

**Regular Village Meeting
Village of Clayton Board of Trustees
February 08th, 2021**

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There was a scheduled Regular Meeting by video conference meeting with “GOTOMEETING APP” due to the COVID-19 Virus, with the Board of Trustees of the Village of Clayton on Monday February 08th, 2021 at 5:30 p.m. The meeting may be viewed online at www.villageofclayton.com and a transcript is attached to these minutes.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Deputy Mayor/Trustee
Jeremy Kellogg, Trustee
Joe Chrisman, Trustee
Steven Badour, Trustee
Joanne Lenhard-Boye, Village Clerk/Deputy Treasurer
Alicia Dewey, Treasurer/Deputy Clerk
Terry Jones, DPW Supervisor

ABSENT:

Kevin Patenaude, Chief of Police

Mayor Zimmer opened the Regular Village Meeting at 5:30 p.m.

REQUEST TO BE ON AGENDA:

1. Rafferty Taylor, Esq. – Representation for Kathy Danielson owner of Lyric Coffee House. Regarding utility pole that has been placed in front of her building.
Danielson was under the impression the utility wires would be relocated beneath the ground, yet a large utility pole has been installed by National Grid near her driveway where trucking companies drive in to deliver. Rafferty discussed the 3 options that she purposed to the Village: 1. Village could pay to move the pole elsewhere: 2. Village could pay Ms. Danielson’s portion that is owed in order to receive electricity from National Grid: 3. Village could pay for Lyric’s electric bill indefinitely. The Board members chose to discuss the matter privately in executive session at the end of the meeting.

POLICE:

1. *Kevin Patenaude, Chief of Police* - submitted his activity report. This report is filed at the Village Clerk’s office.

DPW:

1. *Terry Jones, DPW Superintendent* – presented his activity report. This report is filed at the Village Clerks office. There was a brief conversation on how to enforce the no overnight parking ordinance in the Village from November thru April for the snow plowing season.

WATER/WASTEWATER:

1. *Robert Stevenson, DANC* presented updates to the Board. The low lift pump house the boiler recirculation pump went bad and this has been replaced. There was a problem on East Union’s Street pump and it was determined that this was phase failure relay that went bad, and this has been ordered and will be replaced soon.

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CONSENT AGENDA:

1. DRAFT Meeting Minutes January 25th, 2021
2. Payroll (P/R #17) 12/24/2020 to 1/06/2021 \$34,251.47
3. Prepay Abstract – 01/27/2021 - \$73,364.20
4. Abstract - 02/08/2021 - \$186,861.00
 - General Fund \$138,149.03
 - Water Fund \$ 14,542.76
 - Sewer Fund \$ 34,169.21

Trustee Hyde made **MOTION** to approve items 1-4 as presented. Trustee Badour seconded, all in favor; motion carried.

5. CAPITAL PROJECTS:

CAPITAL PROJECT'S	INVOICE #	AMOUNT
029 – HISTORIC DIST PROJECT	TOTAL	\$6,054.45
<i>Barclay Damon – Prof services thru January 28th 2021</i>	5106967	\$417.00
<i>Municipal Solutions, Inc. – Prof services for assistance with closing of the \$4,925,000 Bond Anticipation notes dated October 22, 2020</i>	15064	\$5,637.45
031-033 WWTP IMPROVEMENTS & (REDI) PROJ	TOTAL	\$21,736.32
<i>Barclay Damon – Prof services thru January 28th 2021</i>	5106953	\$182.00
<i>Barton & Loguidice – Prof services thru December 26th, 2020 (REDI)</i>	115270	\$3,543.00
<i>Barton & Loguidice – Prof services thru January 23rd, 2020 (REDI)</i>	115587	\$1,560.00
<i>Barton & Loguidice – Prof services thru December 26, 2020</i>	115327	\$4,839.95
<i>Barton & Loguidice – Prof services thru January 23, 2020</i>	115628	\$6,696.52
<i>Municipal Solutions – Prof services thru 09/24 to 12/07/2020</i>	15065	\$416.00
<i>Municipal Solutions – Prof services thru 11/2020 to 01/15/2021</i>	15063	\$4,498.85

Trustee Hyde made the **MOTION** to approve capital projects item #5 as presented. Trustee Badour seconded, all in favor; motion carried.

NEW BUSINESS:

1. New Zoning & Planning Rates – Board looked at the new zoning and planning for the Town of Clayton and the Board agreed to keep the same rates for the Village.
Trustee Hyde made **MOTION** to approve the new zoning, planning rates for 2021, Trustee Badour seconded, all in favor, motion carried.
2. EFPR Group, CPA’s Engagement letter – Mayor Zimmer needed to get clarification that this is for the single Audit. Topic was tabled until next meeting.

MAYOR’S REPORT:

1. Mayor Zimmer announced that the Board received the December monthly financials
2. The Auditor sent out a financial declaration that he needed signed and returned. Along with that Alicia Dewey will be sending out the annual financial disclosures for all employees to fill out and return to village office.
3. National Grid has offered to put in solar lights in the downtown section of the village as a temporary measure since the company had not ordered the agreed upon decorative lighting when expected. These should be installed later in May of 2021.
4. There is another bridge grant coming out this year and Mayor Zimmer thinks we may stand a better chance of getting one for Washington Island, being that it was red flagged in 2020.
5. Mayor Zimmer announced that the Department of Health announced to dial 211 if you are struggling to obtain information on how to receive the COVID vaccine.
6. Chamber of Commerce announced that the bass tournament will be here in Clayton with 250 Anglers. Local people may also enter this tournament

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EXECUTIVE SESSION:

Purpose: Discussions regarding proposed, pending or current litigation.

Mayor Zimmer presented a **MOTION** to enter Executive session at 6:15 p.m. Trustee Hyde seconded; all in favor motion was carried.

Trustee Hyde presented a **MOTION** to close Executive Session at 6:50 p.m. Trustee Chrisman seconded; all in favor, motion was carried.

ADJOURNMENT:

Trustee Hyde presented a **MOTION** to adjourn the meeting at 6:51 p.m. Trustee Badour seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk