

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday July 22, 2019 at 5:30 p.m.

**PRESENT:**

Norma Zimmer, Mayor  
Nancy L. Hyde, Trustee  
John Buker, Trustee  
Michelle T. Grybowski, Trustee  
Steven Badour, Trustee

**ABSENT:**

Megan Ervay, W/WW Manager

**OTHERS:**

Kevin Patenaude, Police Chief  
Terry Jones, DPW Superintendent  
Joanne Lenhard-Boye, Village Clerk

**Community Residents:**

See sign-in sheet (on file in Clerk's office)

**Pledge of Allegiance/Call to Order:**

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

**VISITORS:**

Bobbie Cantwell, TI Charity Poker Run – updated the board on how the event went for this year's poker run. The event was a success and he wanted to thank everyone for their part in making the event such a success.

Matt Cooper, Barton & Loguidice – Gave the board his monthly updates on the following topics. Wastewater Collection & Treatment Improvements Project, Inflow and infiltration Study, and FEMA Flood Damage. SPEDES modification is still in progress, but has been delayed by flooding.

**POLICE REPORT:**

Kevin Patenaude, Chief of Police presented his activity report at the meeting, this report is filed at the Village clerk's office.

**DPW REPORT**

Terry Jones DPW Supervisor presented the Activity Report. This report is filed at the Village Clerks Office.

**WWTP:**

WWTP Supervisor Megan Ervay was not present for the meeting. She had submitted her report for the board to review. This report is filed at the Village clerk's office. In her report she asked for Boards approval to send Erik Dingman and Marshall Green to training school August 16<sup>th</sup>, 2019.

Trustee Hyde made the **MOTION** to approve training school Trustee Buker seconded the motion was carried.

**CONSENT AGENDA**

1. DRAFT Meeting Minutes July 8<sup>th</sup> 2019
2. Payroll Week 27 (P/R #3) – \$64,557.62
3. Abstract #3 - \$164,174.88

General Fund	\$48,211.71
Water Fund	\$24,205.36
Sewer Fund	\$91,757.81

Trustee Grybowski, made a **MOTION** to approve the Consent Agenda 1-3, as presented. Trustee Hyde seconded; the motion was carried

**NEW BUSINESS:**

**RESOLUTION #2019-09  
A RESOLUTION TO CERTIFY EXAMINATION AND AUDIT OF VILLAGE JUSTICES 2018-2019 MONTHLY  
REPORTS AND ACCOUNT BOOKS  
DATED: JULY 22, 2019**

At a regular meeting of the Board of Trustees of the Village of Clayton, held at the Village Municipal Building, Mary Street, Clayton, New York, on the 8<sup>th</sup> day of July, 2019, at 5:30 p.m., there were:

**WHEREAS**, in accordance with Section 2019-a of the Uniform Justice Court Act, a yearly audit is required of the Village of Clayton Justices, and

**WHEREAS**, the Village Board of the Village of Clayton wishes to comply with such auditing procedures,

**NOW THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Clayton, Jefferson County, New York, hereby certifies that they have examined the foregoing 2018-2019 account books and audited the monthly reports of the Village Justice the Hon. William Ramseier and Hon. Walter M. Jeram Jr.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Norma Zimmer, Mayor	Yes
Nancy Hyde, Trustee	Yes
John Buker, Trustee	Yes
Michelle Grybowski, Trustee	Yes
Steve Badour, Trustee	Yes

The foregoing resolution was there upon declared duly adopted

**MAYORS REPORT:**

Fence for Riverwalk – Mayor stressed the fact that this grant money has got to be used before we lose it. There was some talk on having the fence shrink wrapped and preserved until after the project is done. It was determined that the fence was fine but it was the arch that was not favored from the Trustees. There was discussion on this topic and no final decision was made.

Engagement letter from Tina DeNigro, EFPR Solutions Manager was handed out to the board for their review. The contract is for one year and will begin on August 1<sup>st</sup>, 2019. It was mentioned that Trustees felt that the contract should be a two year contract. This will be discussed with Tina DeNigro.

Mayor informed the board that the webpage for the construction project needs to be looked at and a decision will be needed very soon. Mayor has asked the board to review this information and have a decision for the next regular board meeting on August 12<sup>th</sup>, 2019.

Mayor discussed the meeting with Joe Russell, Village attorney and Manasseh Burt, DANC Project Manager, for the private property's owners in Village for the conversion from aerial to underground. The property owners had received a letter as to what the cost were going to be, and the expectations on having the entrance and the foundation done by November 30<sup>th</sup>, 2019. Joe Russell explained there options for financing this cost. They could pay up front, or pay installments of over five years, with the first installment paid by October of 2019, and the next four years would be added onto their taxes.

Mayor Zimmer recused herself from the table so that the village clerk could read a letter from the Antique Boat Museum regarding the price on the Mary Street Docks. This letter was read to the public and Trustee Grybowski will work with the village clerk to send out a return letter in hopes of the Antique Boat Museum better understanding their decision.

Trustee Hyde had a few issues that she wanted to discuss. Dog walking – Trustee Hyde thinks there should be a notice put in the paper for dog walking, “dogs should be leashed”. Another issue that has been going on are people blowing there grass onto the sidewalks and into the roads when they are mowing their lawns. She tossed around a couple of ideas of how to get the public to be aware and also how to get the word out that this is unacceptable. Trustee Hyde also thinks the board should start talking to people around September about snow removal. These are the rules of the village and maybe and ad in the paper to remind the public of the rules would remind them to be more aware.

Trustee Hyde presented a **MOTION** to adjourn meeting at 6:45pm; Trustee Grybowski seconded; the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk