grybowski seconded; motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk