

There was a scheduled Public Hearing and Regular Meeting by video conference meeting with “GOTOMEETING APP” due to the COVID-19 Virus, with the Board of Trustees of the Village of Clayton on Monday May 26th, 2020 at 5:30 p.m. The meeting may be viewed online at: <https://transcripts.gotomeeting.com/#/s/93c1d809f5c249bbbb27243806e2202687640a01c4509d8022ae2b9c40cb0317> and a transcript is attached to these minutes.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Trustee
Michelle T. Grybowski, Trustee
Steven Badour, Trustee
Alicia Dewey, Treasurer/Human Resources
Joanne Lenhard-Boye, Village Clerk

ABSENT:

Jeremy Kellogg, Trustee
Kevin Patenaude, Chief of Police

Community Residents:

See sign-in sheet (on file in Clerk’s office)

PUBLIC HEARING:

Mayor Zimmer opened the Public Hearing at 5:30 pm. Mayor Zimmer asked if there were any questions regarding this Local Law and with no questions from the Board or public, she asked the Clerk to do a roll call vote to adopt Local Law #2 To Abolish Village Justice Court, which resulted as the following.

Mayor Zimmer	yes
Trustee Grybowski	yes
Trustee Hyde	yes
Trustee Badour	yes
Trustee Kellogg	absent

LOCAL LAW #2 – To abolish the office of Village Justice for the Village of Clayton upon the expiration of the current term on November 30th, 2022

WHEREAS, This local law is introduced pursuant to the authority granted by Section 3-301(2)(a) of the Village Law.

WHEREAS, The office of Village Justice for the Village of Clayton, Jefferson County, New York, is and shall be abolished upon the expiration of the current term of such office on November 30, 2022.

NOW THEREFORE, BE IT RESOLVED, This local law is introduced subject to a permissive referendum, and shall take effect upon the expiration of the referendum period or, in the event a referendum is called, upon the affirmative vote of a majority of those voting in such referendum, and the subsequent filing of this local law with the Department of State.

Public Hearing was closed at 5:40 p.m.

Mayor Zimmer opened the Regular Village Meeting at 5:40 p.m.

POLICE REPORT:

Kevin Patenaude, Chief of Police - submitted his activity report at the meeting, this report is filed at the Village Clerk's office. Trustee Grybowski represented Chief Patenaude, and would like to ask the board to approve a part-time police officer. There was discussion regarding this request and will be put on the table for now.

DPW REPORT:

Terry Jones, DPW Superintendent - Presented his Activity Report. This report is filed at the Village Clerks office. He also had discussions with the Board on the opening of dock's and staff.

Glen Roberts from the DEC Forestry Department had some information he wanted to share with the Board. He brought up that we may want to re-think certain species of trees that were going to be planted on the State Loop Project. He gave various reasons regarding these trees. Mayor Zimmer asked Glen to put all this information in an email to Terry so we have it in writing, and can refer back to this when time comes to plant the trees.

There was also great discussions on DPW staff helping with the Docks and bathrooms this summer. Terry expressed his frustration with the amount of work already that needs to be done with limited staff. He also pointed out that this job duty is not in the Union Contract and we should not try to force them.

WWTP:

Meagan Ervay -WWTP Manager – Presented her monthly report for the Water/Sewer Department.

1. Presented Change Order 2-4 for Global Contracting Trustee Hyde made **MOTION** to approve the Global Contracting & Painting, Inc. Change Order 2-4, seconded by Trustee Badour, all were in favor motion was carried.

VISITOR(s):

John Condino, Senior Project Manager – Barton & Loguidice

1. Presented Monthly Report for Barton & Loguidice updates. This report is filed at the Village Clerk's office.

Trustee Hyde made the **MOTION** to approve the Consent Agenda items, 1-7, as presented. Trustee Badour seconded, all were in favor and motion was carried.

CONSENT AGENDA:

1. DRAFT Meeting Minutes April 20th,2020
2. DRAFT Meeting Minutes April 27th, 2020
3. DRAFT Meeting Minutes May 11th, 2020
4. Payroll (P/R #24) – \$48,273.37
5. Abstract #25A Prepays \$3,511.11
6. Abstract #25 \$67,288.36

General Fund	\$44,640.41
Water Fund	\$ 6,226.63
Sewer Fund	\$16,421.32

7. Capital Projects

<i>CAPITAL PROJECT</i>	<i>INVOICE #</i>	<i>AMOUNT</i>
027 – WATER SYS IMPROVEMENT PROJECT		\$185,927.95
<i>Hyde Stone Mechanical – Direct Expenditures</i>	<i>1213422</i>	<i>\$1,917.00</i>
<i>S.C. Spencer Electrical</i>	<i>PAY APP 13</i>	<i>\$47,642.50</i>
<i>DANC – Engineer Expenses</i>	<i>088695</i>	<i>\$7,818.50</i>
<i>W.D. Malone Trucking & Excavation – Contract 3</i>	<i>PAY APP 11</i>	<i>\$127,767.95</i>
<i>O’Brien & Gere Engineers, Inc.</i>	<i>60233-63</i>	<i>\$1,431.00</i>
<i>Barclay & Damon</i>	<i>5069291</i>	<i>\$351.00</i>
029-HISTORIC DISTRICT PROJECT		\$5,368.50
<i>DANC-NYS DOT Technical Services</i>	<i>088697</i>	<i>1,603.50</i>
<i>HAGE & HAGE – Legal services</i>	<i>4780</i>	<i>\$285.00</i>
<i>Riverside Media – April Communications</i>	<i>5366</i>	<i>\$300.00</i>
<i>Riverside Media – Savvy Citizen App Monthly Lic.</i>	<i>5365</i>	<i>180.00</i>
<i>Clayton Local Development Corp – Grant Admin</i>		<i>\$3,000.00</i>
031 - WWTP & COLLECTN SYS PROJECT		\$134,738.44
<i>DANC-Tech Services - Expenditures</i>	<i>088713</i>	<i>\$2308.00</i>
<i>Barton & Loguidice – Engineering</i>	<i>110385</i>	<i>\$10,000.00</i>
<i>Barton & Loguidice – Engineering</i>	<i>109763</i>	<i>\$67,199.31</i>
<i>Barton & Loguidice – Engineering</i>	<i>110382</i>	<i>\$27,643.00</i>
<i>Barton & Loguidice – Engineering</i>	<i>109762</i>	<i>\$27,588.13</i>
032 – REDI IMPROVEMENTS		\$542.50
<i>DANC – Tech Services Expenditures</i>	<i>088724</i>	<i>\$542.50</i>

CLERK:

- Presented the Clayton Chamber of Commerce agreement for renewal from June 1st, 2020 – May 31, 2021 for the amount of \$26,000.
Trustee Hyde made the **MOTION** to approve agreement, as presented. Trustee Grybowski seconded, all were in favor and motion was carried.
- Presented the Clayton Local Development Corporation agreement for renewal from – June 1st 2020 – May 31, 2021 for the amount of \$10,000.
Trustee Hyde made the **MOTION** to approve agreement, as presented. Trustee Grybowski seconded, all were in favor and motion was carried.
- Updated the Board that the single AUDIT & 2019 AUDIT were completed and will be posted on Village Webpage.

MAYOR’S REPORT:

- Informed the Board that the Village Taxes have been picked up from Jefferson County and they will be ready to mail out on June 1st, 2020. She also informed everyone that Governor Cuomo signed executive order #200.32 which will give a 21 day extension for the Village Taxes due date. Taxes will be due on July 21st, 2020 delayed date without penalty.
- Mayor Zimmer discussed the Asset Management Plan with the Board.

Trustee Grybowski made **MOTION** to adjourn meeting at 6:45pm, seconded by Trustee Hyde, all were in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk