

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday October 28<sup>th</sup>, 2019 at 5:30 p.m.

**PRESENT:**

Norma Zimmer, Mayor  
Nancy L. Hyde, Trustee  
John Buker, Trustee  
Michelle T. Grybowski, Trustee  
Steven Badour, Trustee

**OTHERS:**

Kevin Patenaude, Police Chief  
Terry Jones, DPW Superintendent  
Megan Ervay, WWTP Manager  
Joanne Lenhard-Boye, Village Clerk

**Community Residents:**

See sign-in sheet (on file in Clerk's office)

**Pledge of Allegiance/Call to Order:**

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

**VISITOR:**

Matt Cooper, Barton & Loguidice, D.P.C. – Presented his monthly report to the board. This report is filed at the Village Clerks Office. Wastewater Collection & Treatment Improvements Project has the Preliminary Design just about completed and this will be a huge mile stone. They are on track with final completion to be done this winter. DOT coordination of force main on Riverside Drive is awaiting contractor pricing.

Funding WWIA Grant of \$2.2 million is secured. EFC short term financing closing date for November 7<sup>th</sup> 2019. The WQIP Grant of \$5 million is pending. Rural Development Grant Application (USDA) Grant/Loan is pending. NY Resiliency and Economic Development Initiative Funding (REDI) of \$2.4 million is pending. On tract for final completion scheduled for this winter. DOT coordination is ongoing.

FEMA Flood Damage project the drawings, & specifications are complete. This work has been put out to bid.

The bids for the FEMA project will be opened November 1<sup>st</sup>, 2019 at 4:00 P.M. at the Municipal Building. The FEMA deadline is November 30<sup>th</sup>, 2019, extension to be requested.

**POLICE REPORT:**

Kevin Patenaude, Chief of Police presented his activity report at the meeting, this report is filed at the Village Clerk's office. Assisted NYSP in search/rescue of lost woman Hyde Lake area.

**DPW REPORT:**

Terry Jones - DPW Superintendent presented his Activity Report. This report is filed at the Village Clerks office. Purcell Drive, Theresa Street and Alexandria Street have all been paved. Moved floating docks from Rotary Park and secured them to the Mary Street Dock. Mary Street docks are closed for the season. Rotary Park bathrooms are still open until December 7<sup>th</sup> 2019. Hauled gravel to the Lions building parking lot, then leveled it and rolled it. Rotary Club has offered to do a community wide clean up this coming weekend. Terry is going to have them rack leaves and blow leaves over at the Lions field. Tree cutting workshop coming up in Watertown at the City Bus Transit Garage from 8:00 am to Noon on Friday November 1<sup>st</sup>, and Dale Seymour and Toby Monica will be going to this.

**WWTP:**

Meagan Ervay - WWTP Manager presented her Monthly Report. This report is filed at the Village Clerks office. Meagan informed the Board that there was an overflow for the first time in 18 months at the Riverside Drive and East Union Pump Station. Had everyone in place and this was taken care of according to plan. Water project stand pipe is almost ready to go back up into service in the next week or two.

Rural Development gave approval to proceed with a new generator that will be stationed at the Water Treatment Plant. Hydrants that need replacement through-out the Village were also approved.

Employee, Marshall Green with the Waste Water Treatment Plant will be back to work on October 30<sup>th</sup>, 2019.

**CONSENT AGENDA:**

1. DRAFT Meeting Minutes October 15<sup>th</sup>, 2019
2. Payroll Week #41 (P/R #9) – \$56,620.93
3. Abstract #10 - \$60,341.88
  - General Fund           \$32,379.20
  - Water Fund               \$8,237.12
  - Sewer Fund               \$19,724.86

Trustee Grybowski presented a **MOTION** to approve the Consent Agenda 1-3, as presented. Trustee Hyde seconded; motion was carried.

***NEW BUSINESS:***

Trustee Hyde presented a **MOTION** to approve Janine LaClair, Library Clerk for a raise in pay to \$11.80/hr. Trustee Badour seconded; motion was carried.

Trustee Grybowski presented a **MOTION** to approve the engagement letter from Sean Hucko, CPA, LLC Certified Public Accountant for proposed accounting services to include the single audit amount, Trustee Hyde seconded; motion was carried.

***OLD BUSINESS:***

The cat law Trustee Buker had looked into a few laws that may be in the area and he found that there were no cat leash laws, and there was really no way to enforce this kind of law if it were to be made. We did not get any information from the resident for the cat owner's address. The board decided to table the issue at this point and time.

***MAYORS REPORT:***

Mayor Zimmer informed the Board of a letter of support for Save the River, to keep the carp fish out of the St. Lawrence River that come from the great lakes.

The official statement is not yet out, but the Redi Grant money is tentatively set for Thursday October 31<sup>st</sup>, 2019 at 1:00 PM. Governor Cuomo may be here to announce the awards.

Mayor Zimmer reminded the public that October 31<sup>st</sup>, 2019 is the last day for residents to fill out application to receive money from the Redi Grants. In order to be qualified your home has to be your primary residence.

Trustee Grybowski presented a **MOTION** to close the regular meeting and enter into executive session at 6:08pm. Trustee Buker seconded; motion was carried.

Discussions regarding proposed, pending or legal matters were discussed in executive session

Trustee Hyde presented a **MOTION** to close executive session at 6:55 pm, Trustee Buker seconded; motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk