

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday January 9, 2017, at 5:30 p.m. in the Municipal Building.

PRESENT:

Norma Zimmer, Mayor
Tony Randazzo, Trustee
Michelle T. Grybowski, Trustee
Nancy L. Hyde, Trustee

ABSENT: John Buker, Trustee

OTHERS:

Terry Jones, DPW Superintendent
Kevin Patenaude, Police Chief
Michelle E. Gaeta, Clerk
Geneva Phelps Miller, Treasurer
Karen Lago
Doug Rogers
Andy Nevin

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Response to questions that were posed in newspaper ad and special meeting, absentee ballots

Election Procedure

- The date has been set for February 3, 2017 from noon-9:00 p.m.
- **MOTION** by Mayor Zimmer to allow absentee voting for the Special Election, 2nd by Trustee Randazzo,

The question of the adoption of the foregoing motion was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	Voting AYE
Trustee Buker	Absent
Trustee Randazzo	Voting AYE
Trustee Grybowski	Voting AYE
Trustee Hyde	Voting AYE;

the motion was carried.

- Resolution 2017-1 re: Polling hours for Special Election

RESOLUTION #2017-1

RESOLUTION DECLARING POLLING HOURS FOR THE FEBRUARY 3, 2017 SPECIAL ELECTION

The following resolution was offered by Mayor Zimmer who moved its adoption, seconded by Trustee Grybowski, to wit:

WHEREAS, the Village of Clayton, Jefferson County, New York, needs to hold a special election in response to a petition for a public referendum pertaining to Bond Resolution #2016-13, a bond resolution authorizing issuance of serial bonds or statutory installment bonds not exceeding \$5,000,000.00 for the purpose of financing the Village's Underground Utility Project, filed December 8, 2016 in the Village Clerk's office; and

WHEREAS, the Village Board of Trustees must determine the hours for said special election;

NOW, THEREFORE, BE IT

RESOLVED, that said special election shall be held on Friday February 3rd, 2017, from the hours of noon to 9:00 p.m., at the Village Municipal Building at 425 Mary Street, Clayton, NY 13624.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	Voting AYE
Trustee Buker	Absent
Trustee Randazzo	Voting AYE
Trustee Grybowski	Voting AYE
Trustee Hyde	Voting AYE

The resolution was thereupon declared duly adopted.

- Resolution 2017-2 re: Appointing of Election Inspectors

**RESOLUTION #2017-2
RESOLUTION APPOINTING ELECTION INSPECTORS AND COMPENSATION FOR THE
FEBRUARY 3, 2017 SPECIAL ELECTION**

The following resolution was offered by Trustee Randazzo who moved its adoption, seconded by Trustee Hyde, to wit:

WHEREAS, the Village of Clayton, Jefferson County, New York, has a special election on February 3rd, 2017, and needs to appoint Special Election Inspectors, and Special Election Inspectors' compensation; and;

NOW, THEREFORE, BE IT

RESOLVED, the Village is has appointed the following four (4) individual Special Election Inspectors:

- i. Kim Johnston – Inspector Chairperson
- ii. Steven Dawes – Inspector
- iii. Elizabeth Daugherty– Inspector
- iv. Patrick Youngs – Alternate Inspector,

to carry out the duties of the Election in accordance with the law, and

WHEREAS, the Village has set the compensation at \$10.00 per hour per inspector;

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	Voting
Trustee Buker	Absent
Trustee Randazzo	Voting
Trustee Grybowski	Voting
Trustee Hyde	Voting

The resolution was thereupon declared duly adopted.

- There was a question and answer session regarding the Special Election Voting process

Comprehensive Plan

- Mayor Zimmer introduced Doug Rogers and Andy Nevin who formally introduced and summarized the plan, and they recognized Mike Geiss and Ann Aubertine for their work on the plan.
- Resolution #2017-3

RESOLUTION #2017-3

**RESOLUTION ACCEPTING THE PROPOSED JOINT TOWN/VILLAGE OF CLAYTON COMPREHENSIVE PLAN
2016 UPDATING AND REPLACING THE TOWN COMPREHENSIVE PLAN PREVIOUSLY ACCEPTED**

The following resolution was offered by Trustee Randazzo who moved to adopt it, seconded by Trustee Hyde, to wit:

WHEREAS, the State of New York, through Village Law Section 7-722, authorizes Villages to accept Village Comprehensive Plans or any amendments thereto;

WHEREAS, the State of New York, requires that land use regulations be in accordance with a comprehensive plan;

WHEREAS, the Clayton Village Board of Trustees directed the Joint Comprehensive Plan Committee to solicit public input on and prepare a Joint Comprehensive Plan as an update to the Town/Village Comprehensive Plan materials dated 2000;

WHEREAS, the Joint Comprehensive Plan Committee solicited public input during the planning process through a public input survey, public meeting, and conducted a public hearing after giving proper notice;

WHEREAS, the Joint Comprehensive Plan Committee completed the Draft Joint Comprehensive Plan using public input;

WHEREAS, the Clayton Village Board of Trustees referred the Joint Comprehensive Plan to the County Planning Board for their review and comment;

WHEREAS, the Clayton Village Board of Trustees thereafter held a second public hearing on the Draft Joint Town/Village Comprehensive Plan;

WHEREAS, the Clayton Village Board of Trustees declared that the Joint Comprehensive Plan will not have a significant impact on the environment, pursuant to Section 617 of the State Environmental Quality Review Act;

WHEREAS, the Clayton Village Board of Trustees supports and concurs with the Vision, Goals, Objectives and Strategies illustrated within the Joint Comprehensive Plan;

NOW, THEREFORE, BE IT

RESOLVED, the Village Board of Trustees hereby adopt the Joint Town/Village of Clayton Comprehensive Plan 2016 in its entirety.

The question of the acceptance of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	Voting
Trustee Buker	Absent
Trustee Randazzo	Voting
Trustee Grybowski	Voting
Trustee Hyde	Voting

The resolution was thereupon declared duly adopted.

Mayor Zimmer introduced Karen Lago who spoke of partial tax payments for the Village. Trustee Randazzo stated that the Board will look into the request.

Police Report: Chief Patenaude presented the Activity Report, and the following:

- Chief Patenaude and Clerk Gaeta have completed the LENS enrollment, the license monitoring program to help lower risks and insurance costs
- Sidewalks: snow removal issues have been addressed

DPW Report: Superintendent Jones presented the Activity Report and the following:

- 2016 Year in Review – highlighting and outlining the events throughout the year
- Trustee Hyde thanked the DPW for their assistance with the Library work order requests

W/WW:

- Mayor Zimmer spoke of setting a workshop date with DANC

Treasurer Report: Treasurer Miller presented the Activity Report

Consent Agenda Items: MOTION by Trustee Randazzo, 2nd by Trustee Hyde, to approve the Consent Agenda as follows:

- Meeting Minutes 12/27/16 with minor corrections, Special Meeting Minutes 12/30/16
- Payroll #16 (Week #1) 12/15/16 through 12/28/16 - \$69,817.62 (includes \$160.17 fee)
- Abstract #15 \$24,672.78

General Fund	Voucher A17-408 through A17-426	\$12,696.87
Water Fund	Voucher F17-121 through F17-135	\$ 8,783.27
Sewer Fund	Voucher G17-185 through G17-193	\$ 3,192.64
• Capital Projects:		
Water System Improvements	Abstract #14 - Vouchers H027-026 through H027-027	\$29,452.02
Clayton Historic District	Abstract #8 - Voucher H029-016	\$ 1,852.50
Riverwalk 3	Abstract #14 - Voucher H022-029	\$ 468.00
• Municipal Property Usage: Clayton Chamber Board Of Directors Meetings 2017		

The motion was carried.

Clerk Report: Clerk Gaeta presented the following:

- Reminder re: 28th Annual Local Gov't Conference, Tughill
- Web stat updates

Committee Reports: None

New Business:

- none

Old Business: Letter of Support to Comptroller DiNapoli – tabled from 12/27/16 meeting, awaiting response from NYCOM, tabled to future meeting

Mayor's Report:

- The Comprehensive Plan is a focal point, the Public Hearing is 1/18/17 at the Municipal Building at 6:00 p.m.

Public Comment: General questions and comments on:

- Special Election:
 - Trustee Grybowski addressed the residents and the Board
 - absentee ballot timing clarification
- Clarification of water/sewer treatment plant grants
- Clarification on underground utilities granting and financing funding on
- Clarification on timing on the projects

Trustee Randazzo presented a **MOTION** to enter into Executive Session to discuss financial matters of an individual(s) or corporation(s), at 6:30 pm, Trustee Hyde 2nd; the motion was carried.

- **MOTION** by Hyde to send a letter from the Board of Trustees to account # 301 regarding payment, 2nd by Trustee Randazzo; the motion was carried.
- **MOTION** by Trustee Randazzo to accept Menter, Rudin & Trivelpiece's letter of engagement for services as general counsel for the Village of Clayton, 2nd by Trustee Hyde; the motion was carried.

Trustee Randazzo presented a **MOTION** adjourn the Executive Session at 7:15 pm. Trustee Hyde 2nd; the motion was carried.

Adjournment:

Trustee Randazzo presented a **MOTION** adjourn the meeting at 7:16 pm. Trustee Hyde 2nd; the motion was carried.

Respectfully Submitted,

Michelle E. Gaeta, Clerk