

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, December 10, 2018, at 5:30 p.m. in the Municipal Building.

- PRESENT:** Norma Zimmer, Mayor
 John Buker, Trustee
 Michelle Grybowski, Trustee
 Nancy Hyde, Trustee
- ABSENT:** Tony Randazzo, Trustee
 Megan Ervay, W/WW Manager
- OTHERS:** Kevin Patenaude, Police Chief
 Terry Jones, DPW Superintendent
 Joanne Lenhard-Boye, Village Clerk

Community Residents: See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance then called the regular meeting to order at 5:30 p.m.

Police Report:

Chief Patenaude presented the police report. Chief Patenaude updated the board that everything is going very well. With their department. Christmas Parade went well. No major mishaps.

DPW Report:

DPW Supt. Jones presented the DPW report. Jones Spoke with Jennifer Egeberg from National Grid, and she came out and took a look at the areas that will be getting the new LED lights and does not see any issues. It will now go into planning and she will get back to us as to when we can expect this to start.

DPW Supt. Jones wants to try to get some of the Floating dock maintenance started if possible. Jones also talked about getting a newer dock with concrete tops that would be worth the investment in his eyes, and maybe this could be something they could look into. We do have the three floating docks now and will begin rehab work on those.

DPW Supt. Jones discussed his "Contractor Approval Request" from Steve Dorr, (Dorr-Men Builders) with the Board. The Board had a few concerns such as Steve Dorr only filled out 3 out of 4 required references on application. Jones understood and assured the Board he would have Steve Dorr fill out another reference.

CONSENT AGENDA:

Trustee Hyde presented a **MOTION** to approve the Consent Agenda, as presented with the exception of the National Grid Prepayment invoice in the amount of \$1,494,359.00. This Invoice will not be paid at the time, Trustee Buker seconded; the motion was carried.

1. DRAFT Meeting Minutes Nov. 13, 2018 & Nov. 26, 2018
2. Payroll Week #49 (P/R #14) – \$49,485.71
3. Abstract #13 – Vouchers #1261-#1303 – \$48,388.47
 - General Fund \$27,454.98
 - Water Fund \$10,637.15
 - Sewer Fund \$9,944.45
 - Library Fund \$351.89
4. Capital Projects

CAPITAL PROJECT	INVOICE #	AMOUNT
CLAYTON HISTORIC DISTRICT 970L		\$1,494,806.50
<i>Barclay Damon – Legal</i>	5003659	\$447.50
<i>National Grid- Prepayment</i>		1,494,359.00
RIVERWALK PHASE III		\$14,471.36
<i>Fisher - Pay App #26</i>	151008	\$14,471.36
WATER SYSTEM IMPROVEMENTS		\$22514.80
<i>Barclay Damon – Legal</i>	5003658	\$271.00
<i>O'Brien & Gere – Construction Phase (OBG 500)</i>	60233-47	\$22,243.80
SANITARY SEWER LATERALS		\$59.45
<i>Barclay Damon – Legal</i>		\$19.54
<i>TI PRINTING – Estoppel Notice</i>	150134	\$18.57
<i>TI PRINTING – Multimedia Communications</i>	149801	\$10.67
<i>TI PRINTING – Multimedia Communications</i>	149970	\$10.67

CLERK:

Communication Bids -Village Clerk opened the two bids at the meeting and presented copies for the board to review. Decision will be made in a future Board Meeting.

1. Christopher D. Bogenshutz Owner of Riverside Media, LLC
2. Emilie Cardinaux Designer/Founder of The Golden Cleat

NEW BUSINESS:

Trustee Hyde presented a **MOTION** to approve the request from Richard Ingerson (Zoning for Town of Clayton), to approve a Well and Engineered Septic System be put in on a parcel with no water or sewer available so it can be purchased and have a modular home put on it. Trustee Buker seconded; the motion was carried.

Trustee Grybowski presented a **MOTION** to approve NYSLRS Prepayment. Trustee Buker seconded; the motion was carried.

Trustee Hyde presented a **MOTION** to approve Municipal Solutions, Inc Contract Dated September 25th, 2018 as set forth, Trustee Grybowski seconded; the motion was carried.

Trustee Hyde presented a **MOTION** to approve Change order 1B-2 as set forth, Trustee Buker seconded; the motion was carried.

Trustee Hyde presented a **MOTION** to approve Change order 1C-3 as set forth. Trustee Buker seconded; the motion was carried.

Trustee Hyde presented a **MOTION** to approve MOU between Town & Village for shared Human Resources Support for a period of one year commencing December 1st 2018 through November 30th 2019 Trustee Buker seconded; the motion was carried.

MAYOR'S REPORT

1. *Draft Law (SIGNS)* – Was distributed to the board for their review
2. *Proclamation Request* – Officially recognizing January 20-26, 2019 School Choice Week in Clayton. Mayor Zimmer discussed this with the board and Clerk will download the Proclamation from there website and have Mayor Zimmer sign.

Mayor Zimmer gave an update on the NY970L Project and regretfully announced the DOT project team rejected all bids for the project. She reached out to the DOT project team via email with questions. Mayor Zimmer read the email that she received on December 10th 2018. The email read that

“As the decision to reject all bids was made on Friday, we have not yet had any conversations with National Grid or any other utility. The project team is looking into the process for moving forward, including the timing for re-letting the contract. As always, we are more than willing to meet with you and the Village Board to answer questions and provide updates. However, only being one business day removed from the decision, we don't have any new information today. We will keep you updated on our progress. Feel free to contact me with any other question.”

The DOT project team were very vague as to why they rejected all bids, but did state that significant documentation was not included with the bids. Mayor Zimmer is very disappointed to have to give this update. Businesses in the Village have already been preparing for this project. She informed everyone that she will make sure to keep us updated as soon as she hears anything more.

ADJOURNMENT

Trustee Grybowski presented a **MOTION** to enter Executive Session at 6:03 p.m. for the purpose set forth below. Trustee Buker seconded; the motion was carried.

EXECUTIVE SESSION

1. *Purpose: discussions regarding proposed, pending or current litigation*
2. *To Discuss Personnel Matter(s) Regarding Specific Employee(s)*
3. *Discuss Union Negotiations*

Trustee Hyde presented a **MOTION** to close Executive Session at 7:51p.m. Trustee Buker seconded; the motion was carried.

Respectfully submitted,

Joanne Lenhard-Boye
Village Clerk