

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday April 10, 2017, at 5:30 p.m. in the Municipal Building.

PRESENT:

Norma Zimmer, Mayor
John Buker, Trustee
Michelle T. Grybowski, Trustee
Nancy L. Hyde, Trustee

ABSENT: Anthony Randazzo, Trustee

OTHERS:

Michelle E. Gaeta, Clerk
Terry Jones, DPW Supt.
Kevin Patenaude, Police Chief
Geneva Phelps Miller, Treasurer

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Introductions: Darcy LaLonde and James Butman presented the private transportation business plan, a per reservation basis for visitors who come in by boat and would like ground transport to the various tourism sites that are not within walking distance. The Board encouraged and is in support of the business plan, and recommended reaching out to the Chamber of Commerce, and to return to future Board meetings to provide literature and contact information.

Police: Chief Patenaude presented the Activity Report and the following:

- Spoke with Justice Jeram regarding parking tickets follow up.

DPW: Supt. Jones presented the Activity Report and the following:

- Street sweeping will begin, please note the sweeper only picks up dust and dirt, similar to a vacuum cleaner, it does not pick up brush.
- The Board is in support of hiring additional employees at each dock for better coverage for the same amount of hours.
- Request of the Board to approve adding the bill for the break wall work that has been done to the existing abstract for \$3,555.34, the board unanimously approved the request.
- Boat Show was a success.
- Accolades to Marshall Green for handling the overflow issue, Eric Dingman, and the DPW employees.
- Mayor Zimmer had questions on back flow devices, W/WW Manager Overstrom answered to inquire with O'Brien & Gere at the 4/13/17 meeting.
- TIYLO will be doing a cleanup of parks, weeding, etc. on Earth Day 4/22/17. They will meet at wooden park, and the DPW employees will be available to assist.

W/WW: W/WW Manager Overstrom Commented again on the accolades of the employees during the overflow issue.

Consent Agenda Items: MOTION by Trustee Buker to accept the Consent Agenda as follows, 2nd by Trustee Hyde:

- Meeting Minutes 3/27/17, 4/3/17
- Abstract #21 \$41,710.85
 - General Fund Voucher A17-572 to A17-599 \$ 23,222.80
 - Water Fund Voucher F17-174 to F17-182 \$ 3,180.82
 - Sewer Fund Voucher G17-266to G17-275 \$ 15,307.23
- Capital Projects: \$ 6,213.08
 - Riverwalk 3 Abstract #18 - Voucher H022-035 \$ 40.00
 - Water System Imp. Abstract #19 - Voucher H027-035 to H027-037 \$ 6,713.08
- Municipal Property Usage:
 - Pavilion Lawn, tent and BBQ after Save the River Run 7/29/17 until 2:00 pm

- Municipal Building, Cemetery Meeting 5/2/17 7:00pm
 - Wooden Park birthday party 5/20 11:30am -2:00pm
 - Pavilion Easter Sunrise Service 6:00 - 6:30 am
 - Training: County Tax Software P. Pavao, G. Miller 5/11/17, M. Gaeta attended 4/6/17
 - 2 Blue Bird Boxes, permission to install on back side of water property by TILT, ensure W/WW Manager Overstrom is contacted regarding placement and projects.
- The **MOTION** was carried.

Clerk: Clerk Gaeta presented the Activity Report and the following:

- Docks –the pricing and payment processing were discussed, there will be no ATM
- Alternate Side Parking Street Sweeping
- TIERS Campaign Benefit
- **MOTION** by Trustee Grybowski to accept and execute the Substitute Counsel Engagement letter, 2nd by Trustee Buker; the motion was carried.
- NYCOM Consolidation Mandate
- Board Correspondence
- Local Law No. 1 2017 Override Tax Levy Limit. The Board discussed a draft local law which would allow the Village to override the tax levy limit imposed by the Governor, noting that a majority of local governments have done so as a measure of protection against calculation errors that might prove costly if discovered years into the future. Trustee Hyde presented a **MOTION**, 2nd by Trustee Grybowski to introduce proposed Local Law #1 of 2017, a local law to override the tax levy limit, and to set the public hearing on Monday, April 24, 2017 at 6:00 p.m. A copy of the draft local law is available in the Clerk's office.
- NYCOM Annual Meeting 5/7-5/9 Saratoga
- **MOTION** by Trustee Hyde to accept and execute the DANC Management Services Contract, 2nd Trustee Buker; the motion was carried.

Public Hearing re: Tentative Budget 2017-18

Mayor Zimmer opened the public hearing at 6:00 p.m.

General comments and questions were received from the public as follows: the breakdown on the various legal expenses, how overages are handled, insurance costs and union negotiations, loans being retired, and reserves. Submitted questions attached.

There being no further discussion, Trustee Grybowski presented a **MOTION** to close the public hearing at 6:30 p.m. Trustee Buker seconded; the motion was carried.

Committee Reports: Trustee Hyde discussed the TUGHILL training at JCC. On 5/8/17 the Watertown Savings Bank will be open in the new building, there is a public meeting room available for use.

New Business: None

Old Business:

- Strawberry Lane maintenance improvement.
- Low Lift Apartment Rental Agreement, tabled from 3/27/17, **MOTION** by Trustee Buker to increase the rent by \$25, 2nd by Trustee Grybowski; the motion was carried.

Mayor's Report: the Mayor discussed the following:

- Shared information from Senator Richie's office regarding library funds being distributed in different areas
- Riverwalk 3 – due to recent high water, the start date of approximately the last week of April may be effected. The work hours will be approximately of 7:00 am - 3:30 pm, with the option work four 10 hour days, (not Fridays), and weather permitting. The vacant lot is where they will set up, with a field office at RJ Marine. There will be a civil engineer on duty at all times, and Dennis Weller will be on hand to assist. The timeline is approximately five months for completion.
- The Board unanimously approved the Town/Village Joint meeting, scheduled for 5/22/17 at 5:00 pm
- Water Distribution System Improvements meeting 4/13/17 re: easements with O'Brien & Gere and W/WW Manager Overstrom
- Working on labor negotiations for the police department

Treasurer: Activity Report

- 2017-2018 Budget: Subsequent to the public hearing, and at the Board's request, Treasurer Miller will prepare adjusting entries for Board review and approval prior to adoption of the 2017-2018 Budget at the April 24, 2017 regular meeting.
- 2016-2017 Water/Sewer Relevy: The 2016-2017 unpaid water/sewer accounts will be forwarded to the Jefferson County Real Property for inclusion on the 2017 Village taxes. Mayor Zimmer reported the grand total to be relevied is \$10,625.59, for unpaid water and sewer accounts. Compared to last year, this represents a 36% decrease in the total amount sent to the County for collection. Trustee Grybowski presented a **MOTION** to approve the 2017-2018 Water/Sewer Relevy, 2nd by Trustee Hyde; the motion was carried.

Public Comment:

- Clarity on the dock information, agenda items, Strawberry Lane, and police coverage.

Adjournment:

Trustee Buker presented a **MOTION** to adjourn the meeting at 7:04 pm. Trustee Hyde 2nd; the motion was carried.

Respectfully Submitted,

Michelle E. Gaeta, Clerk