

**Regular Village Meeting
Village of Clayton Board of Trustees
March 22nd, 2021**

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There was a scheduled Regular Meeting by video conference meeting with “GOTOMEETING APP” due to the COVID-19 Virus, with the Board of Trustees of the Village of Clayton on Monday March 22nd, 2021 at 5:30 p.m. The meeting may be viewed online at www.villageofclayton.com and a transcript is attached to these minutes.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor/Trustee
Joe Chrisman, Trustee
Steven Badour, Trustee
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer
Alicia Dewey, Treasurer/Deputy Clerk
Terry Jones, DPW Supervisor

ABSENT:

Jeremy Kellogg, Trustee
Kevin Patenaude, Chief of Police

Mayor Zimmer opened the Regular Village Meeting at 5:30 p.m.

REQUEST TO BE ON AGENDA:

1. Anthony Ingerson – Was not present

POLICE:

Kevin Patenaude, Chief of Police

1. Submitted his activity report. This report is filed at the Village Clerk’s office.

DPW:

Terry Jones, DPW Superintendent

1. Presented his activity report. This report is filed at the Village Clerks office.
2. There will be a spring pick up this year. This is tentatively for May 3rd, 2021.

WATER/WASTEWATER:

Carrie Tuttle, DANC -

1. Water/Sewer draft budget has been sent to Village Clerk.
2. Annual letters for EDU rate changes will be mailed out this week.
3. Announced to the Board that Megan Ervay will no longer be an employee of DANC.

Star Carter and Rob Stevenson will continue to support Clayton operations. Thomas Haynes has accepted the position of Water Quality Supervisor effective March 29th, 2021.

Robert Stevenson, DANC –

1. Presented the monthly Water/Waste report – This report is filed at the Village Clerks office
2. Board approval for Clayton Marina Water and Sewer Connection Applications – Trustee Badour made **MOTION** to accept the applications from Clayton Marina, Trustee Chrisman seconded, all were in favor, motion carried.

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Trustee Hyde made **MOTION** to approve items 1-3 as presented. Trustee Chrisman seconded, all in favor; motion carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes March 8th, 2021
2. Payroll (P/R #20) 2/04/2021 to 02/17/2021 \$31,660.05
3. Abstract 03/22/2021 \$43,276.89
 - General Fund \$ 13,702.67
 - Water Fund \$ 11,888.41
 - Sewer Fund \$ 17,685.81

4. CAPITAL PROJECTS:

<i>CAPITAL PROJECT'S</i>	<i>INVOICE #</i>	<i>AMOUNT</i>
<i>029- HISTORIC DIST PROJ</i>	<i>TOTAL</i>	<i>\$24,048.72</i>
<i>New Century Electric – Pay App No. 8</i>	<i>PAY APP#8</i>	<i>\$22,901.22</i>
<i>DANC NYSDOT Tech Service 01/25/2021to 2/16/2021</i>	<i>097216</i>	<i>\$1,147.50</i>
<i>031- WWTP IMPROVEMENTS</i>	<i>TOTAL</i>	<i>\$3,399.00</i>
<i>DANC WWTP Tech Service 01/25/2021to 2/19/2021</i>	<i>097207</i>	<i>\$3,399.00</i>
<i>032 – REDI (DOCK & RIVERWALK)</i>	<i>TOTAL</i>	<i>\$104,498.68</i>
<i>Barton & Loguidice – Prof services thru February 20, 2021</i>	<i>116205</i>	<i>\$104,498.68</i>
<i>033-WASTE WATER (REDI)</i>	<i>TOTAL</i>	<i>\$3,588.00</i>
<i>DANC Waste Water Imp. Tech Service 01/25/2021to 2/19/2021</i>	<i>097200</i>	<i>\$3,588.00</i>

Trustee Hyde made the **MOTION** to approve capital projects item #4 as presented. Trustee Chrisman seconded, all in favor; motion carried.

OLD BUSINESS:

1. Union Street fence issue – Trustee Chrisman had no updates on this issue.
2. 150th Celebration – Mayor Zimmer and Trustee Hyde both read the 150 Village of Clayton Proclamation for the public and Board members. This is filed at the Village Clerk’s office.

There was a roll call vote to approve the Proclamation above.

- Mayor Zimmer yes
- Trustee Hyde yes
- Trustee Chrisman yes
- Trustee Badour yes
- Trustee Kellogg absent

The 150th Celebration was officially approved by all attending Board members.

Mayor Zimmer informed the Board of Cary and Janet Brick’s letter that was sent to the Mayor and Village Board members. The highlights of this letter were that they were excited that we are making plans to note the 150th anniversary of the Village of Clayton in 2022. They hope the celebration will be a year-long effort to encourage the participation of both the year-round residents and the tens of thousands of summer people who for generations have come to adopt Clayton as their second home. Cary and Janet Brick will be donating the first pledge of \$1,000.00 to the fund raiser that will make this event happen. Mayor Zimmer acknowledged how grateful the Village Board is for their kind donation.

CLERK:

1. Clerk announced that she has officially received and filed the Tentative Budget on March 17th, 2021 for fiscal year 2021-2022. Board set Public Hearing for April 12th, 2021 at 5:30pm.
2. Clerk officially introduced Local Law#1- 2021 Tax Levy Limit to the Board. Board set Public Hearing for April 12th, 2021 at 5:30pm
3. Clerk introduced Resolution 2021-05 for the Board to vote on.

Resolution No. 2021-05

**A resolution to adopt the Village of Clayton Police Reform Task Force Plan
March 22, 2021**

WHEREAS, on June 12, 2020, Governor Andrew Cuomo signed Executive Order 203, requiring local municipalities with police departments to develop a reform plan based on community input; and

WHEREAS, the Village of Clayton held a public forums for residents to provide input on the police department and conducted a survey on the community’s interactions with the police department, which was completed by over 100 residents; and

WHEREAS, the draft police reform plan that was developed has taken into account all of the above feedback; and

WHEREAS, the Village Board of Trustees held a public discussion on March 8, 2021 to hear public comments on the Police Reform Task Force Plan; and

WHEREAS, following the public discussion, the Village Board reviewed the action items proposed by the plan; and

WHEREAS, the Village of Clayton Trustees support the draft Plan,

NOW THEREFORE BE IT RESOLVED: that the Village Board of Trustees hereby adopts the Village of Clayton Police Reform Task Force Plan; and

AND BE IT FURTHER RESOLVED: that certification of such plan (“Appendix B”) shall be transmitted to the state budget director as required by Executive Order 203.

The foregoing Resolution was offered by Trustee Hyde and seconded by Trustee Badour and upon roll call vote of the Board was duly adopted as follows:

Norma Zimmer, Mayor	YES
Nancy Hyde, Deputy Mayor	YES
Steve Badour, Trustee	YES
Joseph Chrisman, Trustee	YES
Jeremy Kellogg, Trustee	ABSENT

4. Board acknowledged – Liquor License 30 day advance notice/ Shipwreck Eatery (530 Riverside Dr.) – The Clerk brought this to the Board’s attention.
5. Water/Sewer bill Account# 1207-0 – Request to waive penalty charges – The Board approved to waive the penalty charges for account 1207-0 for being a good paying customer, and this will be a **“one time”** approval only.
6. Water/Sewer bill Account# 957-0 – Request to waive penalty charges - The Board approved to waive the penalty charges for account 957-0 for being a good paying customer, and this will be a **“one time”** approval only.

MAYOR’S REPORT:

1. Mayor Zimmer reminded the Board on the Budget workshop meeting March 26th, 2021 @ 9am
2. Mayor Zimmer sent a draft copy for a new Local Law on removal of snow for sidewalks for the Board to review. She asked the Board what their thoughts were regarding this. There was great discussion on this, and the Board decided to table this discussion until further notice.

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3. Mayor Zimmer informed the Board and public that she heard a rumor that National Grid will not have our street lights in May for the Historic District Project. The Mayor reached out to National Grid and they admitted they made a mistake and they had not even ordered them yet. Mayor commented that this is very disappointing and we will not have lights until June now.
4. Mayor announced the Red Cross Blood Drive April 17th, 2021.

Trustee Hyde announced that the Hawn Memorial Library will be taking on and paying for their own disability insurance, and doing their own payroll starting June 1st, 2021.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 6:30 p.m. Trustee Badour seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk