

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, October 10, 2017, at 5:30 PM in the Municipal Building.

PRESENT: Norma Zimmer, Mayor
John Buker, Trustee
Michelle Grybowski, Trustee
Nancy Hyde, Trustee

ABSENT: Tony Randazzo, Trustee
Jeff Overstrom, W/WW Manager
Kevin Patenaude, Police Chief

OTHERS: Terry Jones, DPW Superintendent
Geneva Phelps Miller, Treasurer/Interim Clerk

Community Residents:
See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and called the regular meeting to order at 5:30 p.m.

Police Report:

Kevin Patenaude, Police Chief, was absent from the meeting, but previously submitted the activity report for Board review.

New Hire: Trustee Grybowski presented a **MOTION** to approve the hiring of Robert Lashomb as a substitute crossing guard, retroactive to October 4, 2017, at the 2017-2018 hourly rate. Trustee Hyde seconded; the motion was carried.

DPW Report:

DPW Superintendent Terry Jones presented the activity report. Supt. Jones requested permission to allow a contractor to remove the tree at 324 Webb Street. The tree has caused lifting and damage to the sidewalk, and hinders installation of a modular home on the property. The Board agreed noting removal of the tree is in the best interests of the new property owners and the Village's sidewalk replacement program.

The Clayton Youth Commission requested additional lighting at Lions Field in the form of an additional floodlight on the pole facing towards the restroom building in order to brighten up that area. Supt. Jones will send a request to National Grid to determine if there is sufficient room on the pole. The existing tree line should shelter the neighboring house from the additional light.

The Lions Club has requested the Village pour a pad for the dumpster located at the Lions Building. The property is owned by the Village, with the building owned by the Lions Club. Subsequent to completion of the pad, the Lions Club will install a fence around the dumpster to improve the landscape. The Youth Commission has requested a pad for the picnic table at the Lions Field as well. The Board approved the requests.

Thousand Islands High School Senior Nick Sawyer began his three-day internship with the Department of Public Works (DPW) today. He appears to be a very pleasant young man, willing to do whatever is asked of him.

Notices have been distributed to properties on James Street regarding the commencement of construction for the Water System Improvement Project.

Water/Wastewater Report:

Mayor Zimmer, Village Engineering Consultant Carrie Tuttle, and W/WW Manager Overstrom met with NYSDEC representatives last week to discuss future requirements in order to complete the 2019 SPDES permit renewal, allowing the Village sufficient advance notice of improvements and/or corrections required.

Consent Agenda:

Trustee Grybowski presented a **MOTION** to approve the Consent Agenda, correcting date and time of Item #5. Trustee Hyde seconded; the motion was carried.

1. DRAFT Meeting Minutes September 25, 2017
2. Payroll #9 (Week #41)
3. Abstract #9 - \$70,990.32

General Fund	Voucher(s) A18-265 – A18-297	51,055.74
Water Fund	Voucher(s) F18-060 – F18-069	7,549.85
Sewer Fund	Voucher(s) G18-106 – G18-121	12,384.73
4. Capital Projects

22-Riverwalk 3 (#24)	Voucher(s) H022-045	3,036.22
26-Sanitary Sewer Laterals (#8)	Voucher(s) H026-008	2,238.15
27-Water System Improvements (#27)	Voucher(s) H027-051 thru H027-053	38,154.30
29-Clayton Historic District (#19)	Voucher(s) H029-040 thru H029-043	3,764.08
5. Request for Use of Municipal Building – Aesthetic Work Group – 10/13/2017 – 9 a.m.
6. Request for Use of Village Property – Chamber of Commerce – 2018 Events (see attached listing)
7. Request for Use of Municipal Building – NC Family Health Center – 2018 WIC (3/27, 6/26, 9.25, 12/19)
8. Request for Training – HDE Pipe and Applications – 11/14/2017 – M. Green and E. Dingman – No Charge

Clerk-Treasurer Report:

2017-2018 Financials: The Board received revenue and expenditure reports through September 30, 2017. Treasurer Miller will meet with department heads to review the current status of each department's budget.

Courtesy Envelopes: A kind "Thank You" note was read aloud, expressing the writer's appreciation of the Village's courtesy envelope program, and noting their plan to move to Clayton to live after their retirement.

Training Request: The Board approved Ms. Miller's request for Deputy Clerk Pavao to attend the quarterly meeting of the North Country Association of Clerks and Clerk-Treasurers on October 12, 2017, held at the Antique Boat Museum boardroom. Ms. Miller has served as President of the Association for nearly ten years, and reported this is an excellent opportunity to discuss topics of concern expressed by the membership, which consists of 21 Villages and 1 City. Items for discussion at this meeting will be the new tax collection software and pros/cons experienced during this first tax collection period, and dog control ordinances adopted by four local Towns and the effect this may have on Villages located in those towns. The Board approved closing the Village office at 11:45 a.m. on Thursday, October 12, 2017, in order for both Ms. Miller and Ms. Pavao to attend. Notice of the office closure will be posted on the Village website and in the "local paragraphs" section of the *Watertown Daily Times*.

New Business:

NYCOM: The Board reviewed correspondence from the New York Conference of Mayors (NYCOM) regarding current bills awaiting action by the Governor, which may have severe impacts on local governments.

1000 Islands Tourism Council: Results of the 2017 High Water Impact Survey are now available. Persons wishing to obtain additional information are encouraged to contact the 1000 Islands Tourism Council at 315-482-5356.

Trustee Reports:

Trustee Hyde attended the Potsdam Local Government Conference today. While attending classes on municipal budgeting, she noted that our Village has already implemented many of the suggestions presented by the speaker; and it is nice to see that when we prepare our budget we are going through all the appropriate steps. On a federal level, there has been discussion regarding changes in health care, including cessation of federal funding to States for Medicaid. Although Medicaid will not cease to exist, States are sure to pass a portion of the burden to the counties and other local governments. The federal government has proposed the use of sales tax to offset the cost of Medicaid at the local level. That was stunning, because it would require higher taxes in all communities to cover those costs. All states will fight it with vigor. Like the SALT tax reform proposition, it is important to be aware of these federal proposals and to make all our voices known. New York State is sure to fight the reform proposal, and may win, but there is a lot involved in fighting these programs. In conclusion, the conference was well-attended, and it was interesting to note that the Village's engineering consultant, Carrie Tuttle, Ph.D. presented two sessions at the conference.

Thousand Islands Land Trust (TILT) has received a grant to explore expanding the Riverwalk along the abandoned railroad bed from Jane Street to East Line Road (the first phase of the project). Remaining phase(s) are planned to continue the Riverwalk from Clayton to LaFargeville.

The Annual Citizen of the Year dinner is Thursday night at the Clipper. This year's award will be presented to Jeff Garnsey.

Mayor Zimmer attended the Governor's grant announcement at Masonic Temple in Watertown this afternoon; the actual presentation was on the 3rd floor. Restoration of the building will be included in the \$10 million grant received by the City of Watertown.

Water System Improvement Project: Work has commenced, beginning on Bartlett Point Road. Agreement was obtained from the Yacht Club last week to relocate the grinder pump station, which must be completed by the end of November.

Mayor's Report:

Riverwalk 3: Construction commenced this afternoon, at last.

Joint Town/Village Meeting: Mayor Zimmer reminded the Board the next joint Town/Village meeting is on October 23rd, at 5:00 p.m., followed immediately by the regular Village Board meeting. The Village will publish the notice; agenda items should be submitted to the Village office as soon as possible.

Public Comment:

Clayton Historic District Improvement Project: Twyla Webb, Village resident, inquired "how much of the \$5 million has been spent to date?" Mayor Zimmer explained only legal and engineering fees have been expended thus far, as is usual at the beginning of capital projects. Ms. Webb said she will submit a FOIL request, but was quite upset, stating "I don't understand why I have to FOIL it and cannot get a straight answer." Ms. Miller explained that even though the information is available to the public, the FOIL process is the proper way to obtain such information.

Adjournment:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 6:07 p.m. Trustee Buker seconded; the motion was carried.

Respectfully Submitted,

Geneva Phelps Miller, Interim Clerk