

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday December 13th, 2021 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
John Buker, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened regular meeting at 5:30 p.m.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 5:30 p.m. Trustee Kellogg seconded; all in favor motion was carried.

Purpose: *Discussions regarding personnel, and to discuss Current or Pending litigation*
Trustee Hyde presented a **MOTION** to close Executive Session and resume into regular meeting at 6:00 p.m. Trustee Buker seconded; all in favor, motion was carried.

Trustee Hyde made motion to hire Attorney Robert Slye to represent the Village in a law suite filed by the Duswalt family, against the Mayor, Village Board, Zoning Officer, Zoning Board of Appeals, the Planning Board and the VanReenen family.

POLICE:

Kevin Patenaude, Chief of Police

1. Activity Report was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. Activity Report – Terry updated the Board with his activity report. This report is filed at the Village Clerk’s office.

WATER/WASTEWATER:

Thomas Haaynes, WWTP Supervisor – DANC

1. Department updates – Thomas gave the Board a brief update on water/sewer department, such as winterizing the plants and reporting on one of the three pumps failed. He will be keeping a close eye on this.
2. Resolution 2021-19 – Permissive Service Area shall be established authorizing the connection of certain parcels to the Village water supply system, authorizing this Permissive Service Area shall include parcel number 20.00-1-69.2, 20.00-1-70, 20.00-1-71.1, 20.00-1-71.3, and 20.00-1-69.1 located on the East Line Road and Purcell Drive.

The foregoing Resolution was offered by Deputy Mayor Hyde, and seconded by Trustee Buker, and upon a roll call vote of the Board of Trustees was duly adopted as follows:

Mayor Zimmer	Voting	yes
Deputy Mayor Hyde	Voting	yes
Trustee Kellogg	Voting	yes
Trustee Chrisman	Voting	yes
Trustee Buker	Voting	yes

REQUEST TO BE ON AGENDA:

1. Paul Luck – Read report from Clayton Financial Oversight Group to the Board in regards to making things better for the financial side of the office so that they are not so dependent on EFPR. The Board will take these suggestions into consideration.

CONSENT AGENDA:

- | | |
|---|---------------------|
| 1. DRAFT Meeting Minutes November 22nd, 2021 | |
| 2. Payroll (P/R #13) 10/28/2021 to 11/10/2021 | \$ 30,569.09 |
| 3. Abstract Prepays – 11/29/2021 | \$ 13,784.11 |
| 4. Abstract Prepays – 12/06/2021 | \$ 798.99 |
| 5. Abstract – 12/13/2021 (total) | \$ 48,989.30 |
| General Fund | \$ 17,018.19 |
| Water Fund | \$ 14,343.80 |
| Sewer Fund | \$ 17,627.31 |

Trustee Hyde made the **MOTION** to approve the consent agenda 1-5 as presented. Trustee Chrisman seconded, all in favor; motion carried.

6. **CAPITAL PROJECTS:**

CAPITAL PROJECT'S	INVOICE #	AMOUNT
029- HISTORIC DIST PROJ	TOTAL	\$5,670.00
<i>Municipal Solutions Inc – Assistance w/ \$5990,000 bond</i>	16593	\$5450.00
<i>Barclay Damon –Services thru November 29th, 2021</i>	5149361	\$220.00
031- WWTP IMPROVEMENTS	TOTAL	\$33,543.08
<i>Barton & Loguidice – Prof services thru Nov 20th,2021</i>	121438	\$14,806.00
<i>Barton & Loguidice – Prof services thru Nov 20th,2021</i>	121439	\$18,652.08
<i>DANC – Tech Serv 11/08/2021</i>	60-409	\$85.00
032 – REDI (DOCK & RIVERWALK)	TOTAL	\$40,778.32
<i>Barton & Loguidice – Prof services thru Oct 23,2021</i>	121197	\$39,458.32
<i>DANC – Tech Serv 11/01/2021 to 11/24/2021</i>	60-427	\$1,320.00
033 - REDI WWTP IMPROVEMENTS PROJ	TOTAL	\$2,654.00
<i>Barton & Loguidice – Prof services thru Sept 25th,2021</i>	120289	\$2,654.00
034- FEMA FLOOD		\$219.87
<i>Municipal Solutions Inc – 07/01/2021 to 11/15/2021</i>	16593	\$219.87

Trustee Kellogg made the **MOTION** to approve the consent agenda #6 as presented. Trustee Hyde seconded, all in favor; motion carried.

CLERK:

1. Joint Village/Town Library Service Agreement 2022-2023

Trustee Hyde made the **MOTION** to approve the Joint Village/Town Library Service Agreement for 2022-2023 as presented. Trustee Kellogg seconded, all in favor; motion carried.

2. Joint Village/Town Historian Service Agreement 2022-2023

Trustee Hyde made the **MOTION** to approve the Joint Village/Town Historian Service Agreement for 2022-2023 as presented. Trustee Kellogg seconded, all in favor; motion carried.

3. PIVOT – Employee Assistance Service Contract 2022

Trustee Hyde made the **MOTION** to approve the PIVOT service contract for 2022 as presented. Trustee Chrisman seconded, all in favor; motion carried.

4. The office staff requested for Board approval to take two online training sessions in March and April for accounting. All Board members approved this.

OLD BUSINESS:

1. Savvy Citizen App – Board made the decision to opt out of continuing with the Savvy Citizen App at this time.

MAYOR:

1. Update on 150th Celebration
2. The Board authorized the Mayor to contract with Riverside Media to develop a website with information on the 150th celebration which will be in 2022.
3. Workshop meeting for January 12th – Discussion – Board agreed to have a Lunch and Learn workshop meeting on January 12th, 2021 at 12:00 noon at the Municipal Building. The Mayor invited Mr. Luck and members of CFOG to attend the workshop meeting, to answer any questions or FOILS they have.

ADJOURNMENT:

Trustee Buker presented a **MOTION** to adjourn the meeting at 6:55 p.m. Trustee Hyde seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk