

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday April 22nd, 2019, at 5:30 p.m. in the Municipal Building.

PRESENT:

Norma Zimmer, Mayor
Tony Randazzo, Trustee
Nancy L. Hyde, Trustee
John Buker, Trustee
Michelle T. Grybowski, Trustee

OTHERS:

Kevin Patenaude, Police Chief
Terry Jones, DPW Superintendent
Megan Ervay, W/WW Manager
Joanne Lenhard-Boye, Village Clerk

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Requests to be on Agenda:

Will Salisbury presented his proposal to the board for the entrance way of Riverwalk 3, north end of James Street on Riverside Drive. He handed out some material on different artwork and explained that this was Craig Wilson's work. The board asked a few questions and will get back to him on future decisions.

Visitor(s):

Matt Cooper, Engineer for Barton & Loguidice, updated the board regarding the wastewater collection and improvement project, Inflow & Infiltration Project and FEMA Flood Damage Project.

Preliminary Design - The Site survey will start in May. Preliminary layout of new facilities is in progress. The schedule for the preliminary design should be completed in September 2019.

Funding – Complete checklist items with EFC for short term financing is in progress. WQIP grant application is in July 2019 maximum for this grant is 5 million. USDA Rural Development Grant Application is in May 2019. Matt reviewed with board that the village has secured a \$2.2 million grant. Recently he also determined that the village is potentially eligible for a multimillion-dollar grant, and he will continue to look into this.

Permits – SPDES renew is in progress. SPDES modification is in progress, and Long Term Control Plan update is in progress.

FEMA – Preparation of drawings and specification will be completed in May. Construction schedule will be either in spring or fall, this has not been determined yet. Permits for NYSDEC, Army Corps of Engineers, NYSDOS Coastal Consistency are in progress

Public Hearing (6:00 p.m.):

Proposed Local Law #1 of 2019 – Tax Levy Limit Override: Mayor Zimmer opened the public hearing at 6:00 p.m. The proposed law was read aloud. There being no public comment, Mayor Zimmer closed the public hearing at 6:05 p.m. Trustee Hyde presented a **MOTION** to approve the short-form SEQR and proposed Local Law #1 of 2019. Trustee Grybowski seconded; the motion was carried.

**RESOLUTION #2019-05
OVERRIDE TAX LEVY 2019**

WHEREAS, Local Law No. 1 of the year 2019, a local law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, notice of the Public Hearing was duly published in the official newspaper for the Village of Clayton as required by law, and

WHEREAS, on April 22, 2019, at 6:00 p.m., a Public Hearing was duly held at the Municipal Building, Mary Street, Clayton, New York, and all persons interested in the subject of Local Law No. 1 of the year 2019 were provided an opportunity to be heard;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Clayton that Local Law No.1 of the year 2019, a local law to override the tax levy limit established in General Municipal Law §3-c, is hereby deemed adopted and approved, effective upon filing with the Department of State as required by the provisions of the Municipal Home Rule Law.

The Clerk is hereby directed to file a certified copy of **Local Law No. 1** of the year 2019 with the Office of the Secretary of State as required by Section 27 of the Municipal Home Rule Law.

The foregoing Resolution was offered by Trustee Hyde, and seconded by Trustee Buker, and upon a roll call vote of the Board of Trustees was duly adopted as follows:

Mayor Zimmer	Voting YES
Trustee Buker	Voting YES
Trustee Hyde	Voting YES
Trustee Grybowski	Voting YES
Trustee Randazzo	Voting YES

2019-2020 Budget:

The Board held a workshop to review the tentative budget, noting the budget was developed with extensive input from the treasurer, Board members and EFPR Solutions. The proposed budget was carefully considered with a few changes which were, ledger number A5410.400 Sidewalks from \$5,500k to \$6,000 to match the contra account budget. Ledger number A01010.102 Deputy Mayor was deleted because it was included with ledger number A01010.100 Trustees budget. Ledger number A08560.437, shade tree budget was changed from \$7,000 to \$5,000. The proposed budget does include a 7.94% increase in the tax rate. The decision to increase taxes was driven by the General Fund budget not meeting fund requirements.

Questions were posed by several of those present. After discussions were had, Mayor Zimmer noted the budget will be filed in the Clerk's office and posted on village web page.

Trustee Randazzo then presented a **MOTION** to adopt the 2019-2020 Budget with the above changes. Trustee Grybowski seconded the motion. The motion was carried.

There being no other public comments, Mayor Zimmer closed the public hearing at 6:35 p.m.

Police Report:

Chief Patenaude presented the Activity Report to the board. Report is filed at the Village Clerks Office May 2 and 3rd officer Moot will be attending training on Disposal of Evidence at no cost, except his millage will be reimbursed.

DPW Report:

Superintendent Terry Jones presented his Activity Report. Report is filed at the Village Clerks Office. He requested approval for re hire of seasonal workers for the docks. Mary Street Dock will have Rhonda Campbell as Dock Master making \$12.00/hr., Bruce Rosbrook at \$11.10/hr., Charles Wood at \$11.10/hr., Taneisha Richey at \$11.10/hr. The Rotary Park Docks will have Sam Matt as Dock Master making \$12.00/hr., McKay Fulmer at \$11.10/hr., Bill Richardson at \$11.10/hr., Terry Fox at \$11.10/hr., and also to be coming back is Heidi Szonn our Landscaping Specialist at \$12.00/hr.

The board approved all new hires for part time work starting around May and ending around September 2019.

WWTP:

WWTP Supervisor Megan Ervay updated the board with her monthly report. This report is filed at the Village Clerks Office. Filter #1 is leaking again, and unfortunately this has put the stand pipe project on hold. This is unacceptable and something needs to happen this week to resolve this ongoing issue. Troubleshooting for this issue has taken away from other important jobs that staff needs to be taking care of.

Change Order – 1A-A – Megan discussed that this will be to replace 25 exiting water service meters with large meters. The contractor for this project will be Continental Construction, LLC Inc., funding from water budget.

Trustee Hyde presented **MOTION** to approve change order 1A-A, as presented Trustee Grybowski seconded the the motion was carried

Consent Agenda:

Trustee Hyde presented a **MOTION** to approve the Consent Agenda 1-4, as presented. Trustee Grybowski Trustee seconded; the motion was carried.

1. DRAFT Meeting Minutes April 8th, 2019
2. Payroll Week #15 (P/R #23) – \$36,367.85
3. Abstract #22 – \$17,680.44

General Fund	\$5,122.89
Water Fund	\$3,347.36
Sewer Fund	\$9,210.19

4. Capital Projects

CAPITAL PROJECT	INVOICE #	AMOUNT
029- HISTORIC DISTRIC		\$5,777.84
<i>Hage & Hage</i>	4511	\$4,395.84
<i>DANC</i>	077227	\$1,382.00
027- WATER SYSTEM IMPROVEMENTS		\$26,785.97
<i>Continental Construction</i>	<i>Pay app 12</i>	\$26,785.97

2019-2020 Low Lift Apartment Rental Agreement: After discussion, it was agreed that the rent would increase by \$100.00 per month being a total of \$12,000.00 per year. Village Clerk Joanne Lenhard-Boye will send out the new Lease to tenant Ms. Joanne Kahler for signature.

Trustee Hyde presented a **MOTION** to approve the 2019-2020 Low Lift Apartment Rental Agreement as presented. Trustee Randazzo seconded; the motion was carried.

Mayor's Report:

Announced there will be another Joint meeting September 9th 2019 here at the Municipal Building 425 Mary Street, Clayton, NY 13624. Mayor also announced that we now have a Licensed Notary Public.

Trustee Buker presented a **MOTION** to enter into Executive session at 7:10 pm; Trustee Randazzo seconded; the motion was carried.

Purpose: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

Water and sewer bill for Trillium Main St, LLC at 419 Riverside Drive Account number 305 will be adjusted to previous usage on the old meter due to past errors in billing system. This decision was approved by board in Executive Session.

The board also approved a check given to Geneva Miller (former Treasurer for Village of Clayton) in the amount of \$143.50 for retirement payment that was taken out by mistake.

Executive session closed at 8:10 pm. Trustee Buker presented a **MOTION** to close Executive session at pm, Trustee Randazzo seconded, the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk