

There was an Executive Session at 4:30 p.m., followed by a regular meeting of the Board of Trustees of the Village of Clayton on Monday February 27, 2017, at 5:30 p.m. in the Municipal Building.

Trustee Randazzo presented a **MOTION** enter into executive session at 4:30 pm to discuss current litigation, 2nd by Trustee Grybowski; the motion was carried.

Trustee Hyde presented a **MOTION** adjourn the executive session at 5:29 pm. Trustee Randazzo 2nd; the motion was carried.

PRESENT:

Norma Zimmer, Mayor
Tony Randazzo, Trustee
Michelle T. Grybowski, Trustee
Nancy L. Hyde, Trustee
John Buker, Trustee

ABSENT: None

OTHERS:

Terry Jones, DPW Superintendent
Kevin Patenaude, Police Chief
Michelle E. Gaeta, Clerk
Joe Russell
JK Hage

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Police Report: Chief Patenaude presented the Activity Report, and the Dog Control report:

DPW Report: Superintendent Jones presented the Activity Report and the following:

- Conference room and Treasurer's office completed
- DOT Shared Services Agreement for borrowing equipment, etc. Supt. Jones suggests a 4 year contract. **Motion** by Trustee Grybowski to accept the 4 year contract, 2nd by Trustee Buker; the motion was carried.
- Some basins backed up, DOT will clean them out.

Mayor Zimmer introduced JK Hage. Mr. Hage commented on the Underground Utilities project, reviewing the Bond, the vote, the budget, project timing, debt retirement, tax increase impact, utility rates, grants, National Grid, public service commission, mediation, and tariff provisions.

Public questions on the project:

- TW: re: bedrock & cost increase
 - How much have we paid Hage & Hage – it is in the budget
 - Show us on paper w/ no (reliable) tax increase – **Board to put together an updated list.**
- Jane Lehy –
 - Nat Grid says wire are safe & atty says they are not safe. JK – wires are right at the limit – should you attempt to do any work on the façade of the blngs then the condition is rendered unsafe – you cant own/operate a bu8idling & not ever do work on it. Nat'l grid itself sent out "stop work" notices in the past to building owners to not do work. To do work power must ne off or take special techniques. Yes we have drawings that show this is unsafe.
- Ren Richardson:
 - Re Natl grid ltr 2/17/17 re Jade Stone Engineering saying overhead wires are safe. JK – the lines are 10ft & a few inches from the façade of the buildings. If you put someone there w/ a ladder then you are in the 10ft. and that is not safe. It's a very involved process, the board minutes – any work person has to go to training course, etc., the village could find no place to take the training course & Nat Grid promised to provide a place for training & they never did. RR: do you thik we can win it? JK: yes I believe have a strong chance. The Board has the authority & the \$ to do the project even without fighting Natl Grid. RR: good idea to update estimates & keep residents informed w/ updated sheets. JK said anyone can call him w/ any questions.
- Pam McDowell: Natl grid & the other utilities. JK if we resolve it w/ Natl grid it will set a precedence that renders other utilities mute.

- MZ: Board agreed to move forward w/ \$15,000 to Natl Grid for project redesign (based on center of road vs. old plans). NYs DOT mtg – wants is to get everything in place for all utilities before moving forward
- TR: independent electrical engineer to look at what is proposed from Grid & other utilities & that it is in line & the project structure is in line & getting 3rd party opinion to do our due diligence.
- Don Lingenfelter: Kay's Motel – project costs & overage; Proposed to spend more \$ to advertise tourism, then everyone would benefit.
- Mayor Zimmer introduced Joe Russell to discuss the following:
 - Tax paying in 2 installments. MZ the Board will look into it & talk w/ County on how to do it & the date. JR said board can do a resolution for it
 - Vote: re who can vote. Governed by NYS law which states re: perm referendum - the authorized folks to vote means registered village residents can only vote (not property owners). This is the NYS law.

W/WW: W/WW Manager Overstrom presented following

- January- Permit limit for solids, violation & fecal coliform, violation. Sat we had overflow & haulers to come in, wet weather ops plan was followed - riverside & union str overflowed. Working on it – with that amt of rain in such a short amount of time – but we kept everything from backing up in the village. DEC is aware.
- Service was done (by Penn Power Systems) on generators & had a report w/ recommendations – our staff can handle the changes.
- Budget: ready for review this week
- Meters - 56 large meters - plan/idea of what it takes to replace & has cost estimates (badger meters) retro fit? Streamline the billing & reading process
- Overall the ww plant operated great
- Sludge production is down, so so is hauling
- Added another chart – monitor flow better
- Offer to buy our old blowers at \$1,000 each to be repurposed. **MOTION** by TR 2nd by TG, motion was carried.

Treasurer Report: Absent

Consent Agenda Items: **MOTION** by Trustee tr, 2nd by Trustee nh, to approve the Consent Agenda as follows:

- Payroll: #19, week #7 \$39,537.30 (includes \$158.05 processing fee)
- Abstract #18 \$47,707.32
 - General Fund Voucher A17-498 to A17-521 \$17,816.99
 - Water Fund Voucher F17-155 to F17-162 \$ 5,891.65
 - Sewer Fund Voucher G17-228 to G17-243 \$23,998.68
- Capital Projects:
 - Sanitary Sewer Abstract #3 - Voucher H026-003 \$ 165.00
 - Water System Abstract #17 - Vouchers H027-032 to 033 \$ 1,315.00
 - Riverwalk 3 Abstract #17 - Vouchers H022-031 \$ 650.00
- Municipal Property Usage: Municipal Building 3/3/17 2:00-3:00 pm, Girl Scouts
- Town Office

The motion was carried.

Clerk Report: Clerk Gaeta presented the following:

- Water Sewer Billing Collection Policy
- Training: Customer Service Training 2/15 postponed to 3/1/17 from 9am—1pm Clayton,; P. Pavao, M. Gaeta,
- DANC Contract Renewal
- ABC license Clayton Yacht Club
- Where to direct seasonal parking, RV's, etc.? contact rec park? Mobile home park? Contact the town?

Committee Reports:

- BWAT at WBB Thurs
- NH: Presentation acupuncturist on how to handle stress at the library on Tues530-630
- MZ:
 - LCD mtg this week
 - DOT mtg - re underground project. Project will reassign staff. VOC to get electrical eng on board
 - RW3 3/20 mtg has been changed to 3/22 at 10am construction phase needs to be signed **MOTION** to execute phase 3 TR, 2nd NH.
- **MOTION** to pay NG \$15,000 ,,NH,2nd by JB

New Business:

- W/S Acct. # 599 – to be discussed w/ Terry. **Tabled to next mtg to discuss w Terry**

- Board Correspondence
- Strawberry lane maintenance. Dickie sent out registered & reg mail. Explore if after the 13th have the village dept work w homeowner & bill his taxes for the time, To review at next board mtg 2/13.

Old Business:

- Judge Brick – resignation effective 2/27/17. Accept w/ regret ltr. Someone who is interested in the position.
- Resolution #2017-4 For Incorporating Underground Electric, Telephone and Cable TV, Conduit & Vault System

RESOLUTION #2017-4

**RESOLUTION BY THE VILLAGE OF CLAYTON COUNTY OF JEFFERSON
For Incorporating Underground Electric, Telephone and Cable TV, Conduit & Vault System**

A resolution authorizing the State of New York to incorporate the construction of a new buried electric, telephone and cable, conduit & vault system along NYS Route 970L for the Village of Clayton in the contract for the reconstruction of NYS Route 970L, Clayton Village, S.H. 5403, Jefferson County.

WHEREAS, Section 10, Subdivision 27 of the New York Highway Law provides, in part, that the Commissioner of Transportation shall have power, upon the request of the municipality, to perform for and at the expense of such municipality, any work of reconstruction or improvement, including the removal and relocation of facilities, provided the Commissioner of Transportation deems it practicable to perform such work in connection with the performance of any work of reconstruction or improvement; and

WHEREAS, The State of New York is presently preparing contract plans for the reconstruction and improvement of NYS Route 970L, Clayton Village., which involves construction within the route which the Village of Clayton contemplated using for the replacement of the conduit & vault system along NYS Route 970L, and

WHEREAS, said construction, reconstruction, or improvement can be undertaken in conjunction with the construction of the aforesaid conduit & vault system at a substantial ultimate savings to the Village of Clayton,

NOW, THEREFORE, BE IT RESOLVED that the Village of Clayton in regular meeting convened, petitions the New York State Department of Transportation as follows:

Petition 1. The State of New York is hereby authorized to proceed with the necessary arrangements to incorporate the proposed conduit & vault system installation in the contract for the reconstruction and improvement of NYS Route 970L, Clayton Village, with the cost of said conduit & vault system construction and necessary work in connection therewith to be borne by the Village of Clayton.

Petition 2. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED: that the Clerk of the Village of Clayton is hereby directed to transmit five (5) certified copies of the foregoing resolution to the following address:

Stephen G. Gagnon, P.E.
Design Project Engineer, Region 7
New York State Department of Transportation
317 Washington Street
Watertown, NY 13601

The question of the acceptance of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trustee Buker	Voting Aye
Trustee Grybowski	Voting Aye
Trustee Hyde	Voting Aye
Trustee Randazzo	Voting Aye
Mayor Zimmer	Voting Aye

The resolution was thereupon declared duly adopted.

Mayor's Report:

- Anyone interested in Tug hill conference?

- Code - zoning hours of operation

Public Comment: Twyla: re: sewer on loop project – no changes? Correct. Within the total reconstruction – the sewer laterals will be done – the rest of it is fine. MZ 2 grants for the sewer laterals only.

Trustee TR presented a **MOTION** enter into executive session at 7:03 pm to discuss personnel matters, 2nd by Trustee G; the motion was carried.

Trustee xx presented a **MOTION** adjourn the executive session at xx pm. Trustee xx 2nd; the motion was carried.

Adjournment:

Trustee xx presented a **MOTION** adjourn the meeting at xxx pm. Trustee xxx 2nd; the motion was carried.

Respectfully Submitted,

Michelle E. Gaeta, Clerk