

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday February 13, 2017, at 5:30 p.m. in the Municipal Building.

PRESENT:

Norma Zimmer, Mayor
Tony Randazzo, Trustee
Michelle T. Grybowski, Trustee
Nancy L. Hyde, Trustee
John Buker, Trustee

ABSENT: None

OTHERS:

Terry Jones, DPW Superintendent
Kevin Patenaude, Police Chief
Michelle E. Gaeta, Clerk

Community Residents:

See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

Police Report: Chief Patenaude presented the Activity Report, and the following:

- The police department is much busier than last meeting.
- Bicycles in storage- donation suggestion to Lion's Club - Board Approved unanimously
- Patrick Youngs to be substitute school crossing guard – Board approved unanimously

DPW Report: Superintendent Jones presented the Activity Report and the following:

- Organizing the municipal building basement, and new conference room
- Snow removal to accommodate parking

W/WW:

- Mayor Zimmer spoke of the Save the River Award for Clayton for the wastewater treatment plant, making Clayton and the river a better place.
- W/WW Manager Overstrom will have the formal report for the 2/27/2017 Board Meeting

Treasurer Report: Absent, but provided the following information:

- Recommendation by Bond Counsel to Appoint a Deputy Treasurer. **MOTION** by Trustee Grybowski, 2nd by Trustee Hyde to appoint Pamela J. Pavao as Deputy Treasurer; the motion was carried.
- Payroll Notice to Employees - Methods of Wage Payments had been provided to current employees with the payroll paid February 1, 2017. Request authorization to add this Notice to the Employee Handbook, the Board unanimously approved.

Consent Agenda Items: MOTION by Trustee Hyde, 2nd by Trustee Buker, to approve the Consent Agenda as follows:

- Meeting Minutes 01/23/2017, Workshop Meeting Minutes 1/30/17 and 2/6/17
- Payroll: #18, week #5 from 1/12/17-1/25/17 \$66,914.56 (includes \$118.08 processing fee)
- Abstract #17 \$121,979.37
 - General Fund Voucher A17-459 to A17-493 \$93,171.50
 - Water Fund Voucher F17-143 to F17-154 \$ 7,253.34
 - Sewer Fund Voucher G17-209 to G17-227 \$20,554.46
- Capital Projects:
 - Riverwalk 3 Abstract #15 - Voucher H022-030 \$ 399.00
 - Water System Abstract #16 - Vouchers H027-029 to H027-031 \$ 44,022.31
 - Historic District Abstract #8 - Vouchers H029-017 to H029-018 \$ 6,627.79
- Municipal Property Usage:
 - Village Book Sale July 12 -15
 - Dock reservations (MSD) 7/22/17
 - Municipal Building 2/26/17 3:00 – 7:00pm, banquet
 - Summer Concert Series 2017 Frink Park Pavilion 4:30-8:30pm:
June 4, 11, 18, 25 - July 2, 9, 16, 28, 30 - Aug. 6, 13, 20, 27. 6/18 is a date they have to work out with the Chamber.
 - Municipal Building –Chamber of Commerce potential 3/29/17 Job Expo 1-9 pm with set up and breakdown

- Training:
 - 3/7/17 Potsdam, Dig Safely T. Jones, M. Hays, no cost 7:00 am to 3:00 pm.
 - 2/15/17 Town of Clayton, Customer Service Training M. Gaeta, P. Pavao, 9:00 am-1 pm, no cost, Clerk's Office closed during those hours.
- The motion was carried.

Clerk Report: Clerk Gaeta presented the following:

- Water System Improvement Project:
 - Resolution 2017-4: For Incorporating Underground Electric, Telephone and Cable TV, Conduit & Vault System, NYSDOT. Mayor Zimmer recommended there be no action until after the DOT meeting on 2/23/17, the Board agreed unanimously.
 - Amendment No. 4 to existing Agreement O'Brien & Gere, **MOTION** by Trustee Randazzo to accept and execute the amendment, 2nd by Trustee Hyde; the motion was carried.
- 30 Day Notice
- Pivot:
 - Contract, **MOTION** by Trustee Grybowski to accept and execute the PIVOT contract as presented, 2nd by Trustee Buker; the motion was carried.
 - Stats
- Web stats (separate cover)
- Municipal Building partitions
- Resolution 2017-5 to adopt the amended and restated Joint Comprehensive Plan

RESOLUTION 2017-5

TO ADOPT THE AMENDED AND RESTATED JOINT COMPREHENSIVE PLAN FOR THE TOWN OF CLAYTON AND VILLAGE OF CLAYTON, JEFFERSON COUNTY

WHEREAS, pursuant to Section 7-741 of the New York Village Law, the Towns and Villages within New York are granted specific statutory authority to enter to agreements to undertake comprehensive planning with each other; and

WHEREAS, the Town of Clayton and the Village of Clayton have heretofore entered into an agreement to establish a Joint Comprehensive Plan Committee to review the Joint Comprehensive Plan last adopted in the year 2000, to seek public input thereon, and to prepare recommendations to the Town Board of the Town of Clayton and the Board of Trustees of the Village of Clayton concerning amendments and/or update thereto; and

WHEREAS, the Joint Comprehensive Plan Committee has solicited public input in connection with the Joint Comprehensive Plan through a public input survey, public meetings and a public hearing all as required by statute, has completed a draft Amended and Restated Joint Comprehensive Plan, and has referred the same to the Town Board of the Town of Clayton and the Board of Trustees of the Village of Clayton for consideration and adoption; and

WHEREAS, on January 18, 2017, the Town Board of the Town of Clayton and the Board of Trustees of the Village of Clayton conducted a joint public hearing on the proposed Amended and Restated Joint Comprehensive Plan as prepared by the Joint Comprehensive Plan Committee; and

WHEREAS, following the joint public hearing the Town Board of the Town of Clayton and the Board of Trustees of the Village of Clayton referred the proposed Amended and Restated Joint Comprehensive Plan to the Jefferson County Planning Board as required by law for its review and recommendation; and

WHEREAS, on January 31, 2017, the Jefferson County Planning Board reviewed the proposed Amended and Restated Joint Comprehensive Plan, and following such review recommended approval by the Town Board of the Town of Clayton and the Board of Trustees of the Village of Clayton; and

WHEREAS, pursuant to the New York Environmental Quality Review Act (SEQR) the Town Board of the Town of Clayton with the approval and consent of the Board of Trustees of the Village of Clayton, acted as lead agency and conducted a SEQR review of the proposed Joint Comprehensive Plan to determine whether adoption of the same would have any significant negative impacts on the environment; and

WHEREAS, in connection with the SEQR review the Town Board has reviewed parts 1 and 2 of a Long Form EAF in connection with the Amended and Restated Joint Comprehensive Plan, made a determination that the adoption of

the Joint Comprehensive Plan will result in no significant adverse impacts on the environment, and adopted a negative declaration in connection therewith; and

WHEREAS, on February 8, 2017, the Town Board of the Town of Clayton approved the Amended and Restated Comprehensive Plan as the Joint Town of Clayton and Village of Clayton Comprehensive Plan.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Village of Clayton as follows:

1. The foregoing recitations are incorporated herein and made a part hereof as if fully set forth hereafter.
2. Based upon the comments and recommendations received from the Joint Comprehensive Plan Committee, the Jefferson County Planning Board, and the input received from the public, the Board of Trustees hereby determines that the proposed Amended and Restated Joint Comprehensive Plan is in the best interest of the Village of Clayton, and hereby adopts the same as the Joint Town of Clayton and Village of Clayton Comprehensive Plan.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

A motion to adopt the foregoing Order was made by Trustee Grybowski and seconded by Trustee Buker, and upon a roll call vote of the Board was duly adopted as follows:

Trustee John D. Buker	Voting Aye
Trustee Michelle Grybowski	Voting Aye
Trustee Nancy Hyde	Voting Aye
Trustee Anthony Randazzo	Voting Aye
Mayor Norma Zimmer	Voting Aye

Joint Boards appointments: **MOTION** by Trustee Hyde to approve the following appointments, 2nd by Trustee Buker;

- Michael Ingerson: change - resignation from Zoning, appoint to Planning as Alternate
- Steven Mack: Zoning, change from Alternate, appoint as full member
- Ashely Pastorius: newly appointed as Zoning Alternate

The motion was carried.

- Letter from Nortz & Carter, PLLC regarding code complaint for a property on Strawberry Lane. **MOTION** by Trustee Hyde, 2nd by Trustee Grybowski, to approve Code Enforcement taking legal action. Acknowledgement letter to be sent to Nortz and Carter.

Committee Reports:

- Trustee Buker spoke of the Chamber of Commerce Job Expo 3/2/17. Winterfest is canceled. The Fishing Derby is being repurposed, and will be at the Wood Boat Brewery. The next Business with a Twist is 3/3/17 at the Wood Boat Brewery. The Boat Show is doing well and has a waiting list for vendors, the Food & Wine Fest is doing well with new vendors.
- Mayor Zimmer stated the last LDC meeting was canceled due to vacations and will reconvene the 1st Thursday in March.

New Business:

- Sanctuary Village: Trustee Grybowski made a **MOTION** for the Village to consider a sanctuary village. There was no 2nd; this motion will not be considered or discussed.

Old Business:

- Letter of Support to Comptroller DiNapoli has been put to rest.
- Water/sewer bill and policy, the Board Approved the updated formatting. Trustee Randazzo explained the few changes to the water bill and indicated the new information on the back outlining payments, partial payments, and adding the AWQR information to the bill.

Mayor's Report:

- Upcoming meetings are as follows: 2/23 DOT Watertown at 1:30 pm, the rest of the meetings will be at the municipal building: EDU meeting Friday 2/24 at 2:00 pm, 2/27 Executive Session with JK Hage at 4:30 pm followed by the regular board meeting at 5:30 pm, Budget workshops as follows: 3/2,3/6, 3/9 at 1:00 pm, 3/14 at 5:30 pm, 3/16 at 1:00 pm. 3/22 10:00 am construction meeting for Riverwalk 3.

Public Comment: General questions and comments on:

- Estoppel notice
- Strawberry Lane property

Trustee Grybowski presented a **MOTION** enter into executive session at 6:19 pm to discuss current litigation matters, 2nd by Trustee Hyde; the motion was carried.

Trustee Buker presented a **MOTION** adjourn the executive session at meeting at 6:45 pm. Trustee Randazzo 2nd; the motion was carried.

Adjournment:

Trustee Buker presented a **MOTION** adjourn the executive session at meeting at 6:46 pm. Trustee Hyde 2nd; the motion was carried.

Respectfully Submitted,

Michelle E. Gaeta, Clerk