

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday March 25th, 2019, at 5:30 p.m. in the Municipal Building.

PRESENT:

Norma Zimmer, Mayor
Tony Randazzo, Trustee
Nancy L. Hyde, Trustee
John Buker, Trustee
Michelle T. Grybowski, Trustee

OTHERS:

Kevin Patenaude, Police Chief
Terry Jones, DPW Superintendent
Megan Ervay, W/WW Manager
Joanne Lenhard-Boye, Village Clerk

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Visitor

Steve Korkkori, Region 7 Director came to give an update on the NYSDOT 970L Project. On March 20th 2019, the project was re-advertised with bid opening April 25th 2019. The biggest change is going to be the award date, which should be around June. This will give contractor enough time to do some minor prep work before construction begins, which will not be until after Labor Day of 2019.

Police Report:

Chief Patenaude presented the Activity Report to the board. Report is filed at the Village Clerks Office.

DPW Report:

Superintendent Terry Jones presented his Activity Report. Report is filed at the Village Clerks Office.

WWTP:

WWTP Supervisor Megan Ervay updated the board with her monthly report. Megan continued with the DANC annual review report with the consumption data for last year billing cycles. She continued with the Assessment results and gave the board the explanation of the changes in the EDU's which will start with the July 2019 water/sewer billing.

Water/Sewer EDU Update Trustee Grybowski presented a **MOTION** to approve changes in EDUs based on the Assessment report prepared and given by DANC, with changes to be effective with the July 2019 water/sewer billing. Trustee Hyde seconded; the motion was carried. Affected customers will be notified by mail of the impending changes.

CONSENT AGENDA

1. DRAFT Meeting Minutes March 11, 2019
2. Payroll Week #11 (P/R #21) – \$64,533.49
3. Abstract #20 – Voucher# 1583-1626-\$39,044.66
 - General Fund \$24,593.38
 - Water Fund \$1,221.82
 - Sewer Fund \$9,127.06
 - Library Fund \$4,102.40
4. Finalizing of the Dress Code Policy for Village of Clayton

Trustee Hyde presented a **MOTION** to approve the Consent Agenda 1-4, as presented. Trustee Buker seconded; the motion was carried.

Capital Projects

CAPITAL PROJECT	INVOICE #	AMOUNT
027- WATER SYSTEM IMPROVEMENTS		\$7,658.12
<i>Grindstone Fabrications</i>	<i>1201</i>	<i>\$4604.02</i>
<i>Blair Supply Corp.</i>	<i>3232088</i>	<i>\$3054.10</i>
030- RIVERSIDE DR. PUMP STATION		\$27,393.50
<i>Barton Loguidice</i>	<i>102336</i>	<i>\$27393.50</i>
029- HISTORIC DISTRICT		\$750.00
<i>Barclay Damon</i>		<i>750.00</i>

Trustee Hyde presented a **MOTION** to approve the Capital Projects, as presented. Trustee Grybowski seconded; the motion was carried.

CLERK

2019-2020 Tentative Budget: Trustee Buker presented a **MOTION** to set the public hearing for the 2019-2020 Tentative Budget on Monday, April 8th 2019, at 6:00 p.m., Trustee Randazzo seconded; the motion was carried.

Trustee Buker presented a **MOTION** to approve the internal credit to the Water department account number 1052 for the July and November 2018 bills based on system defaulting and charging for sewer, when historically they are only charged for water, Trustee Randazzo seconded, the motion was carried.

**RESOLUTION #2019-06
CHARTER COST REIMBURSEMENT AGREEMENT**

This COST REIMBURSEMENT AGREEMENT, is made and entered into as of the 25th day of March, 2019, by and between Time Warner Cable Northeast LLC, a Delaware limited liability company, a subsidiary of Charter Communications, Inc., with a principal place of business located at 12405 Powers court Drive, St. Louis, Missouri 63131 Charter and Village of Clayton, a municipality organized and existing under the laws of the State of New York with a principal place of business at 425 Mary Street, Clayton, New York 13624. Company and Customer may be referred to hereunder individually, as a "Party" or, collectively, as the "Parties".

WHEREAS, in November 2016, Village adopted Local Law No. 2 of the Year 2016, which requires that all overhead utility facilities in Clayton's downtown historic district be relocated underground within forty-eight (48) months of the date of Local Law No. 2;

WHEREAS, since adoption of Local Law No. 2, Village, Charter, the New York State Department of Transportation and other affected utilities have been collaboratively working on a plan for underground utility facilities in the Village's historic district;

WHEREAS, notwithstanding the foregoing, the Parties agree that Village has not yet completed the underground conduit system and that Company will not be required to begin the Company Work, as defined below, until it receives written notice from Village that Company Work may begin; and

NOW, THEREFORE in consideration of the promises and mutual covenants set forth herein, the Parties agree as follows:

The foregoing Resolution was offered by Trustee Grybowski, and seconded by Trustee Hyde, and upon a roll call vote of the Board of Trustees was duly adopted as follows:

Mayor Zimmer	Voting	yes
Trustee Buker	Voting	yes
Trustee Hyde	Voting	yes
Trustee Grybowski	Voting	yes
Trustee Randazzo	Voting	yes

Workplace Violence Prevention Policy and Incident Reporting 2019, Trustee Grybowski presented a **MOTION** to approve the policy as presented, Trustee Hyde seconded the motion was carried.

MAYOR REPORT

Mayor discussed the Dock Fees for this season with the Board. Board agreed to think about some different options and bring up at a later time.

Mayor announced that the Joint Town Meeting will be April 10th 2019 at 334 Riverside Drive at 6:00pm.

Trustee Grybowski presented a **MOTION** to end meeting 6:37 pm; Trustee Buker seconded; the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk