

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday July 08, 2019 at 5:30 p.m.

PRESENT:

Norma Zimmer, Mayor
Nancy L. Hyde, Trustee
John Buker, Trustee
Michelle T. Grybowski, Trustee

ABSENT: Kevin Patenaude, Police Chief
Terry Jones DPW Supervisor

OTHERS:

John Farmer, DPW
Megan Ervay, W/WW Manager
Joanne Lenhard-Boye, Village Clerk

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

VISITORS:

Richard Ingerson, Code Enforcement Officer came to the meeting to answer some questions that the trustees had regarding some properties that may not be in compliance with village codes. The issues were regarding property maintenance, overgrown lawns. Mr Ingerson said when there is a complaint it's then that he would view the situation and if necessary send out a letter of non-compliance to the property owner.

Jason Pledger, Obrien & Gere came to meeting to give the board an update of filters that are still leaking at the water treatment plant. Despite the number of attempts to fix this problem, filters have not been accepted and warranty has not commenced. Separmatic, manufacturer of filters has recently claimed that the filter vent piping may not be required, Obrien and Gere are in discussion with Contractor to see if they intend to test. What are the next steps? Insist the Contractor provide a detailed temporary portable filter system plan for NYSDOH review within 3 days (to include piping connections, electrical power, and control) this email was sent to Continental today. Issue must be handled in accordance with the construction Contract. Insist that Contractor take immediate steps to address DE Filter vessels; discuss with Village attorney to consider declaring Contractor in default and invoking performance bond. Also insist that Contractor clarify claims that filter valves are contributing to leaks. The board needs to determine what route they need to take. Mr. Pledger strongly suggest to take legal action to file a claim of default.

WWTP:

WWTP Supervisor Megan Ervay updated the board with some different things that have been done such as man holes. These did not get done last year due to short staffing. Plans are in the works to possibly do some hydrant flushing later this summer. She commented that her staff have been working around the clock to deal with the filters leaking and they are exhausted and worried. She is hoping to have a back-up system in place as soon as possible.

DPW REPORT:

John Farmer DPW presented the Activity Report. This report is filed at the Village Clerks Office.

POLICE REPORT:

Kevin Patenaude, Chief of Police was not present at the meeting, but he issued a statement regarding the use of golf carts. "Due to the increase of violations of the rules for the rules governing the use of golf carts and the reported number of close calls, the use of golf carts on the streets of Clayton are no longer be permitted. Operators of golf carts will be notified by patrols when seen operated."

CONSENT AGENDA

1. DRAFT Meeting Minutes June 24th. 2019
 2. Payroll Week 25 (P/R #2) – \$48,837.19
 3. Abstract #2 Prepay - \$8,823.60
 4. Abstract #2- \$65,951.78
- | | |
|--------------|-------------|
| General Fund | \$33,702.51 |
| Water Fund | \$19,145.32 |
| Sewer Fund | \$13,103.95 |

Trustee Hyde presented a **MOTION** to approve the Consent Agenda 1-4, as presented. Trustee Buker seconded; the motion was carried

Capital Projects

CAPITAL PROJECT	INVOICE #	AMOUNT
029- HISTORIC DISTRIC		\$1,498,532.20
<i>NATIONAL GRID</i>	500057556	1,494,359.00
<i>DANC</i>	079599	\$4173.20
027-WATER SYSTEM IMPROVEMENTS		\$7963.71
<i>O'Brien & Gere Engineering</i>	60233-52	\$6,193.71
<i>O'Brien & Gere Engineering</i>	60233-53	\$1770.00
026-SANITARY SEWER LATERALS		\$248.00
<i>DANC NBRC GRANT ADM</i>	079602	\$248.00

Trustee Hyde presented a **MOTION** to approve the Capital Projects, as presented. Trustee Buker seconded; the motion was carried

NEW BUSINESS:

**RESOLUTION #2019-08
 Employee Comp Time**

At a regular meeting of the Board of Trustees of the Village of Clayton, held at the Village Municipal Building, Mary Street, Clayton, New York, on the 8th day of July, 2019, at 5:30 p.m., there were:

PRESENT: Norma Zimmer, Mayor
 John Buker, Trustee
 Nancy Hyde, Trustee
 Michele Grybowski, Trustee

RESOLVED, that the Village of Clayton Employee Handbook be amended to include the following language with respect to Compensatory Time:

COMPENSATORY TIME:

Compensatory time is defined as time employees earn when actual hours worked in one workweek exceed their standard hours. An employee must receive prior approval from the Department Head before working additional hours beyond the standard workweek. A non-bargaining, non-exempt employee (as defined by the Fair Labor Standard Act of 1938 (FLSA)), may receive compensatory time in lieu of paid overtime. Compensatory time will be credited to the employee at a rate of straight time for hours up to 40 and a rate of time and one-half for all authorized hours worked over 40 hours per week.

Compensatory time may accrue to an annual maximum of 60 hours per year. Compensatory time may not be accrued during a week that personal, vacation, or sick leave is used. All Compensatory time not used by 6/30 each fiscal year shall be paid out to the employee as straight-time.

The foregoing Resolution was offered by Trustee Hyde, and seconded by Trustee Grybowski, and upon a roll call vote of the Board of Trustees was duly adopted as follows:

Mayor Zimmer	Voting	yes
Trustee Buker	Voting	yes
Trustee Hyde	Voting	yes
Trustee Grybowski	Voting	yes

MAYORS REPORT:

Mayor Zimmer updated the board on the pre-construction meeting with Luck Brothers. They will have their field office over on Franklin Street. They will also have a road closure plan for us soon. They plan on working 7am to 5pm every day during the week. They gave Mayor Zimmer a schedule and this is only a draft being that this will probably change often. This will be on our web page and posted around in different areas in the Village for the public to view.

Mayor Zimmer gave an update on the Redi Grant information meeting in Watertown that Jefferson County did. Everything was about municipalities, and nothing for the private property owners. There will be another meeting at the Opera House at 10am on Friday July 12th. Kristi Dipple did a great job putting together something in such short notice in order to submit for the Redi Grant.

Thousand Island Council gave Mayor Zimmer a sample support letter and is asking we send this out on Village letter head, to try for a marketing grant.

Trustee Grybowski presented a **MOTION** to enter into Executive Session at 6:32 pm; Trustee Buker seconded; the motion was carried.

Purpose: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

Trustee Grybowski presented a **MOTION** to close Executive Session at 7:19 pm; Trustee Buker seconded; the motion was carried.

The regular meeting was reopened at 7:20pm

The Village Board appointed Steve Badour as interim Trustee to finish out Trustee Anthony Randazzo's former position. The Village Board also appointed Tina Denigro with EFPR as Village Treasurer.

Trustee Grybowski presented a **MOTION** to close regular meeting at 7:22 pm, Trustee Buker seconded, the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk