

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday March 27, 2017, at 5:30 p.m. in the Municipal Building.

PRESENT:

Norma Zimmer, Mayor
Michelle T. Grybowski, Trustee
Nancy L. Hyde, Trustee
John Buker, Trustee
Tony Randazzo, Trustee

ABSENT:

OTHERS:

Michelle E. Gaeta, Clerk
Terry Jones, DPW Supt.
Kevin Patenaude, Police Chief
Geneva Phelps Miller, Treasurer
Walter M. Jeram, Attorney and Counselor at Law
Shari Purcell, American Red Cross

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Introductions:

- Walter M. Jeram, Attorney and Counselor at Law.
- Appointment: Justice Walter M. Jeram, Jr., Resolution 2017-7

FOR VILLAGE JUSTICE

WHEREAS, this board has received the letter of resignation from the Hon. Janet Brick, and

WHEREAS, as a result of this recent event it is therefore necessary for the Village of Clayton to appoint Justice to complete the term to December 2017, and

WHEREAS, Walter M. Jeram, Jr., is a qualified Attorney and Counselor at Law, and former Assistant District Attorney, and

NOW, THEREFORE, be it resolved by the Board of Trustees of the Village of Clayton as follows:

1. The foregoing recitations are incorporated herein and made a part hereof as if fully set forth hereafter.
2. It is hereby determined by this Board that the Village of Clayton shall appoint Attorney Walter M. Jeram Jr., as Justice.
3. This resolution shall take effect immediately.

A motion to adopt the foregoing Resolution was made by Trustee Grybowski and seconded by Trustee Randazzo and was duly adopted by a vote of a majority of the Board of Trustees as follows:

Trustee Buker	Voting Aye
Trustee Grybowski	Voting Aye
Trustee Hyde	Voting Aye
Trustee Randazzo	Voting Aye
Mayor Zimmer	Voting Aye

- Shari Purcell of the American Red Cross was introduced. Shari spoke of several programs: free training for disaster awareness/preparedness; home fire program; regarding smoke detectors replacement, and needs assistance to do this training. Shari left literature and her contact information, and answered questions.

Police Report: Chief Patenaude presented the Activity Report and the following:

- Patrol rifle training for Officers Cobb and David
- Chief recognized Jeff Garnsey for his help in the rescue.

DPW Report: Superintendent Jones presented the Activity Report and the following:

- The Rotary restrooms are open for the season
- Library: Permission to cover handicapped access ramp side of Library to alleviate ice dam and will protect handicap access, there is money in the budget it should go out to bid. **MOTION** by Trustee Randazzo to put the Library handicapped access ramp cover construction out to bid, 2nd by Trustee Grybowski; the motion was carried.
- Sand barrels have been picked up
- Standardization Hydrants:

**RESOLUTION #2017-8
OF THE BOARD OF TRUSTEES
STANDARDIZING KENNEDY FIRE HYDRANTS**

WHEREAS, the Village of Clayton, Jefferson County, New York, has existing Kennedy (K81) fire hydrants, and

WHEREAS, Village employees are experienced and trained in the operation, maintenance and repairs associated with such fire hydrants, and

WHEREAS, the Village maintains a spare parts inventory necessary to complete emergency repairs to fire hydrants which may be needed for fire safety, and

WHEREAS, to allow new fire hydrants to be installed that are of different manufacture would be inefficient and uneconomical for the Village to properly maintain and would not be consistent with the majority of hydrants that are installed in the Village's system, and

WHEREAS, pursuant to the authority conferred by General Municipal Law Section 103(5), this Board is authorized to adopt a Resolution to provide for standardization in the purchase of a particular type or kind of equipment if doing so results in efficiency or economy to the Village of Clayton.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Village of Clayton as follows:

1. The foregoing recitations are incorporated herein and made a part hereof as if fully set forth hereafter.
2. The Board hereby finds that the adoption of Kennedy (K81) fire hydrants as the standard fire hydrants to be installed by the Village of Clayton is in the best interests of the Village of Clayton and that it results in efficiency and economy to the Village of Clayton as it will promote unitary equipment systems, ease of operations, replacement parts purchases, operation and maintenance.
3. The Board hereby determines that the DPW Superintendent is hereby authorized to approve the use of Kennedy (K81) fire hydrants, or comparable hydrants.
4. This Resolution shall take effect immediately.

A motion to adopt the foregoing Resolution was made by Trustee Grybowski and seconded by Trustee Randazzo and was duly adopted by a vote of a majority of the

Board of Trustees as follows:

Trustee Buker	Voting Aye
Trustee Grybowski	Voting Aye
Trustee Hyde	Voting Aye
Trustee Randazzo	Voting Aye
Mayor Zimmer	Voting Aye

- Sodium street lights conversion to LED, Todd Froyssell of National Grid will reach out to DPW

W/WW: W/WW Manager Overstrom presented the Activity Report

- Rain and snow melts created some overflow issues, therefore sump pumps roof leaders need to be disconnected, as this is a huge impact with the overflow.
- Budget recommendations have been presented
- Electrical costs have been reduced due to the new pumps
- Upcoming work with operation processes, and station beautification

- Working with O'Brien & Gere on Water System Improvement Project and all the agencies.
- Mayor Zimmer stated a complimentary letter was received regarding Jeff and the employees
- Water: the AWQR is completed and posted online

Treasurer: Treasurer Miller spoke of the notification on fiscal stress status for the village.

- Mayor Zimmer reviewed the tentative budget. **MOTION** by Trustee Randazzo to set the public hearing for the 2017-18 tentative budget on 4/10/17 at 6:00 pm, and 2nd by Trustee Buker; the motion was carried.
- Mayor Zimmer discussed the form for submitting questions prior to the public hearing, the form will be available in the Clerk's office and online.

Consent Agenda Items: MOTION by Trustee Grybowski to accept the Consent Agenda as follows, 2nd by Trustee Buker:

- Meeting Minutes 3/13, 3/16
 - Payroll: #21, week #11 \$33,141.21 (includes \$113.05 processing fee)
 - Abstract #20 \$40,388.49
 - General Fund Voucher A17-548 to A17-571 \$ 19,336.01
 - Water Fund Voucher F17-167 to F17-173 \$ 6,191.40
 - Sewer Fund Voucher G17-255 to G17-265 \$ 14,811.08
 - Capital Projects: \$9,136.05
 - Historic District Abstract #12 - Vouchers H029-035 \$ 9,136.05
 - Municipal Property Usage:
 - Wedding Ceremony 9/3/17 noon – 1:00 pm Centennial Park
 - Municipal Building –TILT 4/20/17 at 7:00 pm
 - Frink Park Chamber - "Wranglers on the River Scavenger Hunt"
 - Chamber - Fishing League Worldwide 7/27-7/29 MSD 6:30 am, & Pavilion 2:30 pm,
 - Training: NYS Archives Records Training, M. Gaeta, Watertown 3/29 10am – 1pm, gratis
- The **MOTION** was carried.

Clerk: Clerk Gaeta presented the Activity Report and the following:

- Reminder re: Fire Dept. Banquet
- Low Lift Apartment Rental Agreement –Tabled to next Board meeting 4/10/17
- ESA Insurance Information
- Wladis Law Firm Engagement Letter
- Notice of Intent NYSDEC

Committee Reports: NONE

New Business: NONE

Old Business:

- Strawberry Lane maintenance the issue has been internally resolved. Rather than litigation we are working on plans to get it cleaned up and taken care of. Action should be physically taken before the 4/10/17 board meeting.

Mayor's Report: the Mayor discussed the following:

- Sherriff's Department letter regarding the lifesaving efforts of Jeff Garnsey.
- Stone Skiff sculpture, the property is deed restricted and cannot have a sculpture. Mr. Taylor will be informed.
- Union meeting 4/7/17 to start negotiations with the Police Department
- Attended the retirement dinner for Rolly Churchill of TIERS

Public Comment:

- Question on adding specific detailed information from the public comments into the minutes. The response is the minutes are to record actions and motions of the Board, they are not to taken verbatim.
- Comments on: Strawberry Lane property, and unlicensed vehicles on property. The responses are the vehicles are a code enforcement issue, and Strawberry Lane was previously discussed.
- Street lights confirmation for Dulles Lane, to be confirmed with DPW Supt. Jones.
- Terminology confirmation for Townhouses vs. condos for the new construction
- Historic District Abstract 12 question on cost, the board will address it

- Clarification on the Watertown Daily Times article on police budget, work, and grants.

Trustee Grybowski presented a **MOTION** to open the executive session at 6:28 pm, 2nd by Trustee Buker; the motion was carried.

Trustee Randazzo presented a **MOTION** to reconvene the executive session to discuss personnel issues on 4/3/2017 at 8:00 am, 2nd by Trustee Buker; the motion was carried.

Adjournment:

Trustee Buker presented a **MOTION** to adjourn the meeting at 9:55 pm. Trustee Hyde 2nd; the motion was carried.

Respectfully Submitted,

Michelle E. Gaeta, Clerk