

Village of Clayton Board Meeting
July 27, 2020 5:30pm

- Unknown

00:01 - 00:02

Will now be recorded.

- Norma

00:03 - 00:04

Thanks, Alicia.

- Joanne

00:07 - 00:08

I'm here, Norma.

- Norma

00:08 - 00:09

Ok. Good Joanne. How was the trip?

- Joanne

00:11 - 00:12

It was good.

- Norma

00:12 - 00:14

Good Good. Want to take a little roll call and see who's here?

- Steve Badour

00:24 - 00:24

Steve Badour.

- Nancy

00:29 - 00:30

Nancy Hyde.

- Michelle Grybowski

00:33 - 00:34

Michelle.

- Jeremy Kellogg

00:38 - 00:38

Jeremy Kellogg.

- Norma

00:39 - 00:40

Hi Jer.

- Jeremy Kellogg

00:41 - 00:41

Hello.

- Norma

00:46 - 00:46

And Alicia's on. So we can call anybody? You have anybody that's not responding.

- Joanne

00:53 - 00:56

Yes, I have a caller 1, 2, 3, and 4.

- Michelle Grybowski

00:58 - 00:59

I think Steve is 2.

- Joe Chrisman

01:01 - 01:02

Joe, Chrisman.

- Manasseh Burt

01:08 - 01:11

Alicia, this is Manasseh Burt.

- Joanne

01:16 - 01:17

And, Joe. Caller 4.

- Paul Luck

01:20 - 01:21

I don't know if you heard me it's Paul Luck.

- Joanne

01:22 - 01:23

Ok, thanks Paul. Ok, I have everybody.

- Norma

01:26 - 01:29

Ok, we'll call the meeting to order then. And, Michelle, do you want to give the police report?

- Michelle Grybowski

01:34 - 01:39

I do, you read the report, so you know about what activity took place. I have a letter from Lance that just dropped off recently, saying that he was writing, and I think the mayor already knows this, writing an appreciation of the Clayton Police Department, the week, excuse me, the weekend, July 17th to 19th. They. Had some problems at the Clayton Harbor, Marina. There were several incidents on Friday night and Saturday night, and Friday night officer David, took care of things, and Saturday Night Officer Poggi did and he was very grateful. And, he was, his last line is, both of these incidents could have turned into unpleasant circumstances, if not for the dedication and due diligence of Chief Patenaude and his officers. My comment is that, um, we've been hearing from other places that when you have to call the state or the county, depending on how busy they are, there can be a long delay in response time. And, when I was chatting with Lance, he said he felt that it was a very quick response, because they were local, that made all the difference. So that's my only other report on the police department.

- Norma

02:50 - 02:52

Does anyone have any questions for Michelle?

- Norma

02:55 - 02:56

Thank you, Michelle. DPW, do we have a John or Terry on?

- Nancy

03:01 - 03:01

I don't think so, Norma Terry's on vacation this week.

- Norma

03:09 - 03:13

Ok, do you want to speak for the DPW?

- Norma

03:13 - 03:13

Yes. I will, so as everyone got Terry's report, the Washington Island Bridge work is finished and there are also the DPW is in the process of installing a new guard rail system. So, they've got one side done. The other side should be completed shortly, I would believe. Um, what else did he tell me? He had conversation last week with Homeland Security in reference to the FEMA project, the 2017, 2019 project. I think everyone's familiar with that, and FEMA had said, we could join those two together. And now, Homeland Security has questions, comments, et cetera. So it's, it's appearing that the project, until all the additional paperwork is completed, the project will be put on hold, but it's still going to be a few more months before that project can even go out to bid is what Terry's thinking. This has nothing to do with Terry or Barton & Loguidice. This is our Homeland Security issues, which is very disappointing. Because we're hoping to have this work completed. Actually in the springtime. But other than that, I don't have anything else to report for DPW.

- Norma

04:37 - 04:46

One thing that some of the residents over there and they wanted was a sign that said local traffic only. We put up, we had temporary ones when it was under construction. So Terry's going to order those, can get those put up over there. So maybe that'll cut down on some of the activity over there. No Sightseers, does anyone have any questions for Nancy? Ok. Oh, OK, good, now Megan?

- Megan Ervay

05:23 - 05:25

I actually I see that Matt Cooper's on. Matt, did you have any updates that you wanted to sneak in? I didn't see you on the agenda, I didn't know if you needed to update the board on, and I can bring you guys up to speed on my stuff.

- Matthew J. Cooper

05:37 - 05:39

Yeah, I was a little late to the party. But. Joanne, kind of last-minute notice that I would be. I'd be joining, but hopefully, the board members did receive my update on the wastewater projects.

- Norma

05:53 - 05:55

I sent it up there, as soon as I gotta.

- Matthew J. Cooper

05:56 - 06:00

Yeah, again, I apologize for that being late, but I can run through that briefly. On the, you know, the large wastewater collection and treatment improvement project, the final design is nearly complete. Our schedule looks like this. At this point, we would anticipate submitting plans and specifications for the project to DEC. We have a that scheduled for July. So we're right down to the wire on that one. But I expect we did an internal draft review last week, and then we want to do a review with Megan and Carrie and your operators. And that can be done concurrently with DEC's review. So, with that, we would anticipate bidding the project roughly in October, depending on how long the seed takes to review and approve our plans. And with that, we would award contracts likely in December of this year. And we would be able to give the contractors notice to proceed, to start construction in January of 2021. And we're expecting roughly an 18-month construction schedule that would wrap up in June of 2022. And then I provided, as well, on our update, just a recap of the funding on the project. And to date, I don't think anything has changed with what's outlined with the grants and loans that have been awarded. You know, one question we still are contemplating is whether or not we should apply for another WQIP. Grant application in the village was denied, 2019, for that. And we, Of course, we've got an additional grant since then. But we're looking at, you know, if we get additional Grant, how much will the other funding agencies pull away. You get to a point. Where. Some of the grants have limits as to what percentage of the project can be grant. So anyways, well, we need to do a little bit of analysis on that and then work with Carrie and Meghan on submitting that application. If we decide to do so.

- Norma

08:24 - 08:24

I think Matt, the NBRC Grant was denied right Megan, again, because we have an open grant, that's not 75% complete.

- Megan Ervay

08:33 - 08:45

Correct, Unfortunately, they're not gonna process an application because we're only a little bit less than 50% complete with our NBRC grants currently open. So, that was pretty disappointing to hear Is largely.

- Matthew J. Cooper

08:49 - 08:55

Sorry, I lost you A little bit there, Megan is I take it that's it an NBRC on a separate project.

- Megan Ervay

08:56 - 08:58

No we submitted the wastewater projects.

- Matthew J. Cooper

08:59 - 09:02

The one that you already have in hand.

- Megan Ervay

09:03 - 09:08

Yeah oh yeah that's for the historic district sewer lateral project. They have with NBRC.

- Matthew J. Cooper

09:10 - 09:11

You still there Megan. Norma, you having a difficult time hearing, Megan, or is it just me.

- Norma

09:18 - 09:21

No, I hear her fine. Am I supposed to be responding to Megan?

- Megan Ervay

09:23 - 09:25

I'm not sure why you can't hear me, Matt.

- Norma

09:27 - 09:27

Sounds Fine. We do have an open NBRC on the historic project until we get. I thought it was 75% used up.

- Megan Ervay

09:40 - 09:41

No. Not yet. We're only around a little less than 50. So that's why they're not gonna let us consider the application for the wastewater plant because quite far not belong on our Existence.

- Norma

09:57 - 09:58

Well, these NBRC grants come up pretty often. So we'll get these other ones spent down and give it another shot.

- Megan Ervay

10:06 - 10:07

Everything ready to go.

- Matthew J. Cooper

10:11 - 10:12

So continuing on. I do have a bullet item on here for update on permits on DEC is currently modifying the Spedes Permit for the Plan, during the comment period, and Megan did prepare a response and requested that the offset program be eliminated from the permit? And, Megan, I don't know if you've heard anything from the DEC on that?

- Megan Ervay

10:34 - 10:35

I haven't sent them in yet. I didn't hear anything back from you guys, whether or not you had any additional comments, and I talk to Dave, He said that you, someone in your group, was reviewing the permit to make sure there wasn't anything additional, so I haven't sent that in yet.

- Matthew J. Cooper

10:53 - 11:02

Ok, yeah, yeah, I did finished reviewing that, and I don't think we have any other additional comments.

- Megan Ervay

11:03 - 11:04

Ok.

- Matthew J. Cooper

11:04 - 11:05

So, I think we're good.

- Megan Ervay

11:06 - 11:07

Most of it is pretty Straightforward.

- Matthew J. Cooper

11:10 - 11:19

Then, so that's, that's the recap on the large wastewater project, in addition to that, just a brief update on the INI study, the all the field work has been complete. Some problem areas have been identified and the report has been drafted, and, again, we're actually doing internal review on that before we share it with you and then get your comments on it. That's. That's the quick update. On the wastewater project. I certainly can field any questions anybody has at this time.

- Norma

11:49 - 11:58

Well Matt, I think the good news is that on the REDI grant that they let us use the money on other projects and not as it was originally allocated. Because we got Word, I mean, John said that late last week. Remember, well, we didn't want to use all the money down on the Rachel doc, but use it on Mary Street or someplace else. And they approved that.

- Matthew J. Cooper

12:13 - 12:14

Correct. You're you're talking in regard to the shoreline work.

- Norma

12:16 - 12:18

Oh, yeah, you don't care anything about REDI grant do you?

- Matthew J. Cooper

12:18 - 12:20

All know I though. Well we've got ready money for the wastewater project.

- Norma

12:25 - 12:26

We do. Yeah so and that we've got all the paperwork back from EFC. So we can start I think Megan, you put in our request for some money, right?

- Megan Ervay

12:41 - 12:49

I submitted our first REDI Wastewater Treatment Plant disbursement request the last week in EFC said thank you. We receive that, so hopefully I'm not sure what the turnaround time will be on that. Hopefully this week or next week we'll be able to start again some cash flow back end for that project.

- Norma

13:02 - 13:04

Great. Does anyone have any questions for Matt? Thanks, Matt, for joining us tonight.

- Matthew J. Cooper

13:11 - 13:12

No problem, everybody. Have a great evening.

- Norma

13:16 - 13:19

Oh, Megan, do you want to move forward now?

- Megan Ervay

13:20 - 13:21

Yep, I'm ready. I want to first check to see if you guys got my e-mail this morning with the last minute form for the change order and the final ...Spencer and the resolution, they were

on the agenda but we were waiting on some final signatures that we didn't have until around today. Did you guys get a copy of that?

- Norma

13:49 - 13:50

Yes, I did.

- Megan Ervay

13:51 - 13:52

Wonderful. I guess let's start with the change order for us to Spencer requesting board approval. For the slight adjustment in the substantial completion, final completion dates were Spencer and then to subtract the remaining allowance of the budget not utilized, which is \$978.95. And that'll wrap it up for. This. Construction contract for the water treatment project.

- Norma

14:31 - 14:33

Do you want a motion for that Alicia, or um Megan?

- Nancy

14:39 - 14:40

I'll make the motion.

- Norma

14:41 - 14:41

Ok.

- Norma

14:42 - 14:43

Do we have a second?

- Steve Badour

14:45 - 14:45

I'll second.

- Norma

14:47 - 14:50

All in favor of this change order for us, SC Spencer.

- Norma

14:51 - 14:57

Anyone opposed? Ok, motion carried. Ok, next.

- Megan Ervay

14:59 - 15:04

SC Spencer final payment application. It's for \$26,331.25 dollars and this will be the last payment we get them to. Leave. The remainder of their closeout documents. So there's there's nothing standing for this contractor requesting board approval page.

- Nancy

15:26 - 15:26

I'll make the motion.

- Norma

15:26 - 15:30

And a second,

- Jeremy Kellogg

15:30 - 15:31

I'll second it.

- Norma

15:32 - 15:35

Second is Jeremy. All in favor?

- Michelle Grybowski

15:35 - 15:36

Aye.

- Norma

15:38 - 15:39

Anyone opposed? Ok, we can close that up. Thank you.

- Megan Ervay

15:43 - 15:47

Ok, and you guys, did you get a copy of the. Resolution. For the REDI project for them, for a work in the docks.

- Nancy

15:57 - 15:58

Yes. But I, would you please go over and I guess I'm a little confused as I thought. I had done this. Before, so I.

- Megan Ervay

16:05 - 16:07

Guess when we were on. The 27th, right?

- Nancy

16:09 - 16:09

Yeah.

- Megan Ervay

16:10 - 16:22

This is, uh, something that DASNY requested us to provide while we're getting our grant disbursement agreement. We're getting all the paperwork ready to submit to them. They wanted a resolution. Pretty much saying that the village is going to pay for that 5%. Local match is required by the REDI program. So even though it's kind of redundant, because we've already said yes, we're going to pay it, they were looking for a more formal resolution that says that the village acknowledges that we're gonna pay the 5% of the grant amount, or the loan amount for the four projects. So that's, it's nothing new. It's just pretty much, just, for, does need for that to get the grant disbursement agreement finalized.

- Norma

17:15 - 17:19

Does everyone have that resolution in front of them so they understand what we've got to do here?

- Megan Ervay

17:25 - 17:27

It's pretty much just laying out. The village understands that the 5% of the REDI grant is \$313,400, and that we're responsible for it. And we're going to pay that amount. It's all. Said and done, because. Receiving the \$5,954.600 of grant monies from REDI.

- Norma

17:53 - 17:57

We should do a roll call vote, I think on this resolution.

- Norma

18:07 - 18:12

Joanne, do you want to read all the names and do the roll call vote for the resolution?

- Joanne

18:13 - 18:14

Mayor Zimmer?

- Norma

18:14 - 18:15

Yes.

- Joanne

18:16 - 18:17

Trustee Badour?

- Steve Badour

18:18 - 18:19

Yes.

- Joanne

18:19 - 18:20

Trustee Hyde.

- Nancy

18:21 - 18:22

Yes.

- Joanne

18:23 - 18:24

Trustee Grybowski?

- Michelle Grybowski

18:24 - 18:25

Yes.

- Joanne

18:26 - 18:27

Trustee Kellogg?

- Jeremy Kellogg

18:28 - 18:28

Yes.

- Megan Ervay

18:31 - 18:31

Beautiful. Ok, thank you, and I guess onto my actual report, Ah, I think, as far as approval items, the only thing I had there was the lead and copper plan that I developed for the village. We hadn't previously had a formal copper sampling plan, the outlined everything that has to do with the required sampling for the Department of Health every three years. I use the authorities template and took the information that we had for the village previously created this document. So I was hoping to, to adopt this into the villages standard operating procedures for

- Joanne

19:27 - 19:32

Megan, is that the, the manhole replacement you've got on the agenda?

- Megan Ervay

19:33 - 19:47

No, this was included in my board report, so then I asked for approval on the board report and attached in attachment in my big board report that I do.

- Joanne

19:53 - 19:54

Oh, Ok.

- Megan Ervay

19:58 - 19:59

Does the board have any issues with the Plan?

- Michelle Grybowski

20:04 - 20:04

No.

- Jeremy Kellogg

20:05 - 20:05

No.

- Megan Ervay

20:06 - 20:06

Ok. Ok, well I will get it. Finalized and send it over to the health department for, because they've looked at the. Finalized now. Um, and just another quick update. I briefly mentioned it, let the world know, because I'm still pretty excited about that Dustin did pass this wastewater operator exam. So now he is officially certified operator for both water and wastewater. So that's a pretty big achievement and we're also very excited for him the water sewer department. Other than that, did you guys have any questions on anything in my board report?

- Norma

20:58 - 21:00

I don't Megan, but we should Get the pay increase approvals for all his license.

- Megan Ervay

21:07 - 21:09

Yeah, I saw that was later in the agenda. I didn't know if I was in the Treasurer, human Resources section, so we can.

- Norma

21:17 - 21:21

I guess I was thinking in your head that, OK, we can do with that, and that's no problem.

- Megan Ervay

21:22 - 21:23

Doesn't matter to me. Alicia, what would be best for you?

- Alicia Dewey

21:31 - 21:33

It doesn't matter as long as the motion gets done.

- Megan Ervay

21:35 - 21:43

Ok, well, I guess, since we're already talking about it, due to the recent passing of his Exam That Just to a water, wastewater treatment plant operator, as per the union contract. That means his priests, which includes 50% per license, would be increased to 2284 in our effective 717, 20 20 when he passed, whose exam. So, I'm requesting board approval to for this pay increase.

- Norma

22:14 - 22:18

Somebody, please make that motion for Dustin Orvis \$22.84/hour.

- Norma

22:22 - 22:24

We got a second for Nancy.

- Nancy

22:25 - 22:25

Yes?

- Norma

22:25 - 22:26

All in favor?

- Michelle Grybowski

22:27 - 22:28

Aye.

- Norma

22:28 - 22:29

Opposed? Motion is carried dustbin \$22. 84, starting July 17.

- Megan Ervay

22:39 - 22:41

Any other questions on the board reports?

- Norma

22:42 - 22:45

So, I'm good Megan. I don't know about anybody else.

- Megan Ervay

22:51 - 22:55

Thank you for our good, I think, Manasseh had the manhole replacement.

- Norma

23:00 - 23:04

Ok, thanks, share with us the news on the manholes.

- Manasseh Burt

23:06 - 23:06

Yeah, sure. So there's actually two things I wanted to cover. For the manhole. There are there was specifically one man hole that was noted, James Street, It's laid out brick as contractors digging around that they were having issues with the falling out, wasn't scheduled to be replaced in the project. However, if the village would like to request it to be replaced, DOT Will include it in their work. And in my discussions with DOT it sounds like they have the line items in their contract, for a manhole replacement. But that's been one of the issues and the path doesn't have a line item for the work that the villages requesting them to do. The they have to create a new line item. And when that happens, the village has to pay that money upfront again. But with an existing line item, like a man or a placement, they can actually use the contingency that they do have in the contract. So, this one I've talked to, Terry, and the contractor, Luck Brothers, and DOT. Terry, went around, guys, go around and look at a few manholes in the area. That could potentially be a replacement,

look, like we have two of them currently, that are laid out brick, which puts them at a pretty excessive age. And so we can have them are placed in the project without any additional costs out of pocket currently for the village. It would just come out of the contingency that DOT already has. So, basically, procedure wise, what we would need is just approval from the village to request that ... Perform that work. And that that just a letter that we've put together and send the DOT. And that begins the ball rolling so that they can do all their stuff internally with design. And then kicked back a response to the village on whether or not, but they plan to do it. I don't anticipate that they would say nowadays, take that work on and do it.

- Norma

25:11 - 25:12

So, they just need...

- Manasseh Burt

25:16 - 25:21

We wanna replace these two manholes and let's go ahead and get ahold of DOT and make it happen.

- Norma

25:26 - 25:27

Is everybody on board.

- Steve Badour

25:28 - 25:29

Yes, replace them.

- Norma

25:33 - 25:34

Are you going to sign it and send it?

- Manasseh Burt

25:37 - 25:39

Yes, I will get that to you here in the next day or so. Next item on the agenda, and it doesn't look like it made it on the agenda, but I did send out the change order five new century. If you recall at the last meeting, we talked about awarding a contract brothers, the replay them all on John Street. That total amount for that contract wasn't going to be and not to exceed amount of \$64,188. I dug into that. A little deeper with Joe Russell afterwards and

because of the dollar amount on that contract. And the fact that the Village does not have their own contract with Luck Brothers. That was competitively bid. They can't just give that work to luck brothers. So, backing out a little bit. What we determined is that the best scenario would be to subcontract that work to new century, included in the contract, and then they can go ahead and subcontract with luck brothers for the work. So, basically, we're approving the framework that was approved at the last board meeting, but now it's going to be as a change order with new century electric. So it'd be change order five, an amount, not to exceed \$64,188.

- Norma

27:02 - 27:02

And Manasseh Explained it to me that the reason at all. New Century could do this, is because they have the contract to do all the work. That's not the state right away. Is that correct Manassah?

- Manasseh Burt

27:14 - 27:16

Yeah, a mix of that and The fact that they were, they've already won a competitive bid. So we did a bid process with them. So they're onboard The contractor by the village. And this work is within the scope of what, what they're doing already. So that's an easy, easy one, Joe. Russell said, Yeah, that's the path that we need to take. The other alternative would be to competitively bid up. That process would be long and drawn out, and you'd have to go out and put it out. Get them through an award. And potentially bring another contractor into the mix to perform that work. So I think this is the cleanness and easiest route to make it happen.

- Norma

27:57 - 27:59

Would somebody make the motion for Change Order number five for New Century Electric?

- Michelle Grybowski

28:05 - 28:07

I'd make the motion that we hire. We give the job to new century electric, electric through, change order number five, and that way, we're staying with an existing contract.

- Norma

28:18 - 28:19

And do I have a second?

- Norma

28:22 - 28:24

Ok, thank you, all in favor. Anyone opposed? Change order number five for new century carried. Thanks, Manasseh. What else have we got?

- Manasseh Burt

28:39 - 28:41

That's all I had as far as change. Stuff if anybody has any question. I got one update I can give on the project. The contractor and DOT Hasn't really given us an update is showing how far ahead of schedule they are, but just as a slight indicator. They have given the telecommunication companies as well as national grid the Go ahead the polling line in starting August first. I don't anticipate any of those contracts will be able to begin on August first. But just to give you a general idea, The original schedule didn't have that work being performed until November first, so that puts us a few month ahead of schedule. If that's an indicator for the schedule as a whole, and I think it's, I think it's pretty representative So. Yeah, I imagine we'll see telecommunication, national grid and in the village here, in the next month or so. Starting to pull lines.

- Norma

29:47 - 29:48

They'll sub that out to O'Connell right Manasseh?

- Manasseh Burt

29:51 - 29:52

Yes, that is correct.

- Norma

29:55 - 29:56

Well, that would be good to see. Do we have any? I did speak to Todd and to Chris about their operators driving too fast downtown and they agreed with me, said they were going to have a little meeting and slow them down. So if you sam spade and down there and gone through, stop signs, so give me a call, them all, go back at home because we had our near accident over on Franklin Street this morning.

- Michelle Grybowski

30:23 - 30:24

I'm not surprised.

- Manasseh

30:25 - 30:28

Yes, yeah, hopefully they can get. Maybe one of the things where sometimes a contractor, once they get on a job site for awhile, they get too comfortable. So, nice to give them a quick wakeup call and bring them back down.

- Norma

30:42 - 30:42

Correct. Oh, do we have any questions for Manasseh? If not, I think we're good to go. Oh, thanks for this input.

- Manasseh Burt

30:53 - 30:54

Yeah, thanks, everybody. Have a good night.

- Norma

30:58 - 31:04

You, as well. Ok, and the consent agenda is the only thing that I saw that we needed to change on it. To get Jeremy, off as being present. He was absent so. Just take that out, please, Joanne.

- Joanne

31:16 - 31:17

Yes, I did.

- Norma

31:18 - 31:20

Oh you did, oh mine says it's still in there so.

- Joanne

31:20 - 31:22

You must have the old one.

- Norma

31:23 - 31:24

Alright, Whatever. Other than it, does anyone have any questions on the consent agenda?

- Nancy

31:31 - 31:32

I do. I just had a few things here within the, the abstract, just for an understanding, and I find this one so much easier to read on page, And I don't know who can answer this for me. So on page three of the abstract, under the town of Clayton, it says, J T, H slash G Express.

- Norma

31:58 - 31:59

Is that the Joint Town Village.

- Nancy

32:01 - 32:02

I don't know.

- Norma

32:05 - 32:07

Doesn't sound like the joint Town Village.

- Joanne

32:08 - 32:09

Nancy. That is a, um, that's the description of the invoice of the account number that I've put it under that Tina put in the system.

- Nancy

32:21 - 32:21

Uh huh.

- Joanne

32:22 - 32:26

So I think it's joint Highway Garage expense.

- Nancy

32:29 - 32:30

Sure, alright.

- Norma

32:30 - 32:32

Joint Town Highway garage.

- Norma

32:32 - 32:32

Yeah. Alright, the other one I had a clear question on, was on page four. We have Village of Clayton?

- Joanne

32:43 - 32:44

Yes.

- Nancy

32:45 - 32:46

Go Ahead. Yeah, you go ahead.

- Joanne

32:48 - 32:50

Those are the water bills that we have to pay.

- Nancy

32:51 - 32:53

Ok, all right, that's fine, OK. And then, Because, like I said, I think for me, personally, this new is so much easier to look at. So I, I like it. I just wonder. I just wondered, the payroll was different. Is it different? Every, every payroll. So, the first payroll was 30,840, but the next payroll was 33,000. Is it usually different, and is it because of overtime?

- Joanne

33:21 - 33:23

Yes, that is correct. Yeah. Over time. And, you know, I can't really think of anything else because we don't have really part timers, but.

- Michelle Grybowski

33:32 - 33:33

Well, do we do at the one dock.

- Joanne

33:34 - 33:36

Yeah, yeah, we do.

- Nancy

33:36 - 33:37

That would make sense. Yeah, OK. That could be very well. Ok.

- Joanne

33:41 - 33:51

Usually, I don't have to pay roles in a row, but I've been trying to catch up from pulling over to this program, the Accounting Program, but this is the last time. I believe they'll have to, so, moving forward, they'll just be one OK?

- Nancy

33:58 - 33:59

All right, Thank you. So, those are my questions.

- Norma

34:04 - 34:06

Does anyone else have any questions? If not, can I have a motion for items 1, 2, 3, and four on the consent agenda?

- Nancy

34:14 - 34:16

I'll make a motion for items 1, 2, 3, and four.

- Michelle Grybowski

34:19 - 34:19

I'll second.

- Norma

34:20 - 34:21

Thank you, Michelle. All in favor.

- Michelle Grybowski

34:23 - 34:23

Aye.

- Norma

34:24 - 34:25

Anyone Opposed? Ok, consent agenda, items 1 through 4, Approved. Now, on the capital projects. Do we have any questions?

- Nancy

34:36 - 34:42

Yes, ma'am, I do under the REDI improvement projects for Barton and Logidue I thought that was, I get confused about this. I thought it was being paid by DASNY.

- Norma

34:50 - 34:52

Well, we gotta get there. DASNY is doing the riverwalk portion. Efc is doing the, uh, portion for the sewerline. We just got AFC's contract that they've approved everything, and then Megan said earlier that she was going to put in for some money. So we're going to get reimbursed is just, takes a lot of time to get the paperwork role.

- Joanne

35:19 - 35:31

And Nancy, also regarding that, Megan, Megan told me to go ahead and put these on the agenda, just to get them approved, and then she lets me know, when they can get paid.

- Norma

35:32 - 35:33

Oh, ok.

- Nancy

35:36 - 35:39

So, we're not necessarily taking the 131.

- Megan Ervay

35:44 - 35:50

Correct, Nancy, I have her paid when we actually receive that disbursement from the funding agencies. So, I submit it then Hey, let's get board approval, so we don't have to wait until the next board meeting so we can get everybody paid as soon as we get approval, and the.

- Nancy

36:01 - 36:07

So just sits in the back, in the in the wings, waiting for the addict for the monies to be OK.

- Megan Ervay

36:08 - 36:08

Yep.

- Nancy

36:08 - 36:09

Ok, alright. That's fine. Alright. Thank you.

- Norma

36:14 - 36:18

Would somebody make the motion to accept the item five.

- Nancy

36:19 - 36:21

Ok, I'll make that motion.

- Norma

36:21 - 36:21

Thank you. Do I have a second? Do I have a second on the consent agenda, OK, thank you.

- Norma

36:31 - 36:32

All in favor.

- Jeremy Kellogg

36:33 - 36:33

Aye.

- Norma

36:35 - 36:36

Anyone, opposed? Ok, capital projects approved? And, Alicia, do you want to take us through the justice audit?

- Alicia Dewey

36:52 - 36:53

Sure. Not much to it. As part of the annual process for the Office of Court Administration, we have to take a look at the records of the Justice Court. So I did that, I sat with Jamie, and did the filled in the template that they provide us, to go through that process. And that's what you should have received as documentation for this. So, basically, the resolution is just saying, we did our due diligence, We went through the process, as you asked us to, and. There weren't any Bad findings. So then that resolution has to be submitted to the Office of Court Administration.

- Norma

37:41 - 37:49

So, does want someone wanna put out this, we'll put up, or do you want a roll call vote? On this resolution?

- Alicia Dewey

37:52 - 37:53

Yeah, it's a resolution. So it should have been just to add this is not something new. This has been being done.

- Norma

37:58 - 37:59

We do it every year.

- Alicia Dewey

37:59 - 37:59

Yeah. I would say, as long as I've been working in government, we've had to do it.

- Joanne

38:06 - 38:11

Ok, so we'll do a roll call vote if everyone is ok with that starting with Mayor Zimmer.

- Norma

38:12 - 38:13

Yes.

- Nancy

38:21 - 38:22

Trustee Hyde, yes.

- Joanne

38:23 - 38:25

Trustee Grybowski.

- Michelle Grybowski

38:25 - 38:26

Yes.

- Joanne

38:27 - 38:28

Trustee Badour?

- Steve Badour

38:28 - 38:29

Yes.

- Joanne

38:29 - 38:30

Trustee Kellogg?

- Jeremy Kellogg

38:30 - 38:32

Yes.

- Norma

38:33 - 38:35

Thanks for doing that, Alicia. Ok, now, on this deal that's on here, I think Alicia, you brought that up. The Workday and Reporting Resolution.

- Alicia Dewey

38:49 - 39:02

Yes, It's something that needs to be done annually for people who are appointed annually and are in the retirement system, who don't participate in a time sheet system so typically. It is a rare occasion where you have somebody, I happened to be that somebody and it came to our attention that my information never got submitted back in 2019, so we need to take care of it now. So I worked with EFPR and the Retirement System to figure that all out and submitted that all to Joanne So that's why you have that resolution. And it isn't anything to do with dollars and cents, It just has to do with time.

- Norma

39:42 - 39:48

Does anyone have any questions on why, and how we're going to do this? She sent all the information broken down and the. Time. Can I have a motion to get the standard Workday reporting resolution done please?

- Michelle Grybowski

40:01 - 40:02

Sure, I'll make the motion.

- Norma

40:08 - 40:10

Michelle and a second by Nancy.

- Nancy

40:11 - 40:11

Nancy. Yes.

- Norma

40:12 - 40:14

All in favor for the standard Workday reporting. Anyone opposed? Ok, we've got this ...,
And we already did Dustin Orvis. Earlier in May, I think it was even last way that I send out
a request from American Red Cross to hold a blood bank here in September?

- Nancy

40:41 - 40:43

Yes, yes, I read it.

- Norma

40:43 - 40:44

Ok.

- Nancy

40:46 - 40:46

I mean, I'm fine with It.

- Nancy

40:47 - 40:47

Yeah.

- Michelle Grybowski

40:48 - 40:48

Yeah.

- Norma

40:49 - 40:50

Just going to ask if you're fine with it today. Let's stick with it until September 30th.

- Michelle Grybowski

40:55 - 40:58

I mean, unless something major happens, that's catastrophic.

- Norma

41:00 - 41:04

It's going to be in memory of Lucy Reff as well. So I'll call the Red Cross this week and let them know, and they have all the guidelines on how they'll sanitize and get things set up, so that it'll be on September 30th.

- Michelle Grybowski

41:16 - 41:18

That sounds good.

- Norma

41:19 - 41:23

Ok, does anyone else have anything?

- Nancy

41:27 - 41:30

It's Nancy, I have two questions or two comments. Alicia, did you get my e-mail today? About the library? I sent it to you, Tina and Norma.

- Alicia Dewey

41:40 - 41:44

I did see it, that's a question for Tina, so.

- Nancy

41:44 - 41:45

Yeah.

- Norma

41:50 - 41:52

I thought we were going to keep their money. Because they have to have to do that for their payroll. We just weren't going to send it to them this year. Then they gotta turn. And then obtain are made a schedule of what they would have to send us monthly.

- Nancy

42:06 - 42:13

I think, I think that Tina had made a change in that.

- Norma

42:17 - 42:18

She gave them the money checking. So we can open up the checking account form. But that was before this.

- Norma

42:18 - 42:20

But Yeah, what kicked it?

- Norma

42:21 - 42:22

Thank you.

- Nancy

42:23 - 42:27

Well, no, it was just in the last month or so that they did that. All right. Well, I can, I'll just wait to get the response from Tina should probably get back to me tomorrow. Let's see the sign law. I didn't get it on the agenda in time, so I'll put it on next. The meeting in two weeks after our last meeting, I did send the sign law out to Richard Ingerson zoning. I sent it to Planning board, and I send it to zoning board. And I send it to each and each person that each person, but each, or indirect directly. I mean zoning got their own and planning out their own. Each chairman replied that, Thank you. We got the your e-mail, but I never heard back from anyone. The only person I heard back from was Richard and he just had a couple of different suggestions, So, like I said, I'll put that on the agenda for next meeting so that we can get that passed, if that's acceptable.

- Michelle Grybowski

43:33 - 43:34

I think it's time.

- Norma

43:36 - 43:45

Just before our last meeting, Tina sent out the June report, or did anyone have any questions on that? The good news was we had 73% of the tax is collected in June, we still have 21 days for collections in July. So, ... So, what else have we got? Anybody on the line, have any questions? Ok, oh, I just think that, I don't know. We've got, for me, personally, right now, I have to look as our cup being more than half full. Instead of half empty, I put in a hell of a week last week. And I think that was kind of unfair. So, we've got a lot of good things that are in the pipeline that are going Joanne's done a stellar job to June is, are wicked busy mall due taxes in water sewer bills and we just had all the things that kept

coming up, and we just gotta be patient and get through all this. I mean, the sales tax news was good, wasn't a big drop in that. In fact, it was little ball for their expectations for were, as well as policy, is that in the hands of Tina right now, working on that. So, employee handbook is moving forward. So we're doing a lot of things that we should be glad that are moving forward in their job. We're making headway with the team. We've got. Without any other questions, can we have a motion to adjourn?

- Steve Badour

45:29 - 45:30

I'll make that motion.

- Norma

45:31 - 45:31

Ok? Do I have a second?

- Nancy

45:33 - 45:34

I'll Second.

- Norma

45:34 - 45:35

Thank you. Meeting adjourned.