

At a Public Hearing of the Board of Trustees of the Village of Clayton, held remotely at <https://global.gotomeeting.com/join/867351573> on the 15th day of April, 2020, at 5:30 p.m., there were:

PRESENT:

Norma Zimmer, Mayor
Steve Badour, Trustee
Nancy L. Hyde, Trustee
Michelle T. Grybowski, Trustee

ABSENT:

Trustee Kellogg

Mayor Norma Zimmer opened the Public Hearing at 5:30 p.m.

Village Clerk Joanne Lenhard-Boye presented to the Board resolution 2020-07 for Local Law #1 2020 – To override the tax levy limit.

RESOLUTION #2020-07

PRESENT: Norma Zimmer, Mayor
Nancy Hyde, Trustee
Michele Grybowski, Trustee
Trustee Badour

ABSENT: Trustee Kellogg

WHEREAS, Local Law No.1 of the year 2020, a local law to override the tax levy limit established in General Municipal Law §3-c; and

WHEREAS, notice of the Public Hearing was duly published in the official newspaper for the Village of Clayton as required by law, and

WHEREAS, on April 15th, 2020, at 5:30 p.m., a Public Hearing was duly held remotely by the app GoToMeeting <https://global.gotomeeting.com/join/867351573> to consider same before final adoption.

and all persons interested in the subject of Local Law No.1 of the year 2020 were provided an opportunity to be heard;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Clayton that Local Law No.1 of the year 2020, a local law to override the tax levy limit established in General Municipal Law §3-c, is hereby deemed adopted and approved, effective upon filing with the Department of State as required by the provisions of the Municipal Home Rule Law.

The Village Clerk is hereby directed to file a certified copy of Local Law No. 1 of the year 2020 with the Office of the Secretary of State as required by Section 27 of the Municipal Home Rule Law.

The foregoing Resolution was offered by Trustee Hyde, and seconded by Trustee Badour, and upon a roll call vote of the Board of Trustees was duly adopted as follows:

Mayor Zimmer	Voting	yes
Trustee Badour	Voting	yes
Trustee Hyde	Voting	yes
Trustee Grybowski	Voting	yes

The Public Hearing was then open to the public with questions and concerns on the 2019-2020 Tentative Budget. Paul Luck Village resident read the questions and answers that the public had to enter into the minutes. This will be an attachment to these minutes.

Trustee Hyde made the **MOTION** to close the Public Hearing at 5:56pm, Trustee Badour seconded, motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk

Village of Clayton – FY2021 Budget Public Hearing – Questions

Why are sales tax revenues budgeted at \$580k, flat to last year's Budget? Given Jefferson County's input, it would seem this is too high by at least \$75k to \$100k. If so reflected, another 5 to 7% tax increase would be needed.

1. At the time of preparing the tentative budget little was known about the long-term effects of the pandemic crisis. Since then we have discussed reducing sales tax revenue projection by 30%.

The poor economic conditions we are seeing today are exposing governmental entities to substantial revenue shortfalls that were far from anticipated when the January Budget workshop was held. At that Budget workshop goals discussed for the Unassigned Fund Balance ranged from \$500k as defined by state guidance to \$1.5 million as recommended by the financial consultant

- What is the Unassigned Fund Balance as of the end of March 2020, projected for FYE 2020, and what is the estimated Unassigned Fund Balance for the end of FY2021 Budget?
 1. Unassigned Fund Balance at 5/31/2019 \$145,792
 2. Per Board Resolution on 2/10/2020 – released \$115,190 in reserved fund balance to Unassigned Fund Balance bringing Unassigned Fund Balance to \$222,994
 3. FYE 2020 - Trying to keep expenses under revenues for remainder of 2019-2020 fiscal year but there is still much uncertainty. Goal is to try and not touch the unassigned fund balance and end the year flat at \$222,994
 4. FYE 2021 – too much uncertainty to predict.
- Have you developed FY2021 by quarter to confirm you will have enough cash to meet payroll and other expenses?
 1. Estimate 52% of budgeted revenues will come in during the first 4 months of the fiscal year
- What is the long-term plan to build the Unassigned Fund balance over the next 3 years? What your goal for the Unassigned Fund Balance?
 1. Goal is to grow Unassigned Fund balance to a minimum of 25% of the ensuing years budget – approximately \$550,000.

Is the Village able to borrow cash for ongoing expenses? At what rate and from whom (e.g., NYS)?

1. There are options available to Municipalities in the form of RAN's (Revenue Anticipation Notes) or TAN's (Tax Anticipation Notes). However, the goal is to work within our means and not seek financing for current operating expenditures.

Does this budget reflect any changes to services now provided?

What are the open, yet-to-be finalized items that remain in order to lock-down the Budget and what is the likelihood that there will be further increases prior to passing the budget?

1. There will not be increases made to the budget. We are seeking ways to reduce the budget.
 - Will you notify the public in advance of changes?
 1. All Village meetings are publicized and available for the public

Grants come with a requirement to provide 5% funding of the value from Village funds. What is the total for this local share in FY20 and FY21? Where does it show in the budget?

1. There are no projects that impact the General Fund scheduled to be completed in 2020-2021.

At this point there is no firm decision from the Governor about how the 5% for the REDI Grant will be handled and this project will most likely not be starting in 2020-2021.

What are the Interfund revenues of \$83k for the Tentative FY2021 Budget? From which departments does it come? The same can be asked for the over \$100k for the 2018 and 2019 Actuals and 2020 Budget?

1. Reimbursements from the Water and Sewer Funds for administrative costs paid for by the General Fund.

NYS benefits are flat to last year's Budget at \$125k. What is the basis to show no change?

1. At the time the tentative budget was published NYS had not released the estimated retirement invoices for 2021 so we held the amount flat.

Why are Health Benefits decreasing by \$61k to \$229k in FY2021 Budget from \$290k in 2020 and lower than 2017-2019 average by \$40k?

1. There was reduction in staff FTE's in 2019-2020 that reduced the Village's health insurance obligations.

Debt, Principal and Interest variance is higher by \$97 vs. 2020 Budget, not lower by \$200k as shown on the Budget exhibit. Please provide the detail that supports this summary.

1. This is a formula error in the budget worksheet. The correct amount is \$97,504

Why are we providing \$34k to the library? Eliminating this would lower the budget increase by 2.4%. What other Not-for-Profits are funded in the Budget?

1. The library is a Municipal Public Library and by law the Village facilitates certain requirements to provide Library employees access to NYS Retirement system benefits and to comply with Civil Service Law. The amount the Village contributes to the Library has remained flat for years at \$34,000 however we agree all areas must be considered.