

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, December 27, 2018, at 8:00 am in the Municipal Building.

**PRESENT:** Norma Zimmer, Mayor  
John Buker, Trustee  
Michelle Grybowski, Trustee  
Nancy Hyde, Trustee

**ABSENT:** Tony Randazzo, Trustee  
Kevin Patenaude, Police Chief

**OTHERS:** Terry Jones, DPW Superintendent  
Megan Ervay, W/WW Manager  
Joanne Lenhard-Boye, Village Clerk

**Community Residents:** See sign-in sheet (on file in Clerk's office)

**Pledge of Allegiance/Call to Order:**

Mayor Norma Zimmer led the Pledge of Allegiance then called the regular meeting to order at 8:00 a.m.

**VISITOR(S)**

Matt Cooper Engineer from Barton & Loguidice engineering firm, reported to the Village Board that the Village will be awarded \$194K toward waterfront restoration along the Riverwalk, and Centennial Park.

High river water in 2017 had begun to erode sections beneath the water's surface. The NYS Office of Homeland Security and Emergency Management had approved the FEMA funds. Mr. Cooper explained that the next step is for his firm to design the restoration project and then secure a contractor to perform the work. He is in hopes of expediting the permitting process, as permits are required from the Department of Environmental Conservation and Army Corps of Engineers.

Mr. Cooper also gave a brief update to the board in regards to the \$2.2 million dollar grant that has been secured toward a larger \$8 million sewer upgrade project. Mr. Cooper let the board know that this would require more discussions.

Mr. Cooper discussed that Washington Island Bridge did not receive the grant for work to be done this year. Mr. Cooper explained that they funded County Bridges this year and County always comes first. He wonders if the Village would like to do some spot repairs and if so he could look into some funding from USDA Development for up to 50K, or wait and "aggressively" go after another grant on the next round. He assures the board that the bridge is stable and repairs could keep it that way for another 5 to 10 years.

**Police Report:**

Chief Patenaude was absent from this meeting. Police report filed in the Village office.

**DPW Report:**

DPW Supt. Jones presented the DPW report. He brought up to the Board that we have not received the FEMA check for \$19k yet. Terry Jones spoke with Fred Schmidt from Homeland and they will check into what may have happened.

Jerry Babcock gave his resignation as a MEO worker for the DPW department. Terry Jones DPW Supt. asked the board if he could down grade the position from MEO to Laborer worker to start out, and wishes to start the hiring process right away. Board would be fine with the down grade from MEO to Laborer, but Mayor Zimmer wants to wait and run it by Alicia Dewey and make sure everything is done according to the Human Resources, MOU with the town for our HR needs.

**Water/Wastewater Report:**

W/WW Supervisor Megan Ervay presented the monthly activity report. Meagan gave a brief summary of her report, if any questions or detailed information may be needed, the report is filed at the Village office.

The Authority is currently reviewing the first draft of the updated Long Term Control Plan that was provided by Barton & Loguidice to address the issues with sanitary/storm sewer overflows at Riverside Drive and East Union Street.. On November 16th the Village was awarded a WIIA Grant not to exceed \$2,207,500 for Wastewater plant and collection system upgrades.

The Village also received a \$100,000 grant from NYS Environmental Facilities Corp. to complete an Inflow and Infiltration study of the collection system

The Village and the Authority have received Notice of Violation (NOV) Letters from Public Employee Safety and Health (PESH) for safety issues identified at the Riverside Dr. pump station, E. Union St Pump Station, LS2 Pump Station, and the Wastewater Treatment Plant. The PESH inspector was onsite on December 18th to verify that the appropriate corrective actions have been taken. The Authority and Village will make sure all corrective actions are completed in a timely manner to ensure the safety of all employees and visitors.

The Authority has been updating the water and wastewater asset inventory. To date, all wastewater assets in the Nexgen Computerized Maintenance Management system have been evaluated and updated. As the water project progresses, old assets will continue to be removed and their replacements added into the system. The Village's Asset Management Plan is in the process of being revised as well and a draft is targeted to be completed by January 31st.

**CONSENT AGENDA:**

Trustee Hyde presented a **MOTION** to approve the Consent Agenda numbers 1-3, as presented, Trustee Bucker seconded; the motion was carried.

1. DRAFT Meeting Minutes Dec 10th
2. Payroll Week #51 (P/R #15) – \$67,827.54
3. Abstract #14 – Vouchers #1314-#1368 – \$55,401.36
 

General Fund	\$17,545.93
Water Fund	\$ 9,434.28
Sewer Fund	\$24,963.58
Library Fund	\$ 3,457.57

Trustee Bucker presented a **MOTION** to approve the Capital Projects, as presented, Trustee Grybowski seconded; the motion was carried.

4. Capital Projects

<i><b>CAPITAL PROJECT</b></i>	<i><b>INVOICE #</b></i>	<i><b>AMOUNT</b></i>
<b>WATER SYSTEM IMPROVEMENTS</b>		<b>\$439,503.12</b>
<i>Barclay Damon – Legal</i>	<i>5003658</i>	<i>\$271.00</i>
<i>O’Brien &amp; Gere – Construction Phase (OBG 500)</i>	<i>60233-48</i>	<i>\$20,995.28</i>
<i>Continental Construction</i>	<i>Pay App 9</i>	<i>\$29,727.52</i>
<i>Global Contracting &amp; Painting</i>	<i>Pay App 9</i>	<i>\$66,737.50</i>
<i>S.C. Spencer Electric, Inc.</i>	<i>Pay App 9</i>	<i>\$1,085.15</i>
<i>Hyde-Stone Mechanical</i>	<i>Pay App 9</i>	<i>\$4,282.00</i>
<i>WD Malone Trucking &amp; Excavating</i>	<i>Pay App 10</i>	<i>\$316,404.67</i>

**CLERK:**

Trustee Bucker presented a **MOTION** to approve the October 22<sup>nd</sup>, 2018 Regular Meeting Minutes for 2 signatures on checks over \$100,000, as presented, Trustee Hyde seconded; the motion was carried.

Trustee Bucker presented a **MOTION** to approve the Pivot Contract 2019 for \$600.00, as presented, Trustee Hyde seconded; the motion was carried.

**NEW BUSINESS:**

Trustee Hyde presented a **MOTION** to approve, Continental Construction, Inc. Change Order 1A-5 Waste System Improvements Project to provide two new Water Treatment Plant recirculation pumps and check valves to increase recirculation flow through Filter #1 and Filter #2 septums. Cost for this will be \$8,454.00. Trustee Grybowski seconded; the motion was carried.

Trustee Grybowski presented a **MOTION** to approve W.D. Malone Trucking & Excavation Change Order 3-06 for Waste System Improvements Project, to add 22 calendar days to Substantial Completion and 212 calendar days to Final Completion Date. Completion dates changed from October 2, 2018 to October 24, 2018. Final Completion Date changed from November 1, 2018 to June 1, 2019, Trustee Bucker seconded; the motion was carried.

Trustee Hyde presented a **MOTION** to approve Building Use Agreement with Hawn Memorial Library, this agreement will expire on December 31, 2023, Trustee Bucker seconded; the motion was carried.

Trustee Hyde presented a **MOTION** to approve Historian Service Agreement for service furnished from the Village of Clayton to the Town of Clayton for period of (12) months, commencing January 1, 2019 and ending December 31, 2019, Trustee Bucker seconded; the motion was carried.

Trustee Bucker presented a **MOTION** to approve the new CLDC Board Member Kylie Peck, this position’s term expires December 31, 2021, Trustee Hyde seconded; the motion was carried.

Trustee Bucker presented a **MOTION** to approve the resignation of Planning Board member Preston Lowe and appointed Pat Dewey (alternate) in his place--this position's term expires 12/31/2023. There is now a vacancy for an alternate on the Planning Board, with a term that expires on 12/31/2022, Trustee Hyde seconded, the motion was carried.

Trustee Bucker presented a **MOTION** to approve the resignation of Zoning Board member Ken Knapp and appointed Ashley Pastorious (alternate) in his place this position's term expires 12/31/2020. There is now a vacancy for an alternate on the Zoning Board, with a term that expires on 12/31/2019, Trustee Hyde seconded, the motion was carried.

**MAYOR’S REPORT**

Mayor Zimmer let the Board know about NYSDEC is requesting our permission to investigate for contamination to drinking water at Village of Clayton Dump on Bald Rock Road. This will need to be signed by Mayor Zimmer in front of a Notary.

Mayor Zimmer shared with the board that DEC advised there were fuel tank issues at the joint fuel station at Guardino Elementary School. The cost to repair these issues will be \$18K and will be shared with the Town of Clayton, Village of Clayton and 1000 Island School.

Mayor Zimmer asked the Board to be prepared to discuss the new Sign Law for the next meeting.

***ADJOURNMENT***

Trustee Grybowski presented a **MOTION** to enter Executive Session at 8:40 a.m. for the purpose set forth below. Trustee Buker seconded; the motion was carried.

***EXECUTIVE SESSION***

1. *Purpose: discussions regarding proposed, pending or current litigation*
2. *To Discuss Personnel Matter(s) Regarding Specific Employee(s)*
3. *Discuss Union Negotiations*

Trustee Hyde presented a **MOTION** to close Executive Session at 9:05 a.m. Trustee Buker seconded; the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye  
Village Clerk