

VILLAGE OF CLAYTON BOARD OF TRUSTEES
AGENDA REGULAR MEETING
May 9th, 2022 – 5:30 PM

VISITOR:

1. Perry Golden – Introduce himself to Board

POLICE:

1. Activity Report

DPW:

1. Activity Report

WATER/WASTEWATER:

1. Update report
2. Water connection application
3. Approve new Water/Sewer rates

CONSENT AGENDA:

1. DRAFT Meeting Minutes April 25th, 2022
2. Payroll (P/R #24) 3/31/2022 to 04/13/2022 \$30,951.86
3. Abstract-04/15/2022 Prepays \$16,803.48
4. Abstract -05/09/2022
General Fund \$44,652.27
Water Fund \$ 4,326.29
Sewer Fund \$ 6,174.77
Total **\$55,153.33**
5. Capital Projects: \$645,046.78

NEW BUSINESS:

1. CLDC – Approval for 2022-2023 Grant-Writing Services Agreement
2. CLDC- Approval for 2022-2023 Economic Development Agreement
3. Chamber of Commerce – Approval for 2022-2023 Contract

CLERK:

4. Information for Board – PIVOT 1st Quarter Statistics for 2022
5. Sam Matt – Hire for Rotary Docks @ \$13.70/hr., starting May 19th, 2022
6. Bill Richardson – Hire for Rotary Docks @ \$13.20/hr., starting May 28th, 2022
7. Brooke Carlisle – Hire for Rotary Docks @ \$13.20/hr., starting June 18th, 2022
8. Heidi Szonn – Hire for Parks (flowers) @\$14.00/hr., starting May 12th, 2022

MAYOR'S REPORT:

1. Letter to Lions Club

EXECUTIVE SESSION:

1. *Collective bargaining/contract negotiations*

ADJOURNMENT:

VILLAGE OF CLAYTON
425 MARY STREET
PO BOX 250
CLAYTON, NY 13624

REQUEST TO BE PLACED ON MEETING AGENDA

NAME:	Perry Golden / Cathy Golden
CONTACT NUMBER:	315-654-4887
E-MAIL ADDRESS:	cbgolden@twcny.rr.com
MAILING ADDRESS:	PO Box 159, Cape Vincent, NY13618
MEETING DATE REQUESTED:	May 23, 2022
PLEASE ENTER DETAILS IN THE BOX BELOW REGARDING THE TOPIC(S) YOU WISH TO DISCUSS OR THE QUESTION(S) YOU WISH TO HAVE ANSWERED	
<p>Perry is a candidate for Jefferson County Sheriff and would like to introduce himself to the Mayor and Trustees. He would like to provide his experience and information about his candidacy. Knowing the Board has a lot to cover, he would keep this to approximately 5 minutes and would be happy to answer any questions or concerns as time permits. Thank you.</p>	

**PLEASE E-MAIL clerk@villageofclayton.org
OR DROP OFF YOUR REQUEST AT THE VILLAGE
OFFICE BY NOON ON THE WEDNESDAY
BEFORE THE MEETING**

POLICE DEPARTMENT ACTIVITY REPORT
04/21/22 TO 05/05/22
CRIMINAL INVESTIGATIONS

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
CRIM. MISCHIEF	1	INVESTIGATED
AGG. HARASSMENT	1	INVESTIGATED
FRAUD	1	INVESTIGATED

NON – CRIMINAL CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
MENTAL HEALTH VIOL.	1	ARREST
HARASSMENT	1	INVESTIGATED
ATTEMPT TO LOCATE	1	INVESTIGATED

VEHICLE AND TRAFFIC CASES

<u>OFFENSE</u>	<u>#</u>	<u>STATUS</u>
M.V.A. (CAR/PEDESTRIAN)	1	INVESTIGATED
ASSIST MOTORIST	1	N/A

OTHER POLICE ACTIVITIES

<u>OFFENSE</u>	<u>#</u>
MISC CALLS FOR POLICE SERVICES	6
ASSIST OTHER AGENCY	4

DPW ACTIVITY REPORT FOR 5/9/22

STREETS:

1. The arch sign is almost ready and should be up and lit within the next week or 2.
2. Our spring household goods and brush pick up was completed in 2 days. Thank you to the Town of Clayton for their help.
3. We swept Heritage Heights and Depauville for the Highway Department.
4. Swept around the Municipal Building, the Firehall and T.I.E.R.S.
5. Installed meter posts on Riverside Dr. and James St. We have about 10 left to install.

EQUIPMENT:

1. Replaced brakes on CL-26.
2. Installed the dump box on truck #26. It is ready for the season.
3. Greased and checked mowers over for the season.

PARKS:

1. DC Builders has begun work at Centennial. They are hoping to be done before Memorial Day.
2. We dug the holes for T.I.L.T. volunteers to plant 2 Crimson Maple trees at Wood Park.
3. Painted our older black trash cans and set them out for the season.
4. Began mowing for the season.
5. Turned the water on and cleaned the bathrooms at the Lions field.

DOCKS:

1. Picked up and delivered 12 concrete weights for the floating docks at Rotary Park.
2. Dorr Marine & Excavation installed new concrete weights, chains and secured the floating docks at Rotary Park. They also added new weights and chains for the mooring buoys in French Bay.

SEWER:

1. Repaired the manhole riser on Mercier Ave. and mortared it in place.
2. Dug up the sewer lateral at the Library and installed an outside cleanout due to it being plugged. The reason we had to excavate is because we couldn't get the stop unplugged from the inside cleanout.

Respectfully submitted,

Terry Jones, DPW Superintendent

WATER/SEWER BILLING SCHEDULE

Statements are mailed to the property owner three (3) times a year:

(After Hours Drop Box Available at WEST Side Entrance of Municipal Building)

MARCH 1 (covering October 15 through February 15) - **PAYMENT DUE APRIL 5th**

JULY 1 (covering February 15 through June 15) - **PAYMENT DUE AUGUST 5th**

NOVEMBER 1 (covering June 15 through October 15) - **PAYMENT DUE DECEMBER 5th**

A 10% penalty is added to payments received or postmarked after the Due Date.

NOTE: In the event the "Due Date" falls on a weekend, payment is due the following Monday.

Accounts not paid in a timely fashion are subject to termination.

FAILURE TO RECEIVE BILL DOES NOT WAIVE PENALTY.

For further information, please contact the Village Clerk's Office (315-686-5552)

WATER-SEWER RATES (Effective with 07/01/2022 Billing)

WATER RATES		
Metered Water Users	Fixed (per EDU)	Variable (consumption)
Inside Village & Bartlett Point Water District	\$315.00 per year (\$105.00 per period)	\$4.00 per 1,000 gallons
Outside Village (Inside Rate x 1.25)	\$393.75 per year (\$131.25 per period)	\$5.00 per 1,000 gallons
SEWER RATES		
Metered Sewer Users	Fixed (per EDU)	Variable (consumption)
Inside Village	\$381.39 per year (\$127.13 per period)	\$4.36 per 1,000 gallons
Grinder Pump Electric	\$321.39 per year (\$107.13 per period)	\$4.36 per 1,000 gallons
Outside Village (Inside Rate x 1.25) (Includes CVCF & Cedar Pt.)	\$476.74 per year (\$168.91 per period)	\$5.45 per 1,000 gallons
Non-Metered Sewer Users	FIXED (per EDU)	Variable (consumption)
Heritage Heights Sewer District	\$476.74 (Annual Fee)	\$397.85 (Annual Fee)
2023 Annual Rate: \$874.59		<i>Estimated at 200gpd (73,000/yr.)</i>
(Inside Rate x 1.25)		@ \$5.45 per 1,000 gals.
OTHER CHARGES		
Water On/Water Off (per customer request)	\$25.00	Inside Village & BPWD
	\$50.00	Outside Village
Metered Sales from Hydrant	\$12.00 per 1,000 gallons	1,000 gallon increments only
Service Shutoff Fee (Non-Payment)	\$50.00	
Tapping Fees (Water/Sewer)	\$1,000.00 (per connection)	Plus offset fees, if applicable

SEASONAL CUSTOMERS: In order to better serve you, please telephone the clerk's office (315-686-5552) at least 48 hours in advance of the date you wish to have your service turned "on" or "off". **THANK YOU!!**

All water and sewer customers (including seasonal customers) in the Village of Clayton are required to pay the Fixed Rate per Equivalent Dwelling Unit (EDU) three (3) times per year. NYS law requires that both the Water Fund and the Sewer Fund must be self-sustaining. Water and Sewer are NOT supported by Village Taxes. Each of the funds is required to generate enough revenues to cover the expenditures required for debt service and operation. The Fixed Rate per EDU for each service generates enough revenues to cover debt service. This fixed rate is assessed to ALL customers. The "per thousand" rates (Variable Rate) generate the revenues which cover operating and maintenance costs (the day-to-day operations of the treatment plants). This amount will vary according to each user's consumption, and is billed accordingly. **ALL CUSTOMERS WILL BE BILLED AT LEAST THE FIXED RATE EVERY FOUR MONTHS.**

In the event a building is demolished, or anticipated to be demolished, the customer should contact the Clerk's office to determine when service(s) will be discontinued and the effective date of the final billing period.

Village Property Tax Rate as of June 1, 2022

\$7.82/\$1,000 of assessed value

Water Department: Phone (315-686)-2717

Village Clerk's Office: Equal Opportunity Employer and Provider

Phone: (315) 686-5552 / Fax: (315) 686-2132

TDD: 1-800-662-1220 / Website: www.villageofclayton.com

Clerk's Office Hours: Monday through Friday 9:00 a.m. - 3:00 p.m.

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday April 25th, 2022 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Joe Chrisman, Trustee
John Buker, Trustee
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police
Terry Jones, DPW Supervisor

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

VISITOR:

Thomas LaClair, Historian – Thomas LaClair gave a wonderful presentation to the Board regarding the work that has been put into the 150th year celebration for the Village of Clayton. He also spoke about the history of Clayton that was officially formed on April 17th, 1872. He has placed in the Times EXTRA paper a beautiful write up of when and how the Village of Clayton started in 1872 to present. Mayor Zimmer thanked him for all his hard work and presented him with the Village of Clayton's proclamation she had framed for him. He finished with asking to take a picture of the Board as a group. The Board also thanked Thomas LaClair, Historian for the Village of Clayton, and commented on how passionate he is about his work.

John Condino, Sr. Proj. Manager Barton & Loguidice

1. Resolution 2022-06 – Authorize bid award for Contract No. 1 General Construction REDI Project

VILLAGE OF CLAYTON 2022-06 RESOLUTION
AUTHORIZING THE AWARD OF
CONTRACT NO. 1- GENERAL CONSTRUCTION
FOR THE VILLAGE OF CLAYTON
REDI FUNDED INFRASTRUCTURE IMPROVEMENTS PROJECT

At a regular meeting of the Village Board of Trustees of the Village of Clayton, held on April 25, 2022, the following resolution was adopted by the Village Board of Trustees.

WHEREAS, the Village of Clayton (Village) is the Owner of the Village of Clayton REDI Funded Infrastructure Improvements Project (Project), located in the Village of Clayton, Jefferson County, New York; and

WHEREAS, pursuant to New York State Municipal Law, bids for Contract No. 1 - General Construction were received, publicly opened and read aloud on April 13, 2023 at the Village of Clayton Village Office; and

WHEREAS, the Village's Engineering Consultant, Barton & Loguidice, D.P.C. (B&L), tabulated and analyzed the bids received, and D.C. Building Systems, Inc. has submitted the lowest bid for Contract No. 1 of the Project Base Bid with Additive Bid Item 995.3002; and

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Village Board of the Village of Clayton, does hereby authorize the issuance of Notice of Award to D.C. Building Systems, Inc. for Contract No. 1 of the Village of Clayton REDI Funded Infrastructure Improvements Project Base Bid with Additive Bid No. 1 in the amount of \$5,004,750.00; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

John Buker	Trustee	Voted	Yes
Nancy L. Hyde	Trustee	Voted	Yes
Joseph Chrisman	Trustee	Voted	Yes
Norma J. Zimmer	Mayor	Voted	Yes

The foregoing resolution was there upon declared duly adopted.

Dave Powers, Project Engineer, Barton & Loguidice

1. Dave gave some updates to the Board on how the Wastewater Collection & Treatment Improvements Project is going. Construction started in September of 2021 and scheduled to be completed by September of 2022. He let the Board know the next Progress Meeting will be held on May 5th, 2022.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report was submitted to Board. This report is filed at the Village Clerk's office.

WATER/WASTEWATER:

1. Monthly Report – Thomas presented his report to the Board. This report is filed at the Village Clerk's office.

CONSENT AGENDA:

1. DRAFT Meeting Minutes April 11th, 2022
 2. Payroll (P/R #23) 3/17/2022 to 03/30/2022 \$31,192.85
 3. Abstract-04/15/2022 Prepays \$ 881.67
 4. Abstract-04/21/2022 Health Ins. \$15,022.12
 5. Abstract -04/25/2022
- | | |
|---------------------|--------------------|
| General Fund | \$10,827.29 |
| Water Fund | \$ 8,246.46 |
| Sewer Fund | <u>\$24,205.77</u> |
| Total | \$43,279.52 |

Trustee Chrisman made the **MOTION** to approve the consent agenda items 1-5 as presented. Trustee Hyde seconded, all in favor; motion carried.

6. Capital Projects: \$59,807.50

Trustee Hyde made the **MOTION** to approve the consent agenda item 6 as presented. Trustee Chrisman seconded, all in favor; motion carried.

OLD BUSINESS:

1. Low Lift Apartment – The Board approved to send letter to tenant before sending the lease so the tenant has enough time to consider the raise in rent, which will be \$100/month increase this year's lease (2022-2023) and \$200/month increase the next two consecutive years (2023-2024 and 2024-2025).

CLERK:

1. Resolution 2022-07 – Adopt **VOC Budget for FY2022-2023** – After much discussion the Board decided to adopt the FY2022-2023 Budget by resolution with a roll call vote.

**RESOLUTION 2022-07
ADOPT THE FY2022-2023 VILLAGE OF CLAYTON BUDGET**

WHEREAS, a public hearing on the Village of Clayton Tentative Budget was held on April, 11th, 2022 at 5:30 pm., and all parties in attendance were permitted an opportunity to speak on the proposed 2022 -2023 Village of Clayton Fiscal Tentative Budget; and

Pursuant to Section 5-508 of the Village Law, State of New York, the salaries for the following Village Board members are specified in said Tentative Budget of maximum compensation for the Mayor of \$5,000 per annum, for Deputy Mayor of \$575 per annum and a total for all Trustees of \$11,000 per annum

NOW, THEREFORE, BE IT RESOLVED, that in pursuant to Section 5-508 of the Village Law, the Village Board of the Village of Clayton hereby:

ADOPTS THE 2022-2023 FISCAL BUDGET, as the Budget for the Village of Clayton Fiscal year 2022-2023; and

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to file the Annual Budget for the Fiscal year 2022-2023 with approved adjustments posted and prepare and certify duplicate copies of said annual budget hereby adopted.

BE IT FURTHER RESOLVED, that the Village Treasurer is directed to present the certified copies of the FISCAL Year 2023 Budget to Jefferson County, as required by law.

The foregoing Resolution was offered by Trustee Buker, and seconded by Trustee Hyde, and upon a roll call vote of the Board the following votes were:

The foregoing Resolution was offered by Trustee Hyde, and seconded by Trustee Buker, and upon a roll call vote of the Board of Trustees was duly adopted as follows:

Mayor Zimmer	Voting YES
Trustee Buker	Voting YES
Trustee Hyde	Voting YES
Trustee Chrisman	Voting YES
Trustee Randazzo	Voting YES

2. LDC – Approve LDC to appoint Mike Hazlewood as new Board Member
Trustee Hyde presented a **MOTION** to appoint Mike Hazlewood; Trustee Buker seconded; all in favor, motion was carried.

3. Water/Sewer, Sidewalk Snow Removal and Historic Electric Conversion – Relevy on 2022 taxes.

Trustee Chrisman presented a **MOTION** to approve the 2022 Relevy for water/sewer, sidewalk snow removal and Historic Electric Conversion; Trustee Hyde seconded; all in favor, motion was carried.

MAYOR'S REPORT:

1. Mayor Zimmer announced to the Board that she has appointed Tony Randazzo as Trustee to replace Jeremy Kellogg's term which will end November 2022. Tony will begin May 1st, 2022.
2. Rotary Club donated \$2,000 dollars to the Village from the donations they receive for the Rotary Dock bathrooms. DPW department does a great job keeping them clean, and The Village will be doing some maintenance work on the roof soon.

Trustee Hyde presented a **MOTION** to enter Executive session at 6:50 p.m. Trustee Buker seconded; all in favor motion was carried.

EXECUTIVE SESSION:

1. Purpose: *discussions regarding personnel matters.*

Trustee Buker presented a **MOTION** to close Executive Session at 7:20 p.m. Trustee Hyde seconded; all in favor, motion was carried.

Trustee Hyde presented a **MOTION** to allow Water/Sewer department to establish their own Union contract; Trustee Buker seconded; all in favor, motion carried.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:21p.m. Trustee Buker seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk

Ple Days

Village of Clayton Abstract of Audited Vouchers from 5/02/2022 to 5/02/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date		
Broadview Networks	4/22/2022	74747671	4059	PHONE SERVICES 4/22/2022-5/21/2022	AA.7180.400.000.	178.19				
	4/22/2022	74747671		PHONE SERVICES 4/22/2022-5/21/2022	GG.8120.400.000.	606.28				
BROADVIEW NETWORKS Total						<u>784.47</u>				
National Grid	4/25/2022	04/2022	4060	BILLING PERIOD 03/23/2022-04/25/2022	AA.1620.400.000.	686.88				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	AA.5110.400.000.	19.99				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	AA.5182.400.000.	4,209.38				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	AA.6410.400.000.	64.20				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	AA.7140.400.000.	531.57				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	AA.7180.400.000.	204.66				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	FX.8320.400.000.	2,888.25				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	FX.8340.400.000.	89.12				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	GG.8120.400.000.	2,730.20				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	GG.8121.400.000.	1,113.90				
	4/25/2022	04/2022		BILLING PERIOD 03/23/2022-04/25/2022	GG.8130.400.000.	3,480.86				
	NATIONAL GRID Total						<u>16,019.01</u>			

Total for Voucher Type: Regular

Total:

Regular
Total

16,803.48
16,803.48

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:
Total

16,803.48
16,803.48

Date

Mayor/Deputy Mayor Signature

Abstract

Village of Clayton
Abstract of Audited Vouchers from 5/09/2022 to 5/09/2022

Claimant	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
Voucher Type: Regular						
BACH & CO INC	4091	36- 2" GALVANIZED	AA.3320.400.000.	339.48		
BACH & CO INC Total				339.48		
BARTON & LOGUIDICE DPC	4107	CLAYTON WATER MAIN & INTAKE	FX.8340.406.000.	1,500.00		
BARTON & LOGUIDICE DPC Total				1,500.00		
BLUE MOUNTAIN SPRING WATER	4069	2- 5 GALLON JUG	AA.1620.400.000.	37.95		
		1- 5 GALLON JUG	AA.1620.400.000.	10.50		
BLUE MOUNTAIN SPRING WATER INC Total				48.45		
CAZENOVIA EQUIPMENT CO INC	4049	1-GASKET	AA.5110.400.000.	22.74		
		1-FILTER	AA.5110.400.000.	61.85		
CAZENOVIA EQUIPMENT CO INC Total				84.59		
CHENEY TIRE	4076	TFORCE AT2 121R	GG.8130.401.000.	594.52		
CHENEY TIRE Total				594.52		
COOK BROTHERS TRUCK PARTS CO	3982	1-EB 778DT-C1	AA.5110.400.000.	-18.00		
		2-REMAN SHOE KIT	AA.5110.400.000.	332.18		
		2-REMAN SHOE KIT - RETURN CORE	AA.5110.400.000.	-115.20		
COOK BROTHERS TRUCK PARTS CO Total				198.98		
DORR MARINE & EXCAVATION INC	4098	MOBILIZE TO SITE, LOAD BLOCKS, SET TRANSPORT 2 DOCKS FROM MUSEUM, MOBILIZE TO SITE, LOAD BLOCKS AND	AA.7180.200.000.	4,950.00		
			AA.7180.200.000.	4,950.00		
DORR MARINE & EXCAVATION INC Total				3,950.00		
EFPR SOLUTIONS LLC	4071	ACCOUNTING SERVICES MARCH 2022	AA.1325.400.000.	1,666.67		
		ACCOUNTING SERVICES MARCH 2022	FX.1710.400.000.	1,666.67		
EFPR SOLUTIONS LLC Total				5,000.00		
GILCO AUTO & TRUCK SERVICE	4053	INSPECTION - 2005 FREIGHTLINER	AA.5110.400.000.	20.00		
GILCO AUTO & TRUCK SERVICE CENTER Total				20.00		
GILLBUILT TRANSPORTATION INC	4079	27600 GALLONS SLUDGE	GG.8189.400.000.	1,462.80		
		27600 GALLONS SLUDGE	GG.8189.400.000.	1,462.80		
		9200 GALLONS SLUDGE	GG.8189.400.000.	487.60		
GILLBUILT TRANSPORTATION INC Total				3,413.20		

Village of Clayton Abstract of Audited Vouchers from 5/09/2022 to 5/09/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
GILLEES AUTO TRUCK & MARINE	4/21/2022	635909	4045	HOSE CLAMP	AA.5110.400.000.	1.76		
	4/25/2022	636116		CAP WRENCH TOYO	AA.5110.400.000.	10.20		
	4/26/2022	636217		1-EMERY CLOTH ROLL	AA.5110.400.000.	8.25		
	5/02/2022	636604		SQUEEGEE	FX.8320.401.000.	9.49		
GILLEES AUTO TRUCK & MARINE Total						29.70		
GRINDSTONE FABRICATIONS INC	4/22/2022	AG-452	4077	3/4 STEEL PIPE-PER FOOT	GG.8130.401.000.	26.90		
	4/22/2022	AG-453		21-1" STEEL PIPE- PER FOOT	AA.5110.400.000.	69.63		
	GRINDSTONE FABRICATIONS INC Total						96.53	
HANSON AGGREGATES INC	4/22/2022	4101370	4095	1.12 TON WINTER MIX	AA.5110.400.000.	116.01		
	4/23/2022	4102287		1.25 TON WINTER MIX	AA.5110.400.000.	129.48		
	HANSON AGGREGATES INC Total						245.49	
HEATH CONSULTANTS	5/04/2022	1103553	4106	HEADSET, AQUASCOPE	AA.5110.400.000.	383.30		
	HEATH CONSULTANTS Total						383.30	
HIAWATHA FASTENERS	5/03/2022	B04994	4088	17- 1/2 CHAIN SHACKLE WLL 2,800#	AA.7180.200.000.	309.34		
	5/03/2022	B0510/9		100- FT 3/8 GRADE 70 TRANSPORT CHAIN	AA.7180.200.000.	560.00		
	5/03/2022	B05118		RETURNED-	AA.7180.200.000.	-301.28		
	HIAWATHA FASTENERS Total						568.06	
JOSEPH W. RUSSELL, P.C.	5/01/2022	167	4072	RETAINED MUNICIPAL MATTERS 04.2022	AA.1420.400.000.	400.00		
	JOSEPH W. RUSSELL, P.C. Total						400.00	
NORTHERN COPY PRODUCTS INC	4/23/2022	7239	4073	QUARTERLY FROM 01/01/2022 TO	AA.1325.400.000.	30.00		
	NORTHERN COPY PRODUCTS INC Total						30.00	
PEPES PARTS XPRESS	4/22/2022	15701	4052	1-CHANNELLOCK DIAGONAL CUTTERS	AA.5110.400.000.	40.75		
	5/02/2022	15757		1-SUNSEX 9/16 COMBINATION WRENCH	AA.5110.400.000.	34.50		
	PEPES PARTS XPRESS Total						75.25	
PHILLY FUELS, INC.	4/08/2022	21983	4103	FUEL- MUNICIPAL BUILDING	AA.1620.400.000.	4,928.00		
	4/08/2022	22146		FUEL LL WATER PLANT	FX.8320.400.000.	172.26		
	4/11/2022	22316		PROPANE- MARY STREET DOCK	AA.7180.400.000.	64.12		
	4/19/2022	22624		FUEL LL WATER PLANT	FX.8320.400.000.	93.63		
PHILLY FUELS, INC. Total						5,258.01		
PHINNEY'S AUTOMOTIVE CENTER	4/28/2022	29219	4100	NYS INSPECTION - 2015 FORD EXPLORER	AA.5110.400.000.	11.00		
	PHINNEY'S AUTOMOTIVE CENTER Total						11.00	

Village of Clayton Abstract of Audited Vouchers from 5/09/2022 to 5/09/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
SCHMIDT'S WHOLESale INC	5/03/2022	191364	4085	BADGER CRIMPING TOOL	FX.8340.200.000.	414.76		
	5/04/2022	189768		BADGER 69224-001 REGISTER KIT	FX.8340.200.000.	49.17		
						463.93		
						<u>2,687.35</u>		
SCHMIDT'S WHOLESale INC Total								
SLYE LAW OFFICES, P.C.	4/30/2022	59914	4113	DUSWALT V. VILLAGE OF CLAYTON	AA.1420.400.000.	2,687.35		
						<u>2,687.35</u>		
SLYE LAW OFFICES, P.C. Total								
STAPLES CONTRACT &	4/21/2022	3505785950	4047	1-STAPLES OSGOOD CHAIR	AA.5110.400.000.	249.99		
	4/28/2022	3507063880		HP 15-EF1020NR 15.6" NOTEBOOK	AA.5110.400.000.	529.99		
						779.98		
STAPLES CONTRACT & COMMERCIAL Total								
STEWART SIGNS & APPAREL LLC	3/08/2022	7740-2	4062	REMAINDER DUE-REPLACE EXISTING	AA.6410.200.000.	2,429.50		
						<u>2,429.50</u>		
STEWART SIGNS & APPAREL LLC Total								
SUPERIOR COMPUTER SERVICES	3/15/2022	34865	4116	SET UP AND INSTALL NEW SERVER- INSTALLATION OF NEW MACHINE-	AA.3120.402.000.	210.00		
	3/15/2022	34962		INSTALLATION OF NEW MACHINE- INSTALLATION OF NEW MACHINE- CLERK	AA.1325.200.000.	315.00		
	3/30/2022	34983			AA.1325.400.000.	420.00		
						945.00		
SUPERIOR COMPUTER SERVICES Total								
T I CENTRAL SCHOOL DISTRICT	4/12/2022	02.2022	4061	FUEL USE 02.2022	AA.3120.401.000.	198.61		
	4/12/2022	02.2022		FUEL USE 02.2022	AA.5110.400.000.	1,782.12		
	4/12/2022	02.2022		FUEL USE 02.2022	AA.7620.400.000.	106.01		
	4/12/2022	02.2022		FUEL USE 02.2022	FX.8320.400.000.	142.19		
	4/12/2022	02.2022		FUEL USE 02.2022	GG.8130.400.000.	266.16		
					2,495.09			
T I CENTRAL SCHOOL DISTRICT Total								
T I PRINTING CO INC	4/20/2022	176757	4109	LEGAL NOTICE- KENNETH BRABANT	AA.8010.400.000.	22.64		
	4/27/2022	176954		LEGAL NOTICE- WILLIAM REINMAN	AA.8010.400.000.	21.85		
					44.49			
T I PRINTING CO INC Total								
T I READY MIX CONCRETE INC	4/25/2022	51550	4093	12- 6' ANCHOR BLOCKS	AA.7180.200.000.	1,008.00		
						<u>1,008.00</u>		
T I READY MIX CONCRETE INC Total								
TIME WARNER CABLE	4/20/2022	986386401042022	4082	INTERNET SERVICES FROM 4/19/2022-	FX.8320.400.000.	119.98		
						<u>119.98</u>		
TIME WARNER CABLE Total								
TOWN OF CLAYTON	5/02/2022	22-00118	4112	SHARED EXPENSES - APRIL 2022	AA.1110.400.000.	988.75		
	5/02/2022	22-00118		SHARED EXPENSES - APRIL 2022	AA.5110.400.000.	4,289.58		
	5/02/2022	22-00118		SHARED EXPENSES - APRIL 2022	AA.8010.400.000.	3,042.54		
	5/02/2022	22-00118		SHARED EXPENSES - APRIL 2022	AA.8020.400.000.	1,010.04		
					9,330.91			
TOWN OF CLAYTON Total								

Village of Clayton Abstract of Audited Vouchers from 5/09/2022 to 5/09/2022

Claimant	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
TRACEY ROAD EQUIPMENT INC	4057	6-VALVE ASSEMBLY	AA.5110.400.000.	1,175.72		
				<u>1,175.72</u>		
TRACEY ROAD EQUIPMENT INC Total						
UNIFIRST CORPORATION	4042	UNIFORM CLEANING 02/11/2022	AA.9189.800.000.	55.83		
		UNIFORM CLEANING 02/11/2022	FX.9089.801.000.	9.31		
		UNIFORM CLEANING 02/11/2022	GG.9089.801.000.	9.30		
		UNIFORM CLEANING 03/25/2022	AA.9189.800.000.	63.48		
		UNIFORM CLEANING 03/25/2022	FX.9089.801.000.	10.58		
		UNIFORM CLEANING 03/25/2022	GG.9089.801.000.	10.58		
		UNIFORM CLEANING 04/22/2022	AA.9189.800.000.	63.48		
		UNIFORM CLEANING 04/22/2022	FX.9089.801.000.	10.58		
		UNIFORM CLEANING 04/22/2022	GG.9089.801.000.	10.58		
		UNIFORM CLEANING - 04/29/2022	AA.9189.800.000.	50.12		
		UNIFORM CLEANING - 04/29/2022	FX.9089.801.000.	8.36		
		UNIFORM CLEANING - 04/29/2022	GG.9089.801.000.	8.35		
UNIFIRST CORPORATION Total				<u>310.55</u>		
UNITED AUTO SUPPLY	4092	2- DISC BRAKE ROTOR	AA.3120.400.000.	259.71		
				<u>259.71</u>		
UNITED AUTO SUPPLY Total						
WASTE MANAGEMENT OF NEW YORK LLC	4096	6 YARD DUMPSTER - PRORATED	AA.5110.400.000.	190.48		
		2 YARD DUMPSTER- 1 GARDNER ST	GG.8130.401.000.	168.52		
WASTE MANAGEMENT OF NEW YORK LLC Total				<u>359.00</u>		
WELLS FARGO VENDOR FIN SERV	4083	KYOCERA PRINTER - 04/19/2022-05/18/2022	FX.8320.401.000.	119.31		
				<u>119.31</u>		
WELLS FARGO VENDOR FIN SERV Total						
WHITES LUMBER INC	4056	1- NON-CONTACT VOLTAGE TESTER	AA.5110.400.000.	14.99		
		MISC NUTS/BOLTS/SCREWS	AA.5110.400.000.	8.60		
		EAR MUFF FOLDABLE	AA.5110.400.000.	24.69		
WHITES LUMBER INC Total				<u>48.28</u>		

Village of Clayton Abstract of Audited Vouchers from 5/09/2022 to 5/09/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
	4/11/2022	WL CONSTRUCTION SUPPLY INC 30857	4055	1-14"X.125X1" OLE BLUE RESCUE MASTER	AA.5110.400.000.	429.97		
		WL CONSTRUCTION SUPPLY INC Total				429.97		
		Total for Voucher Type: Regular				55,153.33		
		Total:						
		Regular				55,153.33		
		Total				55,153.33		

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:

Total

55,153.33
55,153.33

Date

Mayor/Deputy Mayor Signature

Capital Projects

Village of Clayton
 Abstract of Audited Vouchers from 5/09/2022 to 5/09/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Chk #	Chk Date
Voucher Type: <none>								
BARTON & LOGUIDICE DPC	4/29/2022	124555	4067	PROF SERVICES THRU	HH.1440.200.033.	3,007.00		
	5/02/2022	124560		PROF SERVICES THRU	HH.1440.200.031.	16,323.84		
	5/02/2022	124561		PROF SERVICES THRU	HH.1440.200.031.	17,134.08		
BARTON & LOGUIDICE DPC Total						36,464.92		
CORE & MAIN LP	4/26/2022	Q713011	4108	(80 FT) CL52 DI PIPE U/I UNLINED NO	HH.1440.200.031.	5,711.75		
CORE & MAIN LP Total						5,711.75		
JOHN DUDLEY CONSTRUCTION INC	4/22/2022	PAY APP 7	4105	REDI WWTP COLLECTION & WWTP	HH.1440.200.031.	473,508.82		
	4/22/2022	PAY APP 7		REDI WWTP COLLECTION & WWTP	HH.1440.200.033.	111,024.29		
JOHN DUDLEY CONSTRUCTION INC Total						584,533.11		
JOSEPH W. RUSSELL, P.C.	5/01/2022	182	4118	DRAFTED LICENSE AGREEMENT	HH.1420.200.029.	140.00		
	5/01/2022	183		REDI DOCK REVERWALK PROJ	HH.1420.200.032.	80.00		
	5/01/2022	191		RIVERWALKDOCKS (FEMA) SERVICES	HH.1420.200.034.	200.00		
JOSEPH W. RUSSELL, P.C. Total						420.00		
NORTH COUNTRY CONTRACTORS,	4/29/2022	PAY APP 4	4104	WWTP COLLECTION SYSTEM	HH.1440.200.031.	17,917.00		
NORTH COUNTRY CONTRACTORS, LLC Total						17,917.00		
Total for Voucher Type: <none>						645,046.78		

Total:
 <none>
 Total

645,046.78
 645,046.78

To the Treasurer:

I certify that the vouchers listed on this Abstract were audited by the Village Board on the listed date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Department:
 Total

645,046.78
 645,046.78

Date

Mayor/Deputy Mayor Signature

AGREEMENT

VILLAGE OF CLAYTON
AND
CLAYTON LOCAL DEVELOPMENT CORPORATION, INC.

June 1, 2022 to May 31, 2023

This agreement is made and entered into this first day of June 2022, between the Village of Clayton, Jefferson County, New York, party of the first part, thereafter referred to as the "Village", and the Clayton Local Development Corporation, Inc., a New York corporation having its office and principal place of business at 913 Strawberry Lane, in the Village of Clayton, Jefferson County, New York, party of the second part, thereafter referred to as the "CLDC".

WITNESSETH:

WHEREAS the Village desires to engage the services of the CLDC during the 2022-2023 fiscal year,

NOW, THEREFORE, this agreement is made and entered into as follows:

1. The CLDC agrees to enter into this agreement with the Village of Clayton for the purpose of grant writing services for the Village of Clayton, to include research regarding available grant opportunities, preparation and submission of grant applications as authorized by the Village Board, as well as administration of grants awarded to the Village of Clayton.
2. The Village will reimburse the CLDC within thirty (30) days of receipt of an invoice reflecting the time spent in preparation of each grant application(s), together with costs incurred (i.e., duplication, postage, etc.), and to require such further documentation as the Village may deem necessary as proof that the funds were expended for said grant-writing activities (i.e., copy of submitted grant application).
3. The Village agrees to reimburse the CLDC up to an amount not exceeding the sum of **Ten Thousand Dollars (\$10,000)** for its grant-writing efforts.
4. No payment shall be made until an audited voucher is approved by the Board of Trustees of the Village of Clayton.

CLAYTON LOCAL DEVELOPMENT CORPORATION, INC.

VILLAGE OF CLAYTON

BY: _____
President

BY: _____
Mayor

ATTEST: _____
Village Clerk

STATE OF NEW YORK)
)SS:
COUNTY OF JEFFERSON)

On this ____ day of _____, 20____, before me the subscriber, personally appeared _____ to me known, who, being by me duly sworn did depose and say that ____ resides in Clayton, New York; that ____ is President of the Clayton Local Development Corporation, Inc., the Corporation described in and which executed the above instrument; and that ____ signed ____ name thereto by the order of the Board of Directors of said Corporation.

Notary Public

AGREEMENT

VILLAGE OF CLAYTON
AND
CLAYTON LOCAL DEVELOPMENT CORPORATION, INC.

June 1, 2022 to May 31, 2023

This agreement is made and entered into this first day of June 2022, between the Village of Clayton, Jefferson County, New York, party of the first part, thereafter referred to as the "Village", and the Clayton Local Development Corporation, Inc., a New York corporation having its office and principal place of business at 913 Strawberry Lane, in the Village of Clayton, Jefferson County, New York, party of the second part, thereafter referred to as the "CLDC".

WITNESSETH:

WHEREAS the Village desires to engage the services of the CLDC during the coming fiscal year,

NOW, THEREFORE, this agreement is made and entered into as follows:

1. The CLDC agrees to enter into this agreement with the Village of Clayton for the purpose of developing and expanding the local economic base by enhancing the attractiveness of the Village to new industry and by encouraging the development of or retention of industry in the Village and lessening the burdens of government for the fiscal year commencing June 1, 2022 and ending May 31, 2023.
2. The Village agrees to reimburse the CLDC up to an amount not exceeding the sum of **Ten Thousand Dollars (\$10,000)** for its efforts to encourage industry or business to locate in the Village of Clayton.
3. The Village reserves the right to require from the CLDC an annual budget showing the proposed revenues and expenditures, and to require such further documentation as the Village may deem necessary as proof that the funds were expended for publicity directly affecting the Village.
4. No payment shall be made until an audited voucher is approved by the Board of Trustees of the Village of Clayton.

CLAYTON LOCAL DEVELOPMENT CORPORATION, INC.

VILLAGE OF CLAYTON

BY: _____
President

BY: _____
Mayor

ATTEST: _____
Village Clerk

STATE OF NEW YORK)
)SS:
COUNTY OF JEFFERSON)

On this ___ day of _____, 20___, before me the subscriber, personally appeared _____ to me known, who, being by me duly sworn did depose and say that ___ resides in Clayton, New York; that ___ is President of the Clayton Local Development Corporation, Inc., the Corporation described in and which executed the above instrument; and that ___ signed ___ name thereto by the order of the Board of Directors of said Corporation.

Notary Public

PUBLICITY CONTRACT

**VILLAGE OF CLAYTON
AND
CLAYTON CHAMBER OF COMMERCE**

June 1, 2022 to May 31, 2023

This agreement is made and entered into this first day of June 2022, between the Village of Clayton, Jefferson County, New York, party of the first part, thereafter referred to as the "Village", and the Clayton Chamber of Commerce, Inc., a New York corporation having its office and principal place of business at 517 Riverside Drive, in the Village of Clayton, Jefferson County, New York, party of the second part, thereafter referred to as the "Chamber".

WITNESSETH:

WHEREAS the Village desires to engage the services of the Chamber during the coming fiscal year,

NOW, THEREFORE, this agreement is made and entered into as follows:

1. The Chamber agrees to handle publicity, advertising, and professional marketing services for the Village for the fiscal year commencing June 1, 2022 and ending May 31, 2023.
2. The Chamber agrees to use its best efforts and expertise to publicize the Village of Clayton as an inducement to tourists and businesses to visit or locate here and, in general, to promote the advantages of this area.
3. The Village agrees to reimburse the Chamber, upon submission of receipts for costs incurred, up to an amount not exceeding the sum of **Twenty-Six Thousand Dollars (\$26,000)** for the printing and free distribution to the public of 85,000 copies of the Clayton brochure and 10,000 rack cards (Calendar of Events), which shall advertise community events to be held during the term of this contract.
4. The Village reserves the right to require from the Chamber an annual budget showing the proposed expenses and income and to require such further documentation as the Village may deem necessary as proof that the funds were expended for publicity directly affecting the Village.
5. No payment shall be made until an audited voucher is approved by the Board of Trustees of the Village of Clayton.

CHAMBER OF COMMERCE, INC.

VILLAGE OF CLAYTON

BY: _____
President

BY: _____
Mayor

STATE OF NEW YORK)
)SS:
COUNTY OF JEFFERSON)

ATTEST: _____
Village Clerk

On this ____ day of _____, 20____, before me the subscriber, personally appeared _____ to me known, who, being by me duly sworn did depose and say that ____ resides in Clayton, New York; that ____ is President of the Clayton Chamber of Commerce, Inc., the Corporation described in and which executed the above instrument; and that ____ signed ____ name thereto by the order of the Board of Directors of said Corporation.

Notary Public

Prevention & Health Services

Office: 315-788-4660

Fax: 315-788-4922

www.pivot2health.com

Employee Assistance Services

Watertown Office: 315-788-4790

Ogdensburg Office: 315-713-4861

Toll Free: 1-877-327-6327

www.pivot2eap.com



A New Direction

167 Polk Street, Suite 320 • Watertown, NY 13601

April 28, 2022

Ms. Joanne Lenhard-Boye, Village Clerk
Village of Clayton
Po Box 250
Clayton, New York 13624

Dear Ms. Lenhard-Boye,

Enclosed, please find the first quarter statistics for 2022. We welcome the opportunity to serve you and your employees. Please take a moment to look over your utilization statistics for this last quarter. This information is useful and can lead to requests for additional services such as trainings or seminars offered by Pivot Employee Assistance Services.

Thank you for forwarding newsletters, information, and workshops to your employees. We heavily rely on you to get the word out to your staff. It serves as a great reminder that Pivot Employee Assistance Services is available to them and eligible family members.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelly Flanagan Hall".

Kelly Flanagan Hall
Pivot Employee Assistance Services Program Coordinator
www.pivot2eap.com
Check us out on Facebook

2022 Pivot Employee Assistance Services Village of Clayton Quarterly Report

	QTR 1	QTR 2	QTR 3	QTR 4	YTD
OVERALL STATISTICS					
New Clients	0				0
Client Contacts	0				0
Phone Contacts	0				0
Orientation/Training Attendance	0				0
Benefits Fair Attendance	0				0
Information/Wellness Sessions Attendance	0				0
NEW CLIENT DATA ONLY					
Employees Assisted	0				0
Family Members Assisted	0				0
HOW EAP WAS ACCESSED					
Voluntary Self Referral	0				0
Family Member	0				0
Supervisor	0				0
Co-Worker/School	0				0
SOURCE OF AWARENESS					
Poster	0				0
Pamphlet	0				0
Orientation	0				0
Co-Worker/School	0				0
Supervisor	0				0
Family Member/Friend	0				0
Wallet Card	0				0
Previous Client	0				0
PROBLEM AREA					
Alcohol Use	0				0
Drug Use	0				0
Alcohol/Drug use in family	0				0
Mental/Emotional	0				0
Financial	0				0
Job/School	0				0
Family/Relationship	0				0
Legal	0				0
ASSESSMENTS/RESULTS					
Formal Referral	0				0
Handled by EAP Staff	0				0



Incorporated 1872
VILLAGE OF CLAYTON

425 Mary St. ♦ PO Box 250 ♦ Clayton ♦ 1000 Islands ♦ New York 13624

Phone: (315) 686-5552

Fax: (315) 686-2132

TTD: 1-800-662-1220

Website: www.villageofclayton.org

E-mail: info@villageofclayton.org

May 5, 2022

Clayton Lions Club Members,

On behalf of the Village, the following documents multiple conversations over the use of the building on Webb Street and how we would like to move forward in a positive way for the Lions Club, and for the Village taxpayer.

At our recent budget discussions, the DPW expressed a need for more cold storage and the most economical solution would be to use the current Butler building on Webb Street. Currently the Village has storage in 20' of the building and the balance of 60' is utilized by the Lions Club.

After a visit on May 4th to the site by our DPW Superintendent Terry Jones, Trustee Buker and Lions representatives the Village can offer the following:

1. Utilizing our shared services with Jefferson County, dumpsters can be placed at the site to enable the clearing out of the portion of the building currently used by the Lions Club. After visiting the site, it has been determined that utilizing our work force and trucks would be very expensive. Our DPW, under the supervision of a Lions Club member, can load the dumpsters and county will transport to the landfill. The estimated cost to the Village with our reduced tipping fee will be approximately \$36.00/ton. The Village and County are heading into a very busy summer season so ideally this should be completed by Memorial Day.
2. The float can be stored at a village site, moved to the joint Town/Village barn, when needed, to a heated area for decorating by the Lions Club. We would need a 5-day advanced notice to have it moved to this facility.
3. There is no heat in the 20' space currently used by the Village, and it would be difficult to get the float in and out of that area, especially if we have any snow accumulation. Swapping the 20' area for the 60' would be very labor intensive for DPW and reduce the cold storage area that is needed to accommodate the equipment we have in various locations. Our goal is to be more efficient and convenient, therefore we are asking for the complete building.

This joint venture nearly 40 years ago has outlived its usefulness and we are asking your cooperation to allow the Village to continue to pay the electric and water. The Village will remove the accumulated material in storage and provide storage for the float.

Thank you for the opportunity to discuss this matter at the last meeting and for all the Lions Club has done and meant to the community for decades. We wish you great success in rebuilding the Club to its former glory.

With appreciation
Mayor Zimmer and Board of Trustees