

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday November 22nd, 2021 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
John Buker, Trustee
Terry Jones, DPW Supervisor
Thomas Haynes, WWTP Supervisor, DANC
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer

ABSENT:

Kevin Patenaude, Chief of Police

Pledge of Allegiance/Call to Order:

Mayor Zimmer led the Pledge of Allegiance and opened Public Hearing at 5:30 p.m.

Local Law #3 of 2021 – To amend the sidewalk snow removal law. This Law was not adopted by the Board.

The public gave there concerns regarding the time frame being amended for village sidewalks to be shoveled after a snowstorm. After much discussion the Board decided NOT to change the law but to try to enforce the current law, by increasing the fee it will cost residents to have the Village’s DPW department shovel the sidewalks that are not shoveled. This cost increase will be determined at the annual meeting on December 6th, 2021

VISITOR:

1. John Condino, Senior Project Manager, Barton&Loguidice – Gave a brief update on REDI and FEMA projects. He announced to the Board that all the bids for the Riverwalk retaining wall, Mary Street Dock were all over budget, and his recommendation was to reject all bids.

Trustee Hyde made **MOTION** to reject all bids as discussed; Trustee Kellogg seconded; all in favor motion carried.

The Board will take another look and prioritize what needs to be done right away and John will then resubmit bids.

POLICE:

Kevin Patenaude, Chief of Police

1. *Activity Report* was submitted to Board. This report is filed at the Village Clerks office

DPW:

Terry Jones, DPW Superintendent

1. *Activity Report* – Terry updated the Board with his activity report. This report is filed at the Village Clerk’s office.

WATER/WASTEWATER:

Thomas Haaynes, WWTP Supervisor – DANC

1. *Monthly Activity Report* – Thomas went over his monthly report with the Board. This report is filed at the Village Clerk’s office.
2. Health and Safety manual – Trustee Hyde made **MOTION** to approve the Health and Safety manual, Trustee Kellogg seconded, all were in favor motion carried.

3. Water/Sewer account 94-0 – Has fixed leak and would like board approval to make payments.

The Board agreed to allow payments on this water bill account being that this was a large leak causing a very high bill. This bill will be paid by July 1st, 2022 with no penalties added. Notes will be added to account.

REQUEST TO BE ON AGENDA:

1. Paul Luck – Read report from Clayton Financial Oversight Group to the Board

CONSENT AGENDA:

1. DRAFT Meeting Minutes November 8th, 2021
2. Payroll (P/R #12) 10/14/2021 to 10/27/2021 \$ 30,384.57
3. Teamsters H&H – ACH Transfer - 11/24/2021 \$ 14,153.78
4. Abstract – 11/22/2021 (Total) \$ 152,071.21
 - General Fund \$ 108,307.82
 - Water Fund \$ 14,429.24
 - Sewer Fund \$ 29,334.15
5. Capital Projects \$ 83.08

Trustee Hyde made the **MOTION** to approve the consent agenda 1-4 as presented. Trustee Buker seconded, all in favor; motion carried.

CLERK:

1. Resolution 2021-20 - Adjustment to Snow and Ice Agreement 2021-2022

Trustee Hyde made MOTION to offer Resolution 2021-20, who moved its adoption, and Trustee Buker seconded:

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Norma Zimmer, Mayor	yes
Nancy Hyde, Deputy Mayor	yes
Jeremy Kellogg, Trustee	yes
Joe Chrisman, Trustee	yes
John Buker, Trustee	yes

The resolution was thereupon declared duly adopted

2. Savvy Citizen Price Quote – The Clerk asked the Board to reconsider their decision to use the Savvy Citizen App. Mayor Zimmer asked to put this on for the next board meeting so the Board would have some time to think about it before making a decision.

OLD BUSINESS:

1. Workshop meetings – Mayor Zimmer asked the Board to decide on the workshop meetings dates and time so we can add them into the annual meeting schedule.

MAYOR:

1. Audit engagement agreement - Mayor Zimmer discussed with the Board, the concerns moving forward in order to implement better communications between EFPR our accounting firm and the Single Audit firm. The Board agreed with the discussions at hand. The engagement letter was approved by the Board.

PUBLIC COMMENTS:

Public comments were taken by the Board.

EXECUTIVE SESSION:

Trustee Hyde presented a **MOTION** to enter Executive session at 7:40 p.m. Trustee Chrisman seconded; all in favor motion was carried.

Purpose: *Discussions regarding personnel, and to discuss Current or Pending litigation*

Trustee Hyde presented a **MOTION** to close Executive Session and enter into regular meeting at 7:45 p.m. Trustee Chrisman seconded; all in favor, motion was carried.

Trustee Hyde presented a **MOTION** to remove the probation period for Deputy Clerk Amanda Cantwell and appoint Amanda as Deputy Clerk at annual meeting; Trustee Kellogg seconded all were in favor, motion carried.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 7:46 p.m. Trustee Kellogg seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk