



Village of Clayton

Department of Water

COVID-19 Pandemic Water Payment Deferral Request Form

Residential consumers who have experienced a financial hardship during the COVID-19 Pandemic are entitled to request a payment deferral of their current water bill without incurring any late fees or penalties. Accordingly, the Village is offering residential consumers the opportunity to defer payment of their current water bill. Once approved, payments and tax transfers will be deferred until 180 days after the New York State State of Emergency related to COVID-19 is lifted.

Account Information

Account Number: _____

Property Owner's Name: _____

Water Service Address: _____

Billing Address*: _____

* if different than above

Home Phone: _____ Cell Phone: _____

Briefly describe COVID-19 related hardship (job loss, layoff, loss of business income):

Note: A confirmation letter will be sent via postal mail acknowledging your deferment request.

I, as the owner of the above-mentioned property am formally requesting a payment deferral due to financial hardship experienced as a result of the COVID-19 pandemic.

By my signature below, I acknowledge that I will be responsible to pay, in full, all water bills received through the conclusion of this deferment agreement which will be the due date noted on my next bill. If my accumulated water bills from the deferment period remain unpaid once the deferment ends, the outstanding balances will be submitted to Jefferson County (per section 198, subdivision 3(d) of Article 12 of the Town Law of the State of New York) and added to my next annually scheduled tax bill.

Property Owner's Signature: _____ Date: _____

Print Name: _____

This form can be mailed, faxed or e-mailed to:

Village of Clayton Department of Water, PO Box 250, Clayton NY 13624

Fax: 315-686-2132

Email: Clerk@villageofclayton.org