

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, November 26, 2018, at 5:30 p.m. in the Municipal Building.

PRESENT: Norma Zimmer, Mayor
John Buker, Trustee
Michelle Grybowski, Trustee
Nancy Hyde, Trustee
Tony Randazzo, Trustee

OTHERS: Kevin Patenaude, Police Chief
Terry Jones, DPW Superintendent
Megan Ervay, W/WW Manager
Joanne Lenhard-Boye, Village Clerk

Community Residents: See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance then called the regular meeting to order at 5:30 p.m.

Visitor: Bobby Cantwell, Jefferson County Legislator stopped into meeting and gave a brief report on County activity.

Police Report:

Chief Patenaude presented the police report. Sheldon Moot doing an excellent job. Working with Clerks Office to develop a follow up procedure for parking tickets.

DPW Report:

DPW Superintendent Terry Jones presented the activity report. The Christmas tree at Frink Park has been decorated and will continue to decorate throughout the week to be ready for the tree lighting ceremony on December 29th. DPW employees assisted Bobby Schultz with the building wooden Christmas Trees and painting them to be displayed at the Riverwalk Entrance.

Water/Wastewater Report:

W/WW Manager Megan Ervay presented the activity report. NY Leak Detection is scheduled to survey the Village of Clayton November 20th – 21st. This survey will identify any leaks in water main lines that need repair. The Water Project is making progress. Authority, and the NYDOH are comfortable with work proceeding with Filter #2. New body feed and recirculation pumps for Filter #1 will be installed on December 3rd. Demolition of Filter #2 will begin the following week if all contractors are available.

Public Employee Safety and Health (PESH) has verified that the appropriate corrective actions have been taken at Riverside Dr. and E. Union St Pump stations.

October 17th and October 18th, operators completed Annual Hydrant flushing in the Village. No new issues were identified during this round of flushing.

The Authority has completed a review of the Village's water meter billing records and identified maintenance follow up for several locations. This list was provided to Water/Sewer Operators to investigate. All 135 locations have had initial investigations.

Many of these locations are seasonal or vacant properties that have little to no usage and a working meter. 19 properties were identified as needing further investigation, which will include scheduling appointments with homeowners to inspect possibly broken meters.

Several of the properties will need their water meter to be replaced this year. Operators have completed 4 of these investigations and will continue to work on this task as time permits.

CONSENT AGENDA

Trustee Grybowski presented a **MOTION** to approve No 1 & 2 from Consent Agenda, as presented. Trustee Randazzo seconded; the motion was carried.

1. Payroll Week #47 (P/R #13) – \$66,521.16
2. Abstract #12 – Vouchers #1199-#1251 – \$72,688.61
 - General Fund \$27,530.66
 - Water Fund \$3,946.59
 - Sewer Fund \$35,737.75
 - Library Fund \$5,473.61

Trustee Hyde presented a **MOTION** to approve No 3 from Consent Agenda, as presented. Trustee Bucker seconded; the motion was carried.

3. Capital Projects

022-RIVERWALK 3	ABS #30	173,747.57
<i>Construction – MA Bongiovanni, Inc.</i>	<i>Voucher H022-060</i>	<i>173,747.57</i>
026-SANITARY SEWER LATERALS	ABS #9	\$1,420.23
<i>DANC – NBRC Grant Administration Inv.#074000</i>	<i>Voucher H026-018</i>	<i>561.00</i>
<i>Barclay Damon – Legal Inv.#4615815</i>	<i>Voucher H026-019</i>	<i>670.00</i>
<i>TI Sun Legal Noice Inv# 149434 & #149595</i>	<i>Voucher H026-020</i>	<i>189.23</i>
027-WATER SYSTEM IMPROVEMENTS	ABS #46	\$1766.53
<i>DANC – TSA Inv#073995</i>	<i>Voucher H027-140</i>	<i>1,766.53</i>
029-CLAYTON HISTORIC DISTRICT	ABS #38	\$10,660.51
<i>DANC – NYSDOT TSA</i>	<i>Voucher H029-083</i>	<i>3,949.01</i>
<i>Hage & Hage Invoice #4352</i>	<i>Voucher H029-084</i>	<i>5,695.00</i>
<i>Barclay Damon – Legal Inv.#4615814</i>	<i>Voucher H029-085</i>	<i>1,016.50</i>

RESOLUTION #2018-22

**RESOLUTION BY THE VILLAGE OF CLAYTON
 COUNTY OF JEFFERSON
 TECHNICAL SERVICES AGREEMENT AMENDMENT NO. 2
 WITH THE DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY**

WHEREAS, pursuant to **Resolution No. 2014-19**, the Development Authority of the North Country (Authority) and the Village of Clayton (Village) entered into an Agreement dated December 12, 2014 to provide Technical Services for an amount not to exceed \$5,000 to provide technical support services for utility betterments that the Village has elected to include in the NYSDOT State Road 970L reconstruction and resurfacing project, and

WHEREAS, the original authorization for the Authority’s services included preliminary engineering/design, and

WHEREAS, the Village authorized Amendment No. 1 on December 12, 2016 to increase the Authority’s scope of work by include the coordination of the project on behalf of the Village, to work with funding agencies, utility companies, NYSDOT, and the Village’s engineer and local/special/bond counsel to progress the project through final design over an approximate two year period for an additional expense of \$45,000, bringing the not to exceed amount of contract to \$50,000 and

WHEREAS, the Village has determined that it will be responsible for bidding and overseeing approximately \$550,000 of construction work which will include modifications to private property electrical and telecommunication facilities in the area of reconstruction, as outlined in the Request for Proposal approved by the Village Board on November 13, 2018, and

WHEREAS, the Village has requested that the Authority provide assistance with bidding, construction administration, and construction observation for this portion of the project, which is expected to span over a two year period (2019-2020), and

WHEREAS, this additional work will increase the Authority’s level of effort, resulting in additional expenses of \$40,000, bringing the not to exceed amount of the contract to \$90,000.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Zimmer	AYE
Trustee Buker	AYE
Trustee Grybowski	NAY
Trustee Hyde	AYE
Trustee Randazzo	AYE

THEREFORE be it **RESOLVED**, that the Technical Services Agreement Amendment no. 2, by and between the Authority and the Village of Clayton, is hereby approved.

Trustee Hyde presented a **MOTION** to adopt the resolution as set forth above. Trustee Buker seconded, the motion was carried, and the resolution was thereupon declared and duly adopted.

MAYOR'S REPORT

Girl Scouts are asking to put a blessing box in Wood Park. Board was in agreement that this will be fine.
Poker Runs America will be hosting the 1000 Islands Thunder in the Bay "Hall of Fame" Poker Run on Saturday June 29th, 2019.
The Board approved this request.

ADJOURNMENT

Trustee Bucker presented a **MOTION** to enter Executive Session at 6:01 p.m. for the purpose set forth below. Trustee Hyde seconded; the motion was carried.

EXECUTIVE SESSION

Purpose: discussions regarding proposed, pending or current litigation

Trustee Randazzo presented a **MOTION** to close Executive Session at 7:00 p.m. Trustee Buker seconded; the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye
Village Clerk