

There was a regular meeting of the Board of Trustees of the Village of Clayton on Tuesday October 15, 2019 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Trustee
John Buker, Trustee
Michelle T. Grybowski, Trustee
Steven Badour, Trustee

OTHERS:

Kevin Patenaude, Police Chief
Terry Jones, DPW Superintendent
Megan Ervay, WWTP Manager
Joanne Lenhard-Boye, Village Clerk

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

POLICE REPORT:

Kevin Patenaude, Chief of Police presented his activity report at the meeting, this report is filed at the Village Clerk's office. Kevin also reported that the speeding on construction zones signs are up. He also noted that his department is ready for Punkin Chunkin this coming weekend.

DPW REPORT:

Terry Jones - DPW Superintendent presented his Activity Report. This report is filed at the Village Clerks office. Paving has been pushed back again on Theresa, Alexander and Purcell Drive due to weather. They are hoping that by next week this will be done.

The FEMA project construction number 1 – General Construction went out to bid last Friday October 11th 2019. This will be posted in the Watertown Daily Times in the legal section and the Bids will be received by Village of Clayton, at the office of the Village Clerk until 4:00 pm local time on October 25th, 2019. At this time the Bids received will be publicly opened and read.

WWTP:

Meagan Ervay - WWTP Manager – Presented three reports to the Board for motions to approve. All three reports are filed at the Village Clerks Office.

Trustee Grybowski made **MOTION** to approve the Water Supply Emergency Response Plan as presented, Trustee Buker seconded; motion was carried.

Trustee Buker made **MOTION** to approve the Wastewater Emergency Response Plan as presented, Trustee Grybowski seconded; motion was carried

Trustee Badour made **MOTION** to approve the Public Water Emergency Response Plan as presented, Trustee Grybowski seconded; motion was carried.

Trustee Grybowski made **MOTION** to approve the Global Contracting & Painting, Inc., Change order 2-3 as presented, Trustee Buker seconded; motion was carried.

Meagan Ervay also reported to the Board that the sand blasting and priming on the water tower has been completed. Also at the water plant, last Friday afternoon, pump number two faulted out again. Rust and moisture had gotten into the motor. This will be taken care of and re-installed on Friday before Punkin Chunkin.

REQUEST TO BE ON AGENDA:

Andrew Rajner - Village resident brought to the Boards attention a unique situation that he has been having with his neighbor's cat. He discussed the possibility of creating a new law for the Village of Clayton that would help make cat owners responsible for the actions of their cat. After much discussion Mayor Zimmer decided to ask Andrew Rajner to provide us with an address of the owner of the cat, so we can put together a letter stating that there has been a complaint regarding there cat. In the meantime we can check to see what kind of laws are out there and try to come up with something to ease Mr Rajner's problem.

OLD BUSINESS:

Spencer Bustler – TILT was here to accept the Boards approval for the trail easement that was presented at the last regular meeting. This easement was approved by Village Attorney Joe Russell. Trustee Grybowski presented a **MOTION** to allow Mayor Zimmer to sign the easement in front of a notary and then take Easement to TILT after notarized, Trustee Buker seconded; motion was carried.

CONSENT AGENDA

1. DRAFT Meeting Minutes September 23rd, 2019
2. Payroll Week 39 (P/R #8) – \$45,042.15
3. Abstract #9 - \$85,719.72
 - General Fund \$34,320.10
 - Water Fund \$3,321.41
 - Sewer Fund \$48,078.21
4. Capital Projects

CAPITAL PROJECT	INVOICE #	AMOUNT
026 – SANITARY SEWER LATERALS		\$589.00
<i>DANC – NBRC Grant Administration</i>	082032	\$589.00
027 – WATER SYSTEM IMPROVEMENTS		\$16,600.47
<i>Barclay Damon – Professional Services 08/2019</i>	5037579	\$120.00
<i>Barclay Damon – Professional Services 09/2019</i>	5041010	\$300.00
<i>O’Brien & Gere Engineers, Inc. – Services through September 21st 2019</i>	60233-57	\$8943.22
<i>McQuade & Gannigan Inc. – 16” power grit diamond chain</i>	3891439	\$699.95
<i>Blair Supply Corp. – Various materials needed for project</i>	3237043,3237154, 3237183,3237207	\$6537.30
029 – HISTORIC DISTRICT		\$50,305.17
<i>Riverside Media, LLC – Per Agreement</i>	5051	\$1,450.00
<i>DANC – NYS DOT Technical Services 07/29/2019-09/06/2019</i>	082029	\$6,327.20
<i>Barclay Damon – Professional Services 08/2019</i>	5037580	\$52.76
<i>New Century Electric Payment App No. 3</i>	Payment App No. 3	\$42,475.21
031 – WWTP & COLLECTION SYSTEM		\$62,092.12
<i>Barton & Loguidice – Sewer Improvements</i>	105643	\$59,725.02
<i>DANC – Technical Services 07/29/2019-09/06/2019</i>	082047	\$2,367.10

Trustee Badour presented a **MOTION** to approve the Consent Agenda 1-3, as presented. Trustee Buker seconded; motion was carried.

Trustee Buker presented a **MOTION** to approve Capital Projects #4 of consent agenda Trustee Badour seconded; motion was carried.

CLERK:

Joanne Lenhard-Boye, Village Clerk presented the following notices to the board for approval. All three notices are filed at the Village Clerks office.

- Water/Sewer Billing Collection – November 1st 2019
- Winter Parking Regulations – Winter 2019-2020
- Sidewalk Snow Removal Requirements – Winter 2019-2020

Village Board approved notices for Water/Sewer Billing Collection, Winter Parking Regulations and Sidewalk Snow Removal Requirements.

NEW BUSINESS:

Trustee Grybowski presented a **MOTION** to approve Joanne Lenhard-Boye to be appointed as the new Minority & Woman Owned Business Enterprise Officer (MBO), Trustee Buker seconded; motion was carried.

Barclay Damon Bond Council Agreement update – Trustee Buker presented a **MOTION** to approve the Barclay Damon Bond Council Agreement update, Trustee Grybowski seconded; motion was carried.

Chamber of Commerce – Events for 2020 were approved by the Village Board. These events will be posted by the Chamber of Commerce.

MAYORS REPORT:

Regarding the REDI Grant Mayor Zimmer believes we will here in the next week or so on how the money will be disbursed and who will be receiving money.

Trustee Grybowski presented a **MOTION** to close the regular meeting at 6:30pm. Trustee Buker seconded; motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk