

VILLAGE OF CLAYTON BOARD MEETING TRANSCRIPT
DECEMBER 7, 2020

- Norma

00:02 - 00:09

Next down the agenda would be, Nancy Hyde, who was re-elected to a four year term. Did you get get sworn in today, Nancy.

- Nancy

00:12 - 00:13

Yes. I did Norma, thank You.

- Norma

00:14 - 00:15

Ok, Great. And then Joe Chrisman, who got elected for a four-year term. Did you get sworn in today?

- Joe Chrisman

00:20 - 00:21

Yes, I did. Thank you very much.

- Norma

00:24 - 00:28

Ok, So you both are very official now, so that's good news. And Did Michelle Grybowski Come in or not? Ok, the annual meeting last year, there were only three of us present. And I don't see Steve Badour on here, or is he caller number one. Steve?

- Steve Badour

00:51 - 00:53

I'm here.

- Norma

00:53 - 01:02

OK, your call a number one, because we're the only ones that are attending this meeting that were there at the last one. So, I checked with NYCOM and we can approve those minutes from the 2019 meeting that was sent out. So would you make that motion, please?

- Steve Badour

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01:17 - 01:18

I'll make the motion.

- Norma

01:19 - 01:23

I'll have to second it and you and I will have to approve it. Ok, OK, so the 20 19 minutes are done.

- Norma

01:32 - 01:36

I called NYCOM today for a couple of reasons. We are not quite ready for this meeting. Tonight. A couple of things didn't get accomplished. I didn't get the information back from everyone regarding the change of how we were going to have rules of procedure For the meetings. And We need to have the paperwork all updated for the Village of Clayton. And so I thought we could adjourn this meeting a little later, and we would not include the rules of procedure in this meeting And the appointments, we haven't had a chance to get those rounded up yet. And the board appointments, nobody has said anything about what they might like to do. So this week, we can get that settled. We lost all of Thanksgiving week, either with vacation or quarantine self-quarantine for COVID. So, and today the server was down. So we've got a few things going against us trying to get this organized, but it's perfectly OK to do that according to NYCOM. So the appointments that are important, are the ones that are employees. So, for the village clerk, Joanne. And the deputy, or the treasurer, would be Alicia Dewey, and the Deputy treasurer is Joanne, and the Deputy clerk is Alicia. DPW superintendent, Terry Jones, Historian, Tom LaClair, Safety officer, Excuse me, yes, um, is Terry Jones. And Richard Ingerson, is the ZEO and Will Ramseier is the Village Justice, and Kevin Patenaude for the Harbor master. And the only thing different on this list right now is the EEOC which was just for one person but now we have the human resource person, so we combine those two and that's Alicia Dewey. So if somebody would make a motion for that, we can let all these people know that they're good till the next meeting.

- Nancy

04:05 - 04:06

I'll make that motion.

- Norma

04:06 - 04:08

Nancy made the motion, do I have a second?

- Steve Badour

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04:10 - 04:15

I'll second it.

- Norma

04:16 - 04:17

Second from Steve. So, any other questions? All in favor? Anyone oppose?

- Norma

04:27 - 04:31

Ok, so all those people can get signed in Joanne. They know what rules are, so there'll be on the next day or two, OK? So, we'll Work on the board appointments and liaisons for all December 14. When it's our regular board meeting we will. continue with this first at 5:30, OK? The next thing on the agenda is the official newspaper. And does anyone have any questions of all of them? The TI, some Watertown daily times? If not, might I have a motion for that.

- Steve Badour

05:12 - 05:13

I'll make the motion.

- Norma

05:15 - 05:16

And who was that, Steve? Ok, do I have a second?

- Nancy

05:16 - 05:18

I'll second.

- Norma

05:19 - 05:21

Nancy. All in favor?

- Nancy

05:22 - 05:22

Aye.

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- Norma

05:25 - 05:26

O, all opposed? Ok, so that motion is carried. On the legal counsel Joe Russell has been our attorney for quite some time for Barclay Damon. I did check with him. He will maintain the \$200, all right, Which is about standard for everybody right now. And, uh, everybody's in favor of keeping Joe. Could I have a motion for that, please?

- Nancy

05:57 - 05:58

I'll make the motion.

- Norma

05:58 - 06:00

Nancy. Do I have a second? Steve or Joe could you second that for me?

- Steve Badour

06:03 - 06:06

I'll second it.

- Norma

06:11 - 06:12

Steve, OK. All in favor?

- Nancy

06:17 - 06:17

Aye.

- Norma

06:18 - 06:19

Anyone opposed? Ok, that motion is carried. On the regular meetings, there was a schedule in your package that Joanne sent out. I wondered if we should add to that, we do this virtual meetings, under Executive Order. I'm not sure we have to state that. The last Executive order was 202.79. And that goes to January of 2021. If we want to add the in. So, there's no question that we're still doing virtual meetings, so that probably will be extended, again. The way things are going now. Does everyone have an opinion on there? Do you want to leave it the way it is?

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- Norma

07:13 - 07:15

Myself, I wish we could go back to. Having. It. At the Municipal Building, but if it's something we've got to do, then I guess it's something that we have to do over the phone.

- Norma

07:24 - 07:26

Anyone else? ... I've got a little computer glitch. Ok, so can we have a motion for the regular meetings?

- Nancy

08:06 - 08:07

I'll make that motion.

- Norma

08:08 - 08:10

Nancy, and the second.

- Joe Chrisman

08:11 - 08:12

I'll second it.

- Norma

08:13 - 08:15

And, Joe, OK. All in favor?

- Joe Chrisman

08:20 - 08:20

Aye.

- Nancy

08:20 - 08:21

Aye.

- Norma

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08:22 - 08:22

Anyone Opposed? Ok, so that one is done. The open meeting law, the open meetings law we just did, I'm sorry. Special meetings. Does anybody have any questions on that and how we would do those? I'm assuming you've all had a chance to read these so you know where we are. Special meeting of the board member that calls the meeting will get a hold of the clerk. Then, Contact the members by letter, mail, or e-mail. And if we have time, we can put a notice in the paper, but it has to be on the webpage. So, do you want to make any changes there? If not, can I have a motion to accept?

- Joe Chrisman

09:21 - 09:23

I make a Motion to keep it, accept it as is?

- Norma

09:24 - 09:26

As is, OK, and do I have a second?

- Nancy

09:27 - 09:28

I'll second it.

- Norma

09:28 - 09:33

Nancy, OK, anybody opposed? Oh, Excuse me, All in favor.

- Nancy

09:41 - 09:41

Aye.

- Norma

09:43 - 09:48

Ok, so we're going to, we'll hold off on those rules of procedures. I didn't hear anything back from you, Steve, so if you email me your thoughts on that before the next day or two? I did hear from Joe and Nancy. So that's three of us out of the five ...But I really think it's a better way to go and have It is the same as the Town's. So The public doesn't have any questions about How we are going to proceed, how they can proceed, would be all the same for town and village. So, we'll put that out for 12/14. And the next day for the Annual

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Meeting is already set for December 6, 2021. That is done. Um, the fee schedule. Well, it's current. The ones that were sent out in the town is working on changing some rates. Maybe we'll want to do that as well. But we could accept them the way they are right now, because it does say it is a current ones, or do you want to wait until we get those hammered out?

- Nancy

11:09 - 11:17

But I think we should, we should accept the current ones, because it could be roughly another...we don't know how much longer it's going to take. So, we need to have something and place and change as needed, so I would make that motion.

- Norma

11:23 - 11:24

Ok, thanks, Nancy.

- Norma

11:24 - 11:26

Do I have a second.

- Joe Chrisman

11:26 - 11:26

I'll. Second that one.

- Norma

11:28 - 11:30

Ok, thank you. All in favor?

- Norma

11:34 - 11:41

Anyone opposed? OK, so we are down to the end here. Jeremy's not on tonight, That's why it makes it really hard at these annual meetings. If everybody is not here's how we're going to divvy up all the chores that have to be done. So we'll work on that. And hopefully we'll have them all together so that we can. Get them wrapped up on the 14th Because they get a regular meeting. Next Monday. Ok, the minutes, are we OK with whoever takes the minutes, has to sign them?

- Nancy

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12:32 - 12:33

Yeah, I think, isn't it the way we've always done it?

- Norma

12:35 - 12:36

Yes, the way we've always done it. Do I have a second on that?

- Nancy

12:41 - 12:42

I'll make the second.

- Norma

12:47 - 12:52

Ok, Policies and procedures. We missed our goal of having it done by this annual meeting, but we've got it organized, so that we are going to meet on Fridays virtually, until we get all of those straightened out and up to date, which is going to be a task, but it needs to be done so we'll get those revisions to the handbook in the manual. Would somebody make a motion that we would continue with that?

- Joe Chrisman

13:20 - 13:21

I'll make that motion.

- Nancy

13:25 - 13:27

I'll second it.

- Norma

13:27 - 13:29

Joe and Nancy, OK. Ok, we did the annual meeting and the fee schedule, so I think we've done everything that we can do well tonight. And then we will get these appointments straightened out in the next few days and we can include Jeremy. I talked to him earlier today. I assumed he was going to be on board tonight, but I guess not. So, does anyone have any questions?

- Nancy

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14:06 - 14:11

Well, I do and it's about the appointments. In the past, this is my going into my fifth year. It was never that we told you what we wanted. You always told us, so I guess I'm a bit confused why. This year. We were supposed to let you know what we wanted.

- Norma

14:24 - 14:30

Well, I guess we're going to give you some opportunities to see who would participate and who would do things. So, all I'm not prepared to do that tonight. And we need Jeremy in on the act. We've got five board members, We need five people to step up. So I don't know that it makes any difference. I'm now going to go through this quick like and do it now. We just haven't had a lot of time to work on this the last couple weeks. So, if anybody's...

- Nancy

15:04 - 15:07

Alright, I mean, do you want us to e-mail you or do you want us to tell you now?

- Norma

15:09 - 15:12

Just send me an e-mail so you've got something to say. Maybe more than one person wants one thing. We'll see what we can do to...

- Nancy

15:18 - 15:20

I understand what's going on, OK.

- Norma

15:21 - 15:30

Well, not every, that's the way I look at it is rather than be told what to do, you know peoples and that they make the commitment they want to do it. Maybe there's a little more clout there to get a little more input.

- Steve Badour

15:35 - 15:38

I think that's a good idea.

- Norma

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15:39 - 15:42

So, I just..you know. You've got the sheet there that Joanne did. So, you know what the appointments are and what we need, ..., DPW, admin, water-sewer. So, just put it out there what you might be interested in, send me an email, then when we open this meeting back up, next. Our next Monday on the 14th, we'll have that all put together and move forward. I mean last year, we only had three people, two board members at the meeting. This year, we're still missing a board member, so. We need to have the full board on. So if that's OK, can we have a Motion to adjourn this, is there anything else that you're never concerned with?

- Joe Chrisman

16:39 - 16:40

This is Joe Chrisman. I just wanna thank everybody, for you know elected Nancy and I back on the book, Nancy back on the board, and me for the first time. And instead of us taking an ad out in the paper and Nancy and I both decided to donate to the food pantry, we thought that would be a better gift and money better spent that way. And I just want to say being a first time Board member. You know, I'll do my best to work with everybody to the best of my ability and try to resolve any issues that come up. And I want to say thank you to everybody on the board.

- Norma

17:18 - 17:19

Ok, thanks, Joe. Did you Get you'll get your e-mail address today too so we can use your new one?

- Joe Chrisman

17:24 - 17:26

Yes, I did.

- Norma

17:26 - 17:28

Ok, so it's going to be.

- Joe Chrisman

17:28 - 17:29

It's all set up.

- Norma

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17:30 - 17:30

Send it out. Would you do that? So we have a new e-mail address so that's good. And Joe, do you want a hardcopy of the NYCOM book?

- Joe Chrisman

17:41 - 17:42

I have one, Thank you.

- Norma

17:43 - 17:43

I'm sorry.

- Joe Chrisman

17:44 - 17:44

I have one. Thank you.

- Norma

17:46 - 17:48

You've already got the NYCOM manual?

- Joe Chrisman

17:48 - 17:49

Yes I do.

- Norma

17:50 - 17:50

Ok. So is there anything else you need?

- Joe Chrisman

17:57 - 17:59

I'm good, thank you.

- Norma

18:01 - 18:02

Nancy, you all. Are you all set?

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- Nancy

18:06 - 18:20

Yes, but I do have a comment for the whole board, including myself, that when you or Alicia send out e-mails to us and asked for replies, I would like to see the entire board participate. This has been an issue the past year and Norma, you have had to go around, trying to get people. You know, please respond, Please respond, and I think it's just very lackadaisical on board Members that don't respond, so I would like to see this year that when Norma, Alicia, or anyone that sends out an e-mail, says, I need your reply to do it such as tonight. It's put us into this situation. Now, we gotta go through it again in two weeks. That's just a comment that I have.

- Norma

18:52 - 18:55

Well, it's not two weeks Nancy, it is only a week, a week tonight.

- Nancy

18:55 - 18:58

Well, whether it be a week or not, we said.

- Norma

18:58 - 19:04

Well, it wasn't all of anybody, Is it just that we need to have really good input?

- Nancy

19:05 - 19:05

Right. I mean, only two out of the four replied. I'd like to see full participation from the entire board.

- Norma

19:13 - 19:13

Absolutely.

- Nancy

19:14 - 19:14

Yeah.

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- Norma

19:15 - 19:17

Ok, anything else?

- Joe Chrisman

19:18 - 19:23

Yes, if Alicia is on, I would like to know where to go for the EEO training. What sites?

- Alicia Dewey

19:34 - 19:37

Yeah, I can follow up with you after Joe. I need to understand more specifically what you're looking for.

- Joe Chrisman

19:42 - 19:44

What trainings the board members need to know, and stuff like that.

- Alicia Dewey

19:45 - 19:47

Yes, I'll follow up with you separately.

- Joe Chrisman

19:48 - 19:48

Ok.

- Norma

19:51 - 19:53

Ok, Anything else? If not, can I have a motion to adjourn this meeting until 5 30 on the 14th?

- Nancy

20:02 - 20:03

I'll make that motion.

- Norma

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20:03 - 20:05

Nancy, OK, and do I have a second?

- Joe Chrisman

20:06 - 20:08

I'll second it.

- Norma

20:08 - 20:09

Ok, Joe. Thank you. Ok, So we'll be reaching out to everybody send me an e-mail and we'll get yours Joe and start using your trustee e-mail right away. OK?

- Joe Chrisman

20:20 - 20:21

Ok, thank you very much.

- Norma

20:21 - 20:22

Ok, Thank you.