

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday June 24, 2019 at 5:30 p.m. in the Municipal Building.

**PRESENT:**

- Norma Zimmer, Mayor
- Nancy L. Hyde, Trustee
- John Buker, Trustee
- Michelle T. Grybowski, Trustee

**ABSENT:**

- Tony Randazzo, Trustee

**OTHERS:**

- Kevin Patenaude, Police Chief
- Terry Jones, DPW Superintendent
- Megan Ervay, W/WW Manager
- Joanne Lenhard-Boye, Village Clerk

**Community Residents:**

See sign-in sheet (on file in Clerk's office)

**Pledge of Allegiance/Call to Order:**

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Mayor Norma Zimmer read a resignation letter from Deputy Mayor Tony Randazzo. His official resignation date is June 10<sup>th</sup>, 2019. Trustee Randazzo served on the board for more than four years, and because of personal reasons he is stepping down. Mayor Zimmer appointed Trustee John Buker to act as Deputy Mayor for the remainder of 2019.

Mayor Zimmer also announced that the Department of Transportation (DOT) has awarded the road reconstruction project to Luck Brothers.

**VISITORS:**

*Anthony Young, Barton & Loguidice* – updated the board with their monthly report. This report is filed at the Village Clerks Office.

**Police Report:**

Chief Patenaude presented the Activity Report to the board. Report is filed at the Village Clerks Office. Chief Patenaude reported that his crew have been very busy with the 246-foot yacht *Bella Vita*, and others are going to be coming in the future, one being *The Pride of Baltimore II*.

**DPW Report:**

Terry Jones DPW Supervisor presented the Activity Report. This report is filed at the Village Clerks Office.

**WWTP:**

WWTP Supervisor Megan Ervay updated the board with her monthly report. This report is filed in the clerk's office. Megan asked for board's approval to send out follow up letters to residents who have not complied with regulations prohibiting draining rainwater or groundwater into the village wastewater treatment system. Megan asked the board to approve an amount of \$250.00 per month that can be levied against residents who choose to ignore this letter. The board unanimously approved

**CONSENT AGENDA**

1. DRAFT Meeting Minutes June 10<sup>th</sup>, 2019
2. Payroll Week 23 (P/R #27) – \$67042.12
3. Abstract #26A - May 31<sup>st</sup>, 2019 – \$39,293.29
4. Abstract #1 PREPAY – June 14, 2019 - \$35,057.00
5. Abstract #1 June 24<sup>th</sup> 2019 - \$88,039.59
  - General Fund \$84,654.38
  - Water Fund \$ 1,111.12
  - Sewer Fund \$ 2,274.09

Capital Projects

<b>CAPITAL PROJECT</b>	<b>INVOICE #</b>	<b>AMOUNT</b>
<b>029- HISTORIC DISTRIC</b>		<b>\$162.50</b>
<i>Barclay Damon LLP</i>		<i>162.50</i>
<b>027-WATER SYSTEM IMPROVEMENTS</b>		<b>\$1591.00</b>
<i>Barclay Damon LLP</i>		<i>1591.00</i>

Trustee Grybowski presented a **MOTION** to approve the Consent Agenda 1-5, as presented. Trustee Hyde seconded; the motion was carried

**NEW BUSINESS:**

**Resolution #2019-07**

Village of Clayton Jefferson County

Authorizing the Village to Apply for Funding through the USDA Rural Development, Authorizing Mayor to execute documents for USDA Rural Development loan and grant, and

Authorizing Development Authority of the North Country to act as Administrator for RD Apply Online System for the Village's Wastewater System Improvements Project

**WHEREAS**, the Village of Clayton intends to apply for funding for its Wastewater System Improvement Project from USDA Rural Development, and

**WHEREAS**, a requirement of the funding package is that the Mayor be authorized to execute documents for the Rural Development loan and grant, and

**WHEREAS**, the USDA Rural Development utilizes an online electronic system to apply for funding, and

**WHEREAS**, the Village will be utilizing the Development Authority of the North Country to assist with this application for funding and appoints Carrie Tuttle as the administrator of the USDA Rural Development "RD APPLY" system.

Now, therefore be it resolved that the Village of Clayton at their meeting held June 24<sup>th</sup>, 2019 does hereby authorize the Mayor to execute documents for any funding applications to the USDA Rural Development, and if awarded, to execute Rural Development loan and grant documents for the Village of Clayton Wastewater System Improvements project, and

Now, therefore be it resolved that the Village of Clayton at their meeting held June 24<sup>th</sup>, 2019 does hereby authorize the Development Authority of the North Country's, Carrie Tuttle, to prepare the funding application on the Village's behalf and to act as the administrator for the RD Apply online system.

The question of adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Mayor Zimmer	Voting	yes
Trustee Buker	Voting	yes
Trustee Hyde	Voting	yes
Trustee Grybowski	Voting	yes

The resolution was thereupon declared and duly adopted.

Trustee Grybowski presented a **MOTION** to enter into Executive Session at 6:03 pm; Trustee Buker seconded; the motion was carried.

*Purpose: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation*

Trustee Grybowski presented a **MOTION** to close Executive session at 7:10 pm, Trustee Hyde seconded, the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye, Village Clerk